The committee approved the meeting summary of March 17, 2016. The committee noted that several items on the summary were listed as “further review/discussion” and asked when those items would be resolved.

The topic of discussion for today’s meeting was the 2016-17 tentative budget. The committee reviewed the tentative budget worksheet and discussed how it was established. Pat explained that the budget was established using the worksheets that were submitted using the various tabs at the bottom of the worksheet. He commented that the General Fund (Fund 100) has more restrictions, and Land Corp funds have fewer restrictions. Lottery can only be used for instructional supplies which are student-related consumable used in classroom. The tab labeled “BRAC Parked” is for items that are not funded yet, but are still under discussion. Fixed costs are not part of the budget. (Note: The College has purchased all the new Konica copiers, eliminating the fixed cost expenses for leases).

The current requests come to $1,764,760. The committee anticipates being able to fund many of the items requested. Pat and Elizabeth will be submitting the detailed tentative budget on Monday, April 11, 2016. Pat will then update the budget worksheet. Changes cannot be made until the final budget in September. Adjustments will be held aside and then applied in September.

Banner will go live on July 1.
Next week: The departments will get their budget reports, which will be posted. If the budgets need adjustments, the departments will need to work with the BRAC committee.

The meeting adjourned at 1:55 pm.

Notes by Donna Breckenridge 4/7/2016