President Davis opened the meeting at 12:38 p.m. with a quorum present.

**ACTION ITEMS:**

1. Approval of Meeting Summary from May 10, 2018
   The May 10, 2018, meeting summary was unanimously approved with no corrections (Pouncil M, Palomo S, Kim, AB).

**INFORMATION AND DISCUSSION:**

1. 2018-19 College Council Meeting Welcome
   - Meeting dates handout
   - Future agenda items send to Gloria Gutierrez via email at Gloria.Gutierrez@westvalley.edu
   - President Davis welcomed everyone to the 2018-19 College Council meetings
• Continue working on Freedom of Speech statement
• Pleased with Enrollment
• Pleased with vibe on campus
• 758 students in the College Promise program
  o Continue to do more work in San Jose
  o Targeted outreach
  o Meeting with Mayor Licardo
    o Assistance with reaching our to SJ High schools
    o Partnership with Mayor Transportation and marketing would be very important.
  o Focus on visiting and informing blanket HS
    o Trickle down to 7th & 8th grade.
    o Meeting with parents
    o Exposing both parents and students to College prior to HS
    o Approaching underserved communities
    o Identifying what type of services under serve community students need when they arrive to WVC.
    o Ensuring there is Intentional support in place prior to additional students come on board
  o Building pathways
    o Exposure
    o PSAT @ JR high level
    o Undergraduate tutors
    o Event: College, make it happen
    o There are mechanisms in place, its about tapping into them

2. Facilities Update
   o Measure C
     o Last couple projects left from Measure C bond
     o Athletics Field (Softball Complex)
     o First ½ of the Fine arts renovation
   o Measure W-Information Only
     o 698 Million
     o 254 Million to WVC to finish Phase 3 of EMF&P
     o Every project will be completed if successful with this bond
       o Library (LRC)
       o Wellness Facility (Fac, Staff, Students, & Community)
       o Removing modular and building STEM building
   o How to get involved:
     o Go to Website: www.YesonWforWVM.org
     o Find out about volunteer information
   o Question: Will measure W include improvements to the parking lots?
     o There are plans for parking lot to have some attention, including solar panels etc.
College Council Meeting Summary
September 13, 2018

1. Wellness at Work program
   - Nice way to increase our own health
   - Kudos to Heidi Davis
   - Mission looking to our program as an example to create their own
2. Question: What does the law say about Homeless students being allowed to shower on campus?
   - Being marketed through Student Health
   - Dr. Forrest will send information to faculty

3. Accreditation Update
   Interim Provost Pouncil provided an accreditation update
   - Moving forward
   - All standards have teams
   - Meetings happen on alternating Fridays
   - Kudos to John Hannigan for great presentations
     - Presented to Academic Senate this week
   - District office just staffed standard 4
   - Thank you to Stephanie and Pat for the work they are doing for accreditation
   - Review of Mission Statement
     - Has reviewed with the following groups:
       • Classified Senate
       • Provost Council
       • Division Council
       • College Council (Today)
       • Academic Senate is scheduled
     - Mission Statement handout passed out
     - Mission Statement was developed 6 years ago
     - Review: Is this who we are?
     - Are these the students we are serving?
     - Sent college wide email for review
     - Review, discuss and submit feedback
     - College wide discussion needs to happen
     - Feedback should be given to Matais Pouncil
     - Plan: review it now, discuss feedback, change after accreditation

4. Student Services Report
   Interim VP Kashima passed out a Student Services Report handout
   - Convocation
     - 600 students attended
   - Debrief meeting:
     - Create a sense of belonging among the students attending
     - Strip away anything that doesn’t meet that objective
   - Reg Push
     - A&R Transactions: 230
     - ID Created: 98
     - Counseling Appts: 76
o Financial Aid transactions: 62
  o Pre-reqs cleared: 42
  o Tours: 38

o Data:
  o Applications: SU/FA18: 7,659
  o First Time College Students: 2,197
  o Enrollment: 7,875 Students enrolled for F18
  o FTES: 2,647 FTES-95% of goal of 2,765

o Personnel:
  o Sean Pepin, & Ryan Flannigan have accepted other positions
  o Revamping room reservation process
  o Transition plan for Student Development

o Concurrent/Dual Enrollment
  o Reducing min-entry age

o Equity
  o Debra Griffith, Dean of Equity & Success
  o Comprehensive review of use of Equity funds
  o Faculty Fellows
  o Invite her to join meetings to introduce herself

o Counseling
  o Students served since August 1- 1209 appts; 649 assessments
  o Expanded hours- M-Th 8:30-7 pm, Fri 8:30-1pm
  o 789 students in counseling classes
  o 10th out of 49 departments in enrollment
  o Program Assignments: FYE, TRiO, Puente, Umoja, EOPS, DESP, Athletics, Career Programs, Title III
  o Institutional work: Degree works, Guided pathways, Accreditation, Curriculum, Academic Appeals
  o AB705
  o Jose Martinez-Saldaña administrative lead

o Multicultural Center
  o Student Services Building
    o Coming along according to plan
    o Great space
    o Great design

5. Administrative Services Report

VP Fenton provided an Administrative Services update.
  o Budget booklet
  o Adopted budget board approved September 4th
  o Loaded into Banner, September 10th
  o Now you could move money around within the Org code
  o All requests should be going through Deans
College is in reasonably good shape, not a lot of extra funds

Asking for areas to use supplies (for instructional) use prior to using general fund.

Website

- Increased scrutiny on ADA
- ADA compliance fortunate to have Daniel Neiman
- New Web structure coming to us this week
- Website is responsive
  - Mobil phone
  - Desktop
- Working on development of a Mobil app.
  - Should roll out in October
  - Phase 1- Navigation
  - Phase 2- Schedule
  - Phase 3- Registration, counseling appts
- ADA Compliance
- State coming down hard on ADA compliance
- Compliance not just web it includes handouts & publications
- Walking pathways
- Any software had to be ADA compliant
  - We must go through compliance before purchasing or using ANY software or renewing software
- Question: Can Senate be involved regarding software?
- We also need to look at website content
  - We are not supporting external websites
  - Suggestion:
    - ADA compliance training presentation to faculty to put on Faculty radar

6. Provost Report

- Enrollment Report
  - Thanks to Department Chair and Deans for excellent work
  - Haven’t canceled many classes
- White Copy going smoothly
- Division Council
  - SLAPEC update
    - SLO measured concern
    - Need to focus on completion of SLO’s
    - Ellumen Tech up and running
    - Reviewed Mission Statement in Division council
    - Proposed Hiring Process discussion
      - Engaging faculty college wide to get feedback
- Office of Instruction
- Chris Dyer doing important work
- Dual Enrollment
  - Cultivating relationships with newer schools
Have about 18 courses offered

7. President’s Report
   - Announcements:
     - Brad: Welcome Juan Palomo
     - Alfred Forrest: $10 Flu vaccine coming soon
     - Yanghee Kim:
       - New member of College Council
       - Department Chair of Library
       - Books for food program first 2 weeks collected 4,000 lbs of canned food and donated to second harvest food bank
       - Great job tabling at the start of school
     - Cheryl Massa:
       - Classified Senate: Manager’s breakfast 10/19 at 8:30
       - Classified Senate Retreat: 10/5

President Davis adjourned the meeting at 1:58 p.m.

NEXT MEETING: Thursday, September 27, 2018, Club Room at 12:30 p.m.- 2:00 p.m.