President Davis opened the meeting at 12:35 p.m. with a quorum present.

**ACTION ITEMS:**

1. **Approval of Meeting Summary from April 9, 2015.**
   The April 9, 2015 meeting summary was approved as written (Pape/M, Lopez/S, UA).

2. **Educational Master Plan Discussion.**
   John Spevak and Dan Rosenberg from Rosenberg Consulting presented the draft of the goals created by College Council at their April 23 all-day retreat. Each goal was reviewed by College Council and the following comments were made:
   - The Branding goal remains unchanged.
The Campus Environment goal should be applicable to staff, faculty and students, revised to read “Create a vibrant and engaging campus community.”

The Career Programs goal was changed to read “Align career courses and programs with labor market opportunities.”

The Course Offerings goal remains unchanged.

The Diversity and Equity goal was changed to read “Commit to developing and supporting values, practices and a campus community environment that supports equity and diversity.

The Organizational Structure, Professional Development, and Resources goals remain unchanged.

College Council approved the EMP Goals as amended (Wong/M, Kinley/, UA). All current information about the West Valley College Educational Master Plan may be found at the E&FMP Website: http://westvalley.edu/efmp.

INFORMATION AND DISCUSSION:

1. **New Accreditation Standards.**
   Vice President of Instruction Kuni Hay announced that West Valley College received the report from the visiting team and that the College has successfully met all eight standards. Full reaccreditation status is expected to be officially approved by ACCJC in June 2015.

   There have been extensive changes in the current standards, which will affect us for the Midterm report in 2017. College Council reviewed the ACCJC Summary of Accreditation Standards, which were revised by ACCJC to improve quality and encourage innovation. Standard I had the most changes. See the College Council website for the full list of changes: http://westvalley.edu/committees/College_Council/index.html. These new standards will be implemented in spring of 2016.

   Faculty Accreditation Liaison Heidi Diamond attended the new standards workshop held by ACCJC and VPI Hay will share her plans next fall to address the 2017 Midterm report. The next full evaluation for the college will be in 2020. Heidi will be stepping down in her role as Faculty Accreditation Liaison at the end of this spring semester. College Council thanked Heidi for her dedicated service and vital contributions to a successful reaccreditation for West Valley College.

2. **Prioritization Process for Classified Staff New Hires.**
   Classified Senate President Kinley shared the prioritization process developed by Classified Senate for requesting new classified staff positions. The process document included the function, membership of the classified staffing committee, the criteria for prioritization, the process, and timeline for the process. The Senate also created a scoring
sheet to be used by the Classified Staffing Committee, based on the established criteria for prioritization. A few suggestions were made for changes to the score sheet:

- Change manager to requestor on the form.
- Remove “restored” and “new” designations from the form, since they would all be new.
- Add categorical as an option for funding.

This process will be brought back to College Council in the fall for final approval. The first year of implementation will be a pilot year to test the process.

3. Reports from College Council Members.
   a. Classified Senate—Laurel Kinley
      - This will be the last College Council meeting for Laurel as Classified Senate President, as she will be stepping down after 10 years of service to the Senate, with 8 of those years as the President.
      - The Senate will be holding its annual BBQ and the first classified professional development half-day event on May 27. She thanked the college administration for recognizing the importance of classified staff development activities and closing the service areas allowing all staff the opportunity to participate.
      - The Chancellor will provide a continental breakfast prior to the professional development day on May 27 as his way of saying thank you to all staff for their dedicated hard work.
      - Three new senators have been added to the Senate, Daniel Colon, Ryan Flannigan and Azar Babakan.
   b. Professional Development – Michelle Francis
      - An On Course II workshop will be held on August 17-20.
      - All College Day will be held August 28.
      - The Professional Development Committee is researching other ways to offer growth and training opportunities and is creating a master calendar for all professional development activities throughout the year for faculty and staff.
      - A new faculty and staff calendar will highlight professional development offerings at WVC.
   c. Student Services Council—Victoria Hindes
      - SSC reviewed their goals and values for 2014-2015, and received homework assignments for the summer for action items relating to 2015-2016 goals.
      - West Valley student services will hold a retreat in August with Mission College student services personnel.
   d. WVMCEA—Maria Lopez
      - WVMCEA opened contact negotiations with the District.
   e. Academic Senate—Eric Pape
• District Academic Senate plans to meet this Friday and the last WVC Academic Senate meeting will be held next Tuesday. They want to incorporate items discussed at the Participatory Governance Retreat.

f. Division Chair Council/Performance Goals Committee—Rebecca Wong
   • DCC/PGC are working on streamlining the enrollment management discussion, focusing on summer enrollment numbers. They also helped organize the Participatory Governance Retreat.
   • Diane Hurd will take over as the new Division Chair Representative to College Council next year.

g. Office of Instruction—Kuni Hay
   • The 2015-2016 Catalog will be released in June, which will be completely in compliance with state standards, thanks to the work of Scott Ludwig, Stephanie Kashima and Max Gault.
   • The District Enrollment Management Committee (DEMC) has been focusing on creating realistic efficiency numbers for 2015-2016.
   • WVC enrollment is at 14,474 FTES for the year, and DEMC plans to align District enrollment goals with the state standards.

h. Office of Administrative Services-Pat Fenton
   • Check the BRAC website for each program’s section of the tentative budget.
   • There will be no shifting of money until September when the final budget is approved.

i. Student Success—Whitney Clay
   • The Student Success Core Team has been working on strengthening the tutorial program by gathering information from learning labs and special programs.
   • They will be planning their goals for 2015-2016 at next week’s meeting.

j. Associated Student Organization—Chris De Jesus
   • A new Director of Health and Wellness ASO position has been created for next year.

4. President’s Report.
   • The graduation at Mountain Winery has generated a huge positive response from the students and their families, making it necessary to limit guests.
   • The President’s Office will host a staff appreciation burrito breakfast on May 20th for all staff during Classified Staff Appreciation Week.
   • The 50th Anniversary event was well received and attended by many community members, donors, retirees and emeriti. It was a huge success with lots of positive feedback from those who took part in the event.
   • President Davis thanked College Council for all their hard work over the 2014-2015 Academic Year on the Accreditation Visit resulting in our reaccreditation, the
completion of the draft E&FMP, and bringing the catalog and schedules into state compliance with all the courses offered and mandated inclusions.

- Victoria Hindes introduced our new Dean of Student Services, Matais Pouncil, who has worked at CCSF, Foothill, and Long Beach and has vast experience in EOP&S programs.

President Davis adjourned the meeting at 2:30 p.m.

NEXT MEETING: Thursday, September 10, 2015, in Baltic Room B at 12:30 p.m.-2:30 p.m.