FREQUENTLY ASKED QUESTIONS
PROGRAM REVIEW
2015 – 2016
1. There is no link to Program Review. How can I submit it?

There is no “Link” to the program review document. This year program review is to be submitted as a survey in ANGEL.

To begin the program review self-study via ANGEL, follow these steps:
• Log in to ANGEL
• Go to the Program Review Group
• Select Content
• Select the appropriate group (Administrative, Instructional, or Non-Instructional)
• Select the appropriate survey (e.g.: “Instructional Survey – Self-Study”)
• Click “Submit” when completed.

2. How can my program improve upon its last program review submission?

The Student Learning and Program Effectiveness Committee (SLAPEC) members and guest readers evaluate submissions against rubrics. The better a program supports responses with evidence, logical narrative, objective improvements, and evaluation of program effectiveness toward previously stated goals/targets, the better the rubric rating will be. Responses that lack curiosity about or ignore data, make inference & assumptions, and the use of sarcasm drive lower ratings. Exemplary submissions tend to also focus on program level initiatives and opportunities despite institutional level difficulties.

3. I have some supporting documentation I would like to include. How do I do it?

We have just added the ability to be able to upload files in the ANGEL Program Review Group. To upload a file, follow these steps.

• Log in to ANGEL
• Go to the Program Review Group
• Select Content
• Select the appropriate group (Administrative, Instructional, or Non-Instructional)
• Select the appropriate survey (e.g.: “Instructional Survey – Self-Study”)
• Click on “Supporting Documentation”

Please upload any supporting documentation for your Budget and Self-Study surveys to this Drop Box. Please limit your files to under 10 MB. If over 10 MB, try compressing it by going to http://smallpdf.com/.

In the "Title" entry box that appears once you click on “Supporting Documentation”, please add a descriptive title to the “Title” box that includes the program name followed by the survey name. For example, if Physical Science is submitting supporting documentation for their budget survey, they might write in the title box:

"Physical Science Budget Survey - Request for a Lab Technician"