Lori Gaskin opened the meeting at 12:35 p.m. with a quorum present. Information Item 3 was moved forward on the agenda so that the guests from the Child Development Center could present their proposal without waiting through College Council’s regular business items.
INFORMATION AND DISCUSSION:

1. Proposed Closure of WVC Child Development Center. Parents, Faculty members and students presented an alternate plan to increase revenues to the Child Development Center (CDC) to avoid its closure. There are currently 25 children of students and 4 children of faculty/staff enrolled at the center. It is a valuable lab for practicum classes and students’ homework that includes observation of children. Concerns were expressed by the students and faculty that without subsidized child care the CDC provides, some students may not be able to continue attending college.
   b. Lynda Wijcik presented an alternate financial model for 2012-2013. (Attachment 7)

Attendees of the College Council meeting in favor of keeping the CDC open will meet with Frank Kobayashi and Michael Renzi to compare and discuss the data that was presented at this meeting and financial information from the Office of Administrative Services.

ACTION ITEMS:

1. Approval of Meeting Summary from 10/13/2011. The minutes of the meeting of October 13, 2011, were unanimously approved as written (Jean/M, Lance/S, UA). (See Attachment 1)

2. Mission Statement Second Reading. The revised mission statement from the October 13 meeting was presented to College Council for approval, which reads “The West Valley College community supports students along their pathways to reach transfer and career goals in an environment of academic excellence”. The new mission statement was passed without further discussion (Jean/M, Lance/S, UA). (Attachment 2)

INFORMATION AND DISCUSSION:

2. Accreditation Self-Study Preparation Timeline. Heidi Diamond presented two documents for College Council’s review: 1) Accreditation Self Study Preparation Timeline, and 2) Accreditation Self Study Recommended Work Team Framework. (Attachments 4 & 5) Over the next few months the Accreditation Liaisons will be forming the self study committees (comprised of constituent representatives) to address and respond to the four standards set by the ACCJC. Some of the next steps included:
   a. Identifying institutional and District gaps as they relate to the standards and begin addressing them.
   b. Work with the participatory governance groups to establish organizational committee structure. Disjoint is the District Accreditation Oversight committee, which has met twice already this year.
Some of the highly critical issues the ACCJC will be expecting evidence of during their visit and in the self study include:

a. a clear connection between resource allocation and the college’s strategic planning,
b. campus wide Student Learning Outcomes focused on student achievement clearly identified for each program,
c. information consistency on all modes and publications (website, Facebook, catalog, schedule, etc.), and
d. staff, faculty, students and administrators at the college knows our mission statement and its connection to our strategic planning process.

Accreditation liaisons Kuni Hay and Heidi Diamond will move this process forward and encourage staff, faculty, students and administrators to be part of the self study process. It is essential to have input from all members of the college community.

3. Reports from College Council Members.
There were no reports from College Council members since the last meeting.

4. President’s Report.

- The only agenda item for the November 3 College Council meeting will be the Budget Reduction Proposal (BRP) first reading and discussion. It will then come back for a second reading and action on November 17. The BRP will be submitted to the District by the December 1, 2011 deadline for inclusion in next year’s budget.

- The Land Corp took action and has committed to providing $1.5 Million in one-time funds each academic year for three years in 2012-2013, 2013-2014, and 2014-2015 to assist the District in moving through these dire financial times for the state. The Chancellor and Vice Chancellor are in the process of determining how to utilize these funds to achieve a sustainable budget given the following factors: 1) the fiscal uncertainty of the state as we await the December 15th date for revenue projections; 2) level of budget reductions that will need to be made by the district and colleges; and 3) the degree to which collective bargaining concessions factor into closing the deficit.

5. Program Review 2011 Annual Report. The Program Review Committee Chair, John Hannigan, presented the Program Review report for 2011 to College Council. (Attachment 3) The Academic Senate has this as their purview outlined as 9 in the 10+1 defined in AB1725. The Senate asked that the program reviews be summarized into themes by the Program Review Committee and Task Force. These 2011 themes included:

a. Articulation Support
b. Equipment and Technology
c. Professional Development
d. Staffing Support
e. Strategic Marketing
The report also included budget requests by program owners aligned with these themes, a plan to meet the ACCJC standard of sustainable continuous quality improvement, the use of qualitative and quantitative data in the program reviews, and the goal of continuous improvement in consistency and quality within the program reviews. There is currently no policy that governs programs reviews, so the Program Review Committee plans to write a policy for Academic Senate’s review in February 2012.

NEXT MEETING: THURSDAY November 3, 2011 in the Board Room, 12:30 p.m. - 2:30 p.m.  
FRIDAY November 4, 2011-Annual Planning Retreat at the Saratoga Retirement Center, 8:30 a.m. - 4:00 p.m.

Meeting adjourned at 2:10 p.m.

Respectfully Submitted on November 3, 2011, by Brenda Rogers, Secretary to College Council.