Pat began the meeting by indicating that our purpose is to discuss department budget needs and not reconstruction of department buildings, which is a bond issue. He also reminded everyone that BRAC does not fund staffing. (The previous bond was reprioritized for the Administration of Justice department and Student Services). Budget requests for the Art Department and Campus Center were discussed. It is anticipated that that the Library and Fine Arts area will be addressed in the future.

Heidi Brueckner: Today’s Art presentation will address health and safety related issues. There are dilapidated, dangerous and unhealthy conditions in the existing Art Department building which are non ADA and OSHA compliant. For example, when there is waste clay material in the ceramics lab, the Art department relies on a sump system to avoid sending it down the drain. It is inefficient; there is no scheduled maintenance and while it is being used, there is no access to the sink. The Still Life classes need to have the light tracks set properly for specialized lighting. The last time it was funded 3 years ago; the tracks were lost in shipping. The Art Department distributed a handout summary list of their needs (see attached), such as digital equipment and tools. They stated that many of the requested items could be relocated to a new building in the future.

Pat indicated that scanners had not been ordered for the Cilker School of Art and Design because there were insufficient power and data drops. Chris responded that an area with 5 data drops and power does exist; Pat and Chris will continue their discussion offline.

Gretchen commented that the Art Department was the 4th largest on campus, based on FTE’s. Cynthia stated that the College will lose the reputation of the program and students if these issues aren’t addressed.

Sean discussed the budget and needs for the Campus Center (CC). Currently the two fees the CC receives is $15 per semester from each registered student and a Bond was passed to cover custodial services. (The Campus Center pays for their custodians and covers increases in custodial supplies).
There is a request to the Board to increase the student fee, but it would not affect the Campus Center- only the ASO budget. The California Ed Code mandates will not let the College raise fees too much; could possibly raise it by $7 maximum. However, it is unknown if it would be sufficient to have the CC fee increased to $22.

Pat would like to help, but most of this is a Cabinet-level discussion. It was CC who decided that they needed their own custodians and CC receives a percentage of the WV Café and DRIP funds to help with maintenance, housekeeping and custodial. The Campus Center is supposed to be self-sustaining with student fees. However, with the current low enrollment, we haven’t scaled back but these services are important to student life.

What level of support should the campus provide? There needs to be a discussion to determine what the College is willing to augment. What, as an institution, is the College willing to address and support? The committee discussed the use and success of OrgSync. It is used for mass communication, room reservations and interacts with Banner. Perhaps OrgSync could be an item for the College to cover?

The timing of the requests from Program Reviews is to help assist with the 2017-18 budget. The committee discussed how BRAC might communicate the BRAC outcomes with the campus community. Pat doesn’t see that the committee is at a point yet to discuss and share the outcomes.

The committee will further discuss the communication process in the next meeting on January 5, 2017. Pat is currently working with Daniel to post budget request submissions.

Meeting adjourned at 2:10pm.

*Notes by Donna Breckenridge*