COLLEGE COUNCIL
MEETING SUMMARY
May 11, 2017, 12:30 pm to 2:30 pm
Kirkorian Pavilion

ATTENDANCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Pres.</th>
<th>Abs.</th>
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<tbody>
<tr>
<td>Dial, Miqueas</td>
<td>X</td>
<td>Institutional Research Analyst</td>
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<tr>
<td>Maryanne Mills</td>
<td>X</td>
<td>Ex-Officio, Accreditation Liaison</td>
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<td>Pavan, Carol</td>
<td>X</td>
<td>Student Services Council</td>
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<td>Francis, Michelle</td>
<td>X</td>
<td>Ex-Officio, Professional Development</td>
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<td>Davis, Brad</td>
<td>X</td>
<td>Ex-Officio, Chair of College Council</td>
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<td>Hay, Kuni</td>
<td>X</td>
<td>VP Instruction, Administration</td>
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<td>Hindes, Victoria</td>
<td>X</td>
<td>Ex-Officio, Student Services</td>
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<td>Hurd, Diane</td>
<td>X</td>
<td>Division Chair Council</td>
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<tr>
<td>Ceresa, Melissa</td>
<td>X</td>
<td>Classified Senate</td>
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<tr>
<td>Lily Tsurumoto</td>
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<td>Associated Student Organization</td>
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<tr>
<td>Laurel Kinley</td>
<td>X</td>
<td>WVMCEA Representative</td>
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<tr>
<td>Gretchen Elkers</td>
<td>X</td>
<td>Ex-Officio, Student Success Team</td>
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<tr>
<td>Fenton, Pat</td>
<td>X</td>
<td>VP Administrative Services</td>
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<tr>
<td>Pape, Eric</td>
<td>X</td>
<td>Academic Senate</td>
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President Davis opened the meeting at 12:37 p.m. with a quorum present.

ACTION ITEMS:

1. Approval of Meeting Summary from April 27, 2017
   The April 27, 2017 meeting summary was approved with one correction (Ceresa M, Hindes S, UA).

INFORMATION AND DISCUSSION:

1. SLAPEC Program Review Study 2015/16 report
   Betsy Sandford provided a report to College Council on the Program Review study results

   - Program Review Themes:
     - Institutional support themes were complied from needs for institutional support as well as strengths and challenges portion of the program review
     - Program strengths
   - Selected Program Review highlights
     - Those cited were highlights that Program Review readers selected
   - Will be sharing with campus community via email
   - Shared results with DCC and Academic Senate
   - College Council will invite Betsy back in the Fall
   - Benefits of using the Program Review in tying in goals and objectives
   - Feedback about the Program Review process and integrated planning process structure was very helpful.
   - This report is an analysis of themes and it is a way for us to be aware of common themes.
   - BRAC is doing a good job responding to individual needs and requests
   - BRAC has created a large list of those needs listed in the Program Reviews
2. Civil Rights Site Review findings
   - Accessibility issue involving Campus Center, School of Art & Design, Language Arts, Science & Math and Fox.
     - Doors are too heavy
     - Reducing the weight by 5 lbs on the pull
   - Restrooms in Language Arts
     - Height placement of sinks
   - Non-Discrimination statement needs to be on ALL brochures. Important to work with Scott Ludwig’s area to ensure we are compliant with all marketing materials.
   - During Exit interview Fox signage was mentioned but not specified in the findings report

3. 2020 Educational Master Goal Plan: Sub-goal prioritization
   **Goal#7: Professional Development update**
   - After attending PGC/DCC changes to Page 6 were made to faculty structure recommendations
     - There must be a faculty FLEX coordinator who remains as a faculty member.
     - The Faculty FLEX Coordinator will evaluate (with FLEX committee assistance) faculty individual professional development plan.
     - The Faculty FLEX coordinator must be given adequate reassigned time and clerical support.
   - Classified staff: Position requested
     - Professional Development Program Specialist
     - Part-time hourly student worker reporting to Program Specialist
     - Attending Classified Senate meeting on May 16 to discuss further
   - Administrative Structure recommendation was removed.
     - Pending feedback didn’t put a structure in place yet.
     - Administrative group would support an Office of Professional Development.
   - Lingering question/concern: The Faculty request limited their recommendation to FLEX, which is 12 hours per year. This still doesn’t address the long term issue for Professional Development
     - Professional Development should transcend what happens those two days.
     - No position is being requested.
     - Not voting today, however we will have to come together as a group and finalize this goal in the Fall.

4. Personnel Update
   - Faculty recruitments in process
   - 2nd Level interviews:
     - AJ
     - Counseling
     - Theater
   - Hired in Math & English
   - Contemplating moving forward with another hire in DESP
5. Reports from College Council members

**Classified Senate: Melissa Ceresa**
- Elections were held and new Classified Senate positions are:
  - Cheryl Massa, President
  - Anna Lobato, Vice President
  - Secretary not elected yet
  - Brenda Rogers-Treasure
- Classified Professional Development Day, June 1st

**Accreditation-Maryanne Mills**
- Mid Term report was sent and acknowledged

**PGC/DCC: Diane Hurd**

**DCC**
- Professional Development presentation by Michelle Francis
- Ellumen update from Betsy Sandford
- Curriculum update from Cheryl Miller

**PGC**
- Managing Late Start classes
- Summer enrollment adding sections especially those with wait lists
  - 17/18 Annual Plan
  - new course changes
  - subject code updated

**Academic Senate-Gretchen Ehlers**
- Leigh Burrill presented to Academic Senate on Department of Social Justice
- Senate agreed to a motion to strongly support piloting a Social Justice department with periodic check ins and reevaluate after 2 years
- Release time coming from funds outside of the contractual release time funds for Division and Department chair, tasked and bring back to College Council
- Approved Professional Development plan
- Betsy Sandford SLAPEC presentation
- Passed a motion form Tim Kelley that sought assistance from the Academic senate at both Colleges to improve the relationship between the Senate and the President’s office.

**Professional Development – Michelle Francis**
- All College Day
  - Speaker: Jeff Chang
  - Group discussion
  - Lunch
  - Breakout sessions
- Entrepreneurual seminar
  - Wednesday, August 23 in Fox
  - 8:30-4:00
Student Services Council- Carol Pavan
- Orientations for High School Students/Early admissions
- Concurrent enrollment is next week
- Big recruitment effort
- Preliminary discussions regarding age level.
  - Looking at middle college being at 10th grade level opposed to 11th grade

WVMCEA-Laurel Kinley
- Annual CEA BBQ close to 100 attendees from both Colleges
- Used to explain the on tentative agreement reached by CEA and District
- Resigning as chief Steward to rejoin Classified Senate
- Assuming Secretary Classified Senate at the State level

6. President’s Report
- Graduation
  - Tickets sold out
  - Encourage attendance to the Faculty/staff reception
  - pleased with planning
- Last Board meeting of the academic year
  - Chancellor’s address canceled
  - Heavy business agenda
- Kwanis Special Games tomorrow on campus
  - Parking impacted
- Francine Carraciolo-Fleming memorial service tomorrow.

President Davis adjourned the meeting at 2:06 p.m.

NEXT MEETING: Thursday, September 14, Club Room at 12:30 p.m.- 2:30 p.m.