COLLEGE COUNCIL
MEETING SUMMARY
November 8, 2018, 12:30 pm to 2:00 pm
Club Room

ATTENDANCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Pres. Abs.</th>
<th>Position</th>
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<tbody>
<tr>
<td>Dial, Miqueas</td>
<td>X</td>
<td>Institutional Research Analyst</td>
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<tr>
<td>John Hannigan</td>
<td>X</td>
<td>Ex-Officio, Accreditation Liaison (Acting)</td>
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<tr>
<td>Pavan, Carol</td>
<td>X</td>
<td>Student Services Council</td>
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<td>Francis, Michelle</td>
<td>X</td>
<td>Ex-Officio, Professional Development</td>
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<td>Davis, Brad</td>
<td>X</td>
<td>Ex-Officio, Chair of College Council</td>
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<td>Matais Pouncil</td>
<td>X</td>
<td>Provost &amp; VP of Student Affairs (Int)</td>
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<tr>
<td>Yanghee Kim</td>
<td>X</td>
<td>Library</td>
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<tr>
<td>Stephanie Kashima</td>
<td>X</td>
<td>VP, Student Services</td>
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<tr>
<td>John Vlahos</td>
<td>X</td>
<td>Division Chair Council</td>
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<tr>
<td>Cheryl Massa</td>
<td>X</td>
<td>Classified Senate</td>
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<td>X Associated Student Organization</td>
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<tr>
<td>Rebecca McConnell</td>
<td>X</td>
<td>WVMCEA Representative</td>
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<tr>
<td>Pat Fenton</td>
<td>X</td>
<td>VP Administrative Services</td>
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<tr>
<td>Gretchen Ehlers</td>
<td>X</td>
<td>Academic Senate</td>
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<td>Guests</td>
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<td>Shantik Azima-Taylor</td>
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<td>Intern, President’s Office</td>
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<td>Jennifer Johnson</td>
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<td>Dean, Language Arts</td>
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<td>Betsy Sandford</td>
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<td>SLAPEC co-chair</td>
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<tr>
<td>Mel Vaughn</td>
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<td>SLAPEC co-chair</td>
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President Davis opened the meeting at 12:34 p.m. with a quorum present.

ACTION ITEMS:

1. Approval of Meeting Summary from October 25, 2018 was unanimously approved with no corrections (Pouncil M, Vlahos S.)

INFORMATION AND DISCUSSION:

1. **SLAPEC 2016-2017 program review Progress report themes**

   Mel Vaughn and Betsy Sanford, co-chairs of SLAPEC presented on the progress report themes.
   - Program strengths
   - Challenges
   - Progress report highlights
   - Program review schedule
     - 2 years ago- Full program review
     - Last year- progress report
This year- progress report
Next year- Full program review

Common themes
- Here to serve students
  - brainstorm how to better serve students
- Counseling support
- Diversity
- Facilities- need places for students
- Additional support for subsidized students

Discussion-
This report clearly tracks many initiatives that are being implemented. Program review has steered the college initiatives.
- Counseling support
  - the goal is to have an embedded counselor in each academic division
- Diversity
  - In Fall 2019 the art gallery area will turn into the multi-cultural center
  - Child Care Center the plan is to move away from a profit center making it more accessible to faculty & staff.

Report aligns with the direction of the college.
- Addresses needs, college identifies funding sources that support initiatives
- The beauty of the alignment is that this body uses this info to make decisions from strategic integrated planning.
- Campus Climate Survey SLAPEC
- Faculty have been asking for faculty & counselors be more aligned
- Responding to students needs based on what was brought up in the program review. For example:
  - Tutorial center was brought up in the program review.
  - Counseling: making sure counselor are linked to their area as well as counseling as a whole.
  - Embedded tutoring allocating funds. Research shows that students are not utilizing tutors
  - How we are approaching counseling isn’t achieving the results we want

Program review changes this year
- Programs will be asked to enter their goals into Ellumen
- Goals will link to College goals
- Planning

Many think that program reviews are not read. College Council can communicate better that program review is used to make informed decisions.
- President’s office can note meeting minutes when program review is used to make a informed decision.
- Using Ellumen, Dean’s and Administrators have to log in and type in their name acknowledging that they have read the program review.
- Thank you to SLAPEC for incorporating the Dean acknowledgment step
2. **Student Services Report**
   - Great High School Counselor conference
   - Implementing new drop date
   - Committed to do intrusive outreach to students who haven’t paid
   - Compliment Veterans appreciation ceremony

3. **Administrative Services report**
   - Budget is now in the Dean structure
   - BRAC
     - was created to assist in taking Pat out of the decision and give the community a voice
     - Structure needs to be changed now that the Deans structure is in place
     - Deans are responsible for their own area they should be the voice to direct their area.
     - Same model the district follows with the College.
     - Revisiting of BRAC format process
     - Discussion at Academic Senate 10 +1
     - Discussion at College Council
     - Rather have input from groups. Need a college perspective.
     - A process is needed sooner than later due to accreditation process
     - Discussion: we can go 2 ways:
       - Move fast and implement
       - Come up with a new process but chose to implement after a certain date
     - We do not want to get dinged on accreditation
     - Instead of having a long list of budget funding requests, it should be narrowed by College
     - Make sure there is an administrator assigned for each program review
     - Framework is there. Recommend each area should document what they will be doing and get the document to Academic Senate.
     - Academic Senate can add to the document
     - We take the BRAC process into each area and break it down

4. **Provost Update**
   - Division Council
     - Human Centered design training: presenter Mae Conroy
     - How students, Classified and faculty experience the College
     - Formal introduction of Jennifer Johnson

5. **Announcement/ Updates:**
   - **Accreditation Report- John Hannigan**
     - November 28, 2018- Draft deadline
     - November 30, 2018 meet to discuss strengths, opportunities, plans of recovery
   - **Professional Development-Michelle Francis**
     - Working with Stanford University Fellows program- preparing future professors
     - Student teachers paired with teacher mentor
     - Exposing them to teaching not just watching
Also want to recruit graduate students
Taking to next Academic Senate meeting
Morphing program and bringing a refined proposal to Academic Senate

Library- Yanghee Kim
Happy measure W passed
Working closely with student Equity & Success office
Food pantry within Library
Working with Middle College- circulating books
BSSOT funding-working with Gretchen Ehlers

Classified Senate- Cheryl Massa
Webinar October 10, 2018-Classified professionals in guided pathways, RP group research emphasizing how to connect with our students
Series workshop to WVC; 6 factors of student success

Athletics- John Vlahos
Water Polo championships next weekend
Women at 11:30 – need 2 wins
Men’s on Saturday- Need 1 win
President Davis announced: administrative offices can shut down and attend water polo matches
Erika Vargas accepted position FT Aquatics coach
Soccer won their conference

President Davis
President Davis adjourned the meeting at 2:09 p.m.

NEXT MEETING: Thursday, December 13, 2018, Club Room at 12:30 p.m.- 2:00 p.m.