Thank you for your interest in West Valley College. In selecting our college, you have chosen to attend one of California's finest community colleges. West Valley College students have a long and honored tradition of academic excellence and success.

Your success is our top priority. To help ensure that you succeed in achieving both your academic and career goals, we ask that you complete the following steps as they apply to your needs.

Supervisor of Admissions and Records

Eligibility
To be eligible for admission you must be:
A. A high school graduate or equivalent, or
B. 18 years of age or older on the day before the first day of the semester for which you are applying, or
C. An elementary or high school student who has permission from your school to attend West Valley.

STEPS FOR ADMISSIONS

1. Submit Application (everyone)
   A. Print clearly and complete the entire application. Be sure to sign and date it.
   B. Either mail the application to address above or deliver it in person to the Admissions Office.
   C. If you are not 18 years of age by the day before the first day of the semester for which you are applying, you must furnish proof that you are either a high school graduate or have successfully completed the California High School Proficiency Examination (CHSPE) or earned a General Educational Development Diploma (GED).
   D. If you are enrolled in elementary or high school, you must submit the appropriate Concurrent Enrollment form signed by your principal or counselor along with your application.

2. Complete Assessment (as needed)
   A. You should take placement tests if:
      1. You are a first-time college student planning to work toward a degree or certificate at this college or to transfer to a 4-year college. Assessment should be completed prior to attending orientation.
      2. You plan to take an English, ESL, or a reading course where assessment is a prerequisite.
   B. Assessment is not necessary if you can provide the Assessment Office (Counseling Bldg. - Rm 27) with either test scores from another college that clearly identify eligibility, or transcripts with a grade of "C" or better in appropriate college courses. Unofficial transcripts or grade reports are acceptable.
   C. Refer to the West Valley College Class Schedule for the assessment sessions offered. For further information, call the Assessment Office at 408-741-2035.

3. Attend Orientation (as needed)
   Orientation is strongly recommended for all new first-time college students planning to work toward a degree or certificate at West Valley or to transfer to a 4-year college. Refer to the West Valley College Class Schedule for orientation offerings.

4. Clear Prerequisites (as needed)
   If you have completed a course prerequisite at another college or in high school, you will need to submit a copy of your transcript to the Assessment Office (Counseling Bldg. - Rm 27) prior to your registration date. Unofficial transcripts or grade reports are acceptable.

5. Register for Classes (everyone)
   The Admissions Office will notify you of your registration date and PIN number when your completed application is submitted. Refer to the West Valley College Class Schedule for registration procedures.

6. Pay Fees (everyone)
   Payment may be made in person at the Cashier's Window in the Admissions Office or mailed to the address listed in the class schedule.

Visit our web site to view the current class schedule.

www.westvalley.edu/wvc
WEST VALLEY COLLEGE MAJORS

Select your major from the list below and enter it on question #9 of the application. If you have not yet selected a specific major or if your major is not listed, select Liberal Arts. You may change your major at a later time if you wish.

AA/AS DEGREES
Administration of Justice (Criminal Justice)
Anthropology
Architecture
Art
Computer Arts: Animation
Biology
Business/Business Administration
Chemistry
Child Studies/Early Childhood Education
Communication Studies
Computer Applications
Computer Information Systems
Court Reporting
Digital Media Design and Production
Digital Media/Internet Services
Draughting Technology
Economics
Engineering
English
Fashion Design
Foreign Language
French
German
Italian
Japanese
Spanish
Geology
Health Care Technologies
Medical Assisting
Medical Transcription
History
Interior Design
Landscape Architecture
Liberal Arts
Mathematics
Music
Paralegal
Park Management
Photography
Electronic Imaging
Physical Education
Physics
Political Science
Psychology
Social Science
Sociology
Theatre Arts
Women's Studies
Word Processing/Office Automation

TRANSFER PROGRAMS
Administration of Justice (Criminal Justice)
Anthropology
Architecture
Art
Biological Science
Business/Business Administration
Chemistry
Child Studies/Early Childhood Education
Communication Studies
Computer and Information Systems
Draughting Technology
Economics
Engineering Technology
English
Fashion Design/Apparel Manufacturing
Foreign Language
Geography
Geology
Humanities
Interior Design
Landscape Architecture
Liberal Arts
Mathematics
Music
Philosophy
Physical Education
Physics
Political Science
Psychology
Social Science
Sociology
Theatre Arts
Women's Studies

CERTIFICATES
Accounting Clerk
Architecture
Facilities Management Technician
Business/Business Administration
Administrative Management
Advertising
Business Communication
E-Commerce
Human Relations in Business
International/Foreign Language
Marketing
Professional Office Skills Training
Retail Sales Management
Retail Selling
Small Business Startup
Child Studies/Early Childhood Education
Early Childhood Education - Merit
Early Childhood Education Proficiency I
Early Childhood Education Proficiency II
Early Childhood Program Director
Family Child Care
Infant Toddler Child Care
Parent Education
School Age Child Care
Communication Studies

CERTIFICATES (continued)
Computer Applications
Paralegal
Park Management
Photography
Electronic Imaging
Physical Education
Physics
Political Science
Psychology
Social Science
Sociology
Theatre Arts
Liberal Arts
Mathematics
Music

Telephone Numbers
Admissions 408-741-2001
Assessment 408-741-2035
Bookstore 408-741-2015
Cashier 408-867-2200
ext. 3871 or 7551
Counseling 408-741-2009
EOPS 408-741-2023
Financial Aid 408-741-2024
T REG 408-741-8734
WVC Operator 408-867-2200

Student ID Cards
Student identification cards are required for all in-person transactions in Admissions & Records and are used on campus for access to various labs and library services. Obtain your card in the Admissions Office.

Financial Aid Information - Fee Waivers
If you are a California resident, you may be eligible for a California Community College Board of Governors’ fee waiver (BOGW). Check with the Financial Aid Office located in the Admissions Building for the criteria. Federal financial aid applications (FAFSA) are also available from the Financial Aid Office. The federal applications should be submitted at least 6 weeks prior to the start of the semester.