

WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT
SATISFACTORY ACADEMIC PROGRESS (SAP)
2009-2010 ACADEMIC YEAR

Name _____ Home Phone _____

Cell _____ E-mail _____

Federal Regulations state that all students receiving student financial assistance must have a declared eligible program of study leading to a degree, certificate or transfer eligibility, and are **only** taking courses that lead to that degree, certificate or transfer program. Regardless of whether or not students were recipients of financial aid previously at the college, student aid recipients are required to meet and maintain the college's Financial Aid Satisfactory Academic Progress (SAP) policies.

This page must be initialed, signed and returned to the Financial Aid Office before your application for aid is considered complete.

_____ I have been informed and acknowledge that the information on this form as well as more specific information on the Steps to Apply for Financial Aid, Document Requirements, Student Eligibility Requirements, Financial Aid Funding Programs and Resources, Cost of Attendance, Aid Awarding & Revision Policies, Financial Aid Disbursements, Return of Title IV Policies, Satisfactory Academic Progress Policy (SAP), are available on the internet for West Valley College at www.westvalley.edu and for Mission College at www.missioncollege.org under the Financial Aid sections.

_____ I am making or maintaining satisfactory academic progress (SAP) when I have a **minimum** cumulative grade point average (GPA) of 2.0 or higher and I complete 2/3 or 66.7% of the units attempted for the semester. Failing to meet these standards will result in a Probation status.

_____ I understand I may be placed on Financial Aid Disqualification (FADQ) if I fail to meet SAP in two consecutive semesters and/ or attempted over 150% of units required to complete my educational goal.

_____ I understand that **completing a course** is defined as earning a grade symbol of either A, B, C, D, or CR and that the grade symbols **considered as not complete** are F, W, NC, I (Incomplete), IP (In Progress), and RD (Report Delayed). I also understand that if any of my grades are changed for any reason, I am responsible for notifying the Financial Aid Office of these changes and that reconsideration of SAP will only be made after my notification.

_____ I understand that dropping all courses (0.0 units) at any time during the semester will be considered unsatisfactory progress. If a disbursement is received and there is no notation of attendance on the student's transcript, SAP will also be assessed for the term when financial aid was received.

_____ I understand I have the right to appeal actions taken related to my not meeting SAP and that appeals must be made in writing to the Office of Financial Aid using the College's Appeals Packet which includes requirements for supporting documentation.

_____ I understand that I may ask any questions pertaining to my personal financial aid awards package and criteria surrounding those award determinations.

_____ I understand that my specific financial aid status and information will be kept private and will not be released to anyone other than the student with appropriate identifying documents.

Over please

_____ I understand that I am responsible for notifying the Financial Aid Office, in writing, of any changes to my academic program or in my financial resources that might affect my student award eligibility.

_____ I understand that the Financial Aid Office may request/require verification of information provided on the Free Application for Federal Student Aid (FAFSA).

_____ I have received a valid high school diploma, GED or equivalent from _____
School Name

on _____.
Date (Month/Year)

My signature below authorizes the college to collect any current year educational related charges and any prior year charges up to \$200.00 from my current financial aid.

Signature

Student ID Number

Date