Administration of Justice

THE FACULTY
Timothy Morgan
Victor Castilllo

DIVISION
The School of Professional Studies

DEAN
Renee Paquier

DEPARTMENT CHAIR
Stacy Hopkins

PHONE
408-741-2445

EMAIL
stacy.hopkins@westvalley.edu

COUNSELING
408-741-2008

ADMINISTRATION OF JUSTICE
(Justice Studies): Transfer
See assist.org and/or consult with a counselor.

ASSOCIATE IN SCIENCE IN ADMINISTRATION OF JUSTICE FOR TRANSFER DEGREE
(AS-T in Administration of Justice)
The Associate in Science in Administration of Justice for Transfer degree (AS-T in Administration of Justice) is a 60 unit program which provides students the lower division coursework required for transfer to a CSU institution for the major in Criminal Justice and Justice Studies. Students completing the Associate in Science in Administration of Justice for Transfer degree (AS-T in Administration of Justice) will be able to describe the individual functions and integrations of the components of the criminal justice system: police, courts, and corrections; demonstrate skills and knowledge that allow them to successfully complete academic work at a transfer institution; use legal research skills to locate, analyze, and discuss the content of statutory and case law; examine criminal justice and/or social science data and explain their significance; explain the underlying causes of antisocial and criminal behavior; apply Constitutional principles to the practice of criminal justice; articulate, either orally or in writing, concepts or theories applicable to the criminal justice system; apply critical thinking to research, evaluate, analyze and synthesize the appropriate procedures for the collection of evidence and data in criminal case preparation for law enforcement agencies; and develop, organize and write an objective report that meets the legal and detailed requirements of law enforcement agencies. Students must complete the following ADT requirements:

- 60 semester or 90 quarter CSU-transferable units
- the California State University-General Education-Breadth pattern (CSU GE-Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern
- a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district.
- obtainment of a minimum grade point average (GPA) of 2.0.
- earn a grade of C or better in all courses required for the major or area of emphasis. Students are not required to complete the information competency requirements, PE requirements and cultural diversity requirements found in other degrees at the College.

Recommended Preparations in Basic Skills:

- earn a grade of C or better in all courses before you enroll in degree applicable courses
- obtainment of a minimum grade point average (GPA) of 2.0.
- earn a grade of C or better in all courses related matter or conflict scenario.

ADMINISTRATION OF JUSTICE: LAW ENFORCEMENT
A.S. Degree
After completing an A.S. degree in Administration of Justice: Law Enforcement, a student will be able to:
- interpret and apply established law and rules or evidence to a given law enforcement or corrections related situation;
- use the appropriate interpersonal communication methodology, techniques or tactics for a given law enforcement or corrections related situation;
- apply established conflict resolution techniques for a given law enforcement or corrections related situation;
- identify the appropriate application of force in response to a given law enforcement or corrections related matter or conflict scenario;
- identify and describe a minimum of one personal methodology for demonstrating an appreciation and respect for different cultures, and the ethnic diversity of a particular community;
- identify and describe an ethical and professional response when given a personal law enforcement or corrections related matter or conflict scenario.

Required Core Courses: 21 units

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AJ 001</td>
<td>Introduction to Administration of Justice</td>
</tr>
<tr>
<td>AJ 002</td>
<td>Concepts of Criminal Law</td>
</tr>
<tr>
<td>AJ 004</td>
<td>Legal Aspects of Evidence</td>
</tr>
<tr>
<td>AJ 005</td>
<td>Criminal Investigation</td>
</tr>
<tr>
<td>AJ 006</td>
<td>Juvenile Procedures</td>
</tr>
<tr>
<td>AJ 021</td>
<td>Community Relations</td>
</tr>
<tr>
<td>AJ 041</td>
<td>Introduction to Forensics</td>
</tr>
<tr>
<td>AJ 100G</td>
<td>Introduction to Corrections</td>
</tr>
</tbody>
</table>

Total Major Units: 18-19 Units

GE Units (CSU GE or IGETC) 39 or 37

Total Degree Units: 60

CSU transferable elective courses are required when the major units plus transfer GE units total is less than 60

For crosswalk of new subject codes, see page 43

Recommended Course Sequence

Fall, Year 1 (3 Units):
- ADMJ 001

Fall, Year 2 (3 Units):
- ADMJ 002

List A – Choose 2 courses from List A (6 Units)

- SOC 001 Introduction to Sociology
- MATH 010 Elementary Statistics
- OR
- MATH 010H Honors Elementary Statistics
- PSYCH 001 General Psychology

Fall, Year 1 (3 Units):
- AJ 004

Fall, Year 2 (3 Units):
- AJ 005

Fall, Year 2:
- ADMJ 005 or ADMJ 008 or ADMJ 021
- List B – Choose 2 course from List B (6 Units)

Spring, Year 1:
- ADMI 004 or ADMI 041

Spring, Year 2:
- ADMI 002

Elective Courses: 9 units

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AJ 006</td>
<td>Patrol Procedures</td>
</tr>
<tr>
<td>AJ 008</td>
<td>Juvenile Procedures</td>
</tr>
<tr>
<td>AJ 014</td>
<td>Alcohol, Narcotics and Drug Abuse</td>
</tr>
<tr>
<td>AJ 015</td>
<td>Sexual Assault Investigation</td>
</tr>
<tr>
<td>AJ 026</td>
<td>Organized Crime</td>
</tr>
<tr>
<td>AJ 030A</td>
<td>Introduction to Administration of Justice Agencies</td>
</tr>
<tr>
<td>AJ 031</td>
<td>Academy Orientation</td>
</tr>
<tr>
<td>AJ 032</td>
<td>Motorcycle, Prison and Street Gangs</td>
</tr>
<tr>
<td>AJ 033</td>
<td>Introduction to Probation and Parole</td>
</tr>
<tr>
<td>AJ 034</td>
<td>Career Planning in Criminal Justice</td>
</tr>
<tr>
<td>AJ 036</td>
<td>Firearms Terminology and Safety</td>
</tr>
<tr>
<td>AJ 093</td>
<td>Directed Studies</td>
</tr>
<tr>
<td>AJ 094</td>
<td>Directed Studies</td>
</tr>
</tbody>
</table>

Total Major Units: 30

To be awarded an A.S. Degree, a student must complete:

1. Achieve a grade of “C” or better in the major requirements
2. Additional units to meet the college graduation requirements

For crosswalk of new subject codes, see page 43

For crosswalk of new subject codes, see page 43

Before you enroll in degree applicable courses, it is recommended that you demonstrate writing competency by completing English 905 AND reading competency by completing Reading 961. Some courses may also recommend a math course prior to enrollment. See individual course descriptions for math recommendations.