Budget and Resource Allocation Advisory Council

Meeting Summary
November 17, 2016
12:30 – 2:00 pm  Fox Center

Attendees present:
Brad Weisberg
Gretchen Ehlers
Cynthia Reiss
J. Patrick Fenton
Cher Vinson
Donna Breckenridge
Sean Pepin
Daniel Niemann

Laurel Kinley
Maryanne Mills
Herlisa Hamp
Elizabeth Maciel
John Vlahos
Alfred Forrest

The committee discussed the importance of Program Reviews (PR), and that all PR’s be reviewed with seriousness in order for BRAC to effectively address the department requests. Reviews need to be submitted on schedule; illustrate the departments needs/wants and explain the resulting outcome of having those requests approved or denied. BRAC needs to stress to all departments that if items are still needed from the past, they should be included in their PR again.

Pat will create a BRAC Committee Review account login on campus so that voting members have the ability to examine the PRs. BRAC shall identify resources that are not currently funded and determine available funding, and whether or not there are certain constraints. BRAC cannot fund full-time personnel positions or construction-type projects (i.e. new kiln for the Art Lab). How does one know which requests to put in Program Review vs BRAC? Both are important and reflect on each other.

PRs will be divided among voting members for review. Those who are on both the SLAPEC committee and BRAC committee will review the same departments for BRAC that they already have in SLAPEC. The committee member “reader” will look at the PR and then might have additional questions for the department, or invite them to do a 10-15 minute presentation to BRAC. However, the departments do not need to be invited to present. They can simply notify us when they would like to present to BRAC. Departments who feel their basic needs are not being funded need to come and speak with us.

The readers reviewing the resource requests will focus on determining which category the request falls under:
1. Definitely needs to be funded
2. Should be considered – is it a rational request?
3. Out of the question → unapproved.

BRAC will determine the appropriate way to communicate the outcome of budget requests.

Meeting adjourned at 2pm.

Notes by Donna Breckenridge