WEST VALLEY – MISSION COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

AGENDA

WEST VALLEY COLLEGE

APRIL 4, 2017

BOARD OF TRUSTEES

Adrienne Grey · President
Anne Kepner · Vice President
Susan Fish
Randi Kinman
Jack Lucas
Robert Owens
Karl Watanabe

Thaddious Kennedy · WVC Student Trustee
Stephanie Leal · MC Student Trustee

Patrick Schmitt · Chancellor
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD OF TRUSTEES MEETINGS

The following instructions are intended as a guide for members of the public who wish to address the Board of Trustees. These guidelines are in the interest of giving the Board a fair opportunity to hear a diversity of viewpoints.

1. **Oral Communications from the Public (Items Not Listed on the Agenda)**

   You are asked to sign up at the beginning of the meeting, using the form provided at the entrance to the Board Room, but you are not required to do so. The completed form should be submitted to the Board Clerk. When you make your presentation, approach the podium, wait to be recognized by the President of the Board, and identify yourself and the topic you wish to discuss. Limit your presentation to three (3) minutes.

2. **Public Discussion (Items Listed on the Agenda)**

   We welcome comments from the public specific to items that are part of the Board agenda for that meeting. In fairness to those who wish to speak and as a courtesy to those who have come to listen, we request that you adhere to the following guidelines. If you wish to speak, you are asked to provide a completed form to the Board Clerk, but you are not required to do so. When the Board President opens an item for discussion and calls for speakers, approach the podium, identify yourself, and limit your presentation to three (3) minutes. If you wish to give an opinion which has already been expressed by others, please do not be repetitive. The President may impose additional time limitations on any major discussions involving multiple speakers.

3. **All Oral Communications**

   Should the sum of “Oral Communications” require more thirty (30) minutes, the Board President may proceed with the balance of the agenda and return to “Oral Communications…” before “Trustee Comments.”

**ADJOURNMENT TIME**

Pursuant to District Policy, Regular Board meetings will be adjourned not later than 11:00 p.m. unless continued by a majority vote of the Board members present.

**DOCUMENTS PROVIDED TO THE BOARD OF TRUSTEES**

The Chancellor’s Office, 14000 Fruitvale Avenue, Saratoga, CA 95070, receives and maintains documents provided to members of the Board of Trustees. These documents are available, upon request, to members of the public at the above address.
Agenda .......................................................... 3
Approval of the Minutes of the March 21, 2017, Board of
Trustees Meeting
   Minutes of the March 21, 2017, meeting .................... 8
CONSIDER APPROVAL OF CURRICULUM CHANGES AT
WEST VALLEY COLLEGE
   5.1 CONSIDER APPROVAL OF CURRICULUM
   CHANGES AT WEST VALLEY COLLEGE ................. 15
ACCEPT CALIFORNIA COMMUNITY COLLEGES GRANT
AWARD
   5.2 ACCEPT CALIFORNIA COMMUNITY COLLEGES
   GRANT AWARD .............................................. 19
Personnel Transactions
   6.1 Personnel Transactions .................................. 21
FACULTY CONTRACT RENEWAL, SECOND YEAR – WEST
VALLEY COLLEGE
   6.2 WVC Second Year Contracts ............................ 23
FACULTY CONTRACT RENEWAL, THIRD CONTRACT –
WEST VALLEY COLLEGE
   6.3 Faculty Third Contract ................................. 25
REVIEW OF PURCHASE ORDER TRANSACTIONS
   7.1 PO Report Jan-Feb ...................................... 26
   Attach. 7.1 PO Report ................................... 27
RECORD RETENTION – DESTRUCTION OF RECORDS
   7.2 Shredding ................................................ 31
   Attach. 7.2 Shredding ................................... 32
APPOINTMENT TO CITIZENS’ BOND OVERSIGHT
COMMITTEE (CBOC)
   7.3 CBOC membership .................................... 33
ACCEPT BASIC CONTRACT AS COMPLETE FOR BID #01-
1617 COOLING TOWER REPLACEMENT AT WEST VALLEY
COLLEGE
   7.4 NOC ESI Cooling Tower WVC .......................... 35
ACCEPT BASIC CONTRACT AS COMPLETE FOR BID #07-
1516 FIRE ALARM REPLACEMENT AT WEST VALLEY
COLLEGE AND MISSION COLLEGE
   7.5 NOC District Fire Alarm Repl. ......................... 36
APPROVE CONTRACT INCREASE WITH GONSALES &
STRONCK CONSTRUCTION CO.
   7.6 CO15 G&S WV AAS ................................... 37
APPROVE LIST FOR ON-GOING ARCHITECTURAL
SERVICES
   7.7 On-going Architects list ............................... 40
APPROVAL OF UPDATED MEASURE C PROJECT PRIORITY
LIST
   7.8 Measure C PPL Rebase ............................... 43
APPROVAL OF BID #16-1617, BID PACKAGE 09A, DRYWALL AND PLASTER, FOR THE STUDENT SERVICES BUILDING PROJECT AT WEST VALLEY COLLEGE

7.9 Bid Award 09A - Drywall - WV Stu. Svcs. .......................... 46

TENURE – WEST VALLEY COLLEGE

6.4 Tenure WVC ............................................................... 48

PUBLIC OPPORTUNITY FOR COMMENT AND ADOPTION OF WEST VALLEY-MISSION CLASSIFIED EMPLOYEE ASSOCIATION (WVMCEA) INITIAL PROPOSALS TO THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT

6.5 Adoption CEA Proposals .............................................. 49

CITIZENS' BOND OVERSIGHT COMMITTEE ANNUAL REPORT

CBOC Annual Report ...................................................... 50
Attach. 7.1 CBOC Annual Report .................................... 52

CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD OF DIRECTORS ELECTION – 2017

8.1 CCCT Board Election 2017 ......................................... 58

CONTINUATION OF STUDENT TRUSTEES' PRIVILEGES

8.2 Continuation of Student Trustee Privileges ..................... 60

RESOLUTION NO. 17040401 PROCLAIMING MAY 21 – 27, 2017, AS CLASSIFIED SCHOOL EMPLOYEE WEEK IN THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT

8.3 Classified School Employee Week ............................... 61
1.0 CALL TO ORDER – PUBLIC SESSION
1.1 Roll Call
Oral
1.2 Oral Communication from the Public on Closed Session Agenda
Members of the audience may address the Board on any item listed on the Closed
Session agenda. Comments will be limited to three (3) minutes per agenda item, with a
total of fifteen (15) minutes of public comment on an item unless waived by the Board.
Oral

2.0 ADJOURN TO CLOSED SESSION
DIRECTION TO LABOR NEGOTIATORS
Provide direction to Associate Vice Chancellor of Human Resources, Albert Moore, and Chancellor
Patrick Schmitt, District-designated representatives, regarding negotiations with ACE/AFT Local 6554,
WVMCEA, Teamsters, and POA (Government Code 54957.6); and to Chancellor Patrick Schmitt
regarding unrepresented groups.

3.0 RECONVENE PUBLIC SESSION
3.1 Pledge of Allegiance
Oral
3.2 Report of Closed Session Action
Oral
3.3 Approval of the Order of the Agenda (A)
Oral
3.4 Approval of the minutes of the March 21, 2017, Board of Trustees meeting. (A)
Minutes of the March 21, 2017, meeting
3.5 Presentations/Recognitions
Oral
Educational and Student Services Presentation:
Strong Workforce Pathways
Presenter: Brad Weisberg
3.6 Oral Communications from the Public
This portion of the meeting is reserved for persons desiring to address the Board on any
matter not on the agenda. No action will be taken.
Public comments on items on the agenda will be taken at the time the item is discussed
by the Board.
3.7 Written Communications from the Public
Oral

4.0 UNFINISHED BUSINESS- There is none.
APPROVAL OF CONSENT AGENDA ACTION ITEMS
Action items will be acted upon in one motion unless they are removed from the Consent Agenda. Information items will not be discussed unless they are removed from the Consent Agenda.

5.0 COLLEGE PROGRAMS AND SERVICES – Consent Agenda

5.1 CONSIDER APPROVAL OF CURRICULUM CHANGES AT WEST VALLEY COLLEGE
Recommendation: That the Board of Trustees approve the curriculum changes at West Valley College as presented.

5.2 ACCEPT CALIFORNIA COMMUNITY COLLEGES GRANT AWARD
Recommendation: That the Board of Trustees authorize the administration to accept the $750,000 grant award from the California Community Colleges Chancellor’s Office to West Valley College to be distributed over a two-year period.

6.0 HUMAN RESOURCES – Consent Agenda

6.1 Personnel Transactions
Recommendation: That the Board of Trustees approve the listed personnel transactions.

Appointment(s), Classified
a. Johanna Hembry, Administrative Assistant, WVMCEA Unit, Basic Skills & Adult Education, West Valley College, 100% of full time, 12 months per year; effective April 10, 2017.
b. Uma Nagarajan, Instructional Laboratory Technician-Science, WVMCEA Unit, Biological Sciences, Mission College, 100% of full time, 12 months per year; effective May 22, 2017.
c. Lusyna Narvaez, Senior Administrative Assistant, WVMCEA Unit, HSI-STEM, Mission College, 100% of full time, 12 months per year; effective April 10, 2017.
d. Juan Espinosa, Research Analyst, WVMCEA Unit, Basic Skills & Adult Education, West Valley College, 100% of full time, 12 months per year; effective April 17, 2017.
e. Rose Perez-Nelson, Senior Administrative Assistant, WVMCEA Unit, Cilker School of Art & Design, West Valley College, 100% of full time, 12 months per year; effective April 10, 2017.
f. Bryant Hernandez, Custodian, WVMCEA Unit, Facilities Department, West Valley-Mission Community College District, 100% of full time, 12 months per year; effective April 10, 2017.

Transfers, Classified
a. Melissa Ceresa, WVMCEA Unit, from EOPS Specialist, EOPS, assigned to West Valley College, 100% of full time, 11 months per year to Office Coordinator, Veterans Resource Center, assigned to West Valley College, 100% of full time, 11 months per year; effective April 10, 2017.

6.2 FACULTY CONTRACT RENEWAL, SECOND YEAR – WEST VALLEY COLLEGE
Recommendation: That the Board of Trustees approve the listed faculty for a second year contract for the 2017-18 academic year.

6.2 WVC Second Year Contracts
6.3 FACULTY CONTRACT RENEWAL, THIRD CONTRACT – WEST VALLEY COLLEGE
Recommendation: That the Board of Trustees approve the faculty listed for a third contract covering two academic years, 2017-18 and 2018-19.

6.3 Faculty Third Contract

7.0 BUSINESS AND FINANCE – Consent Agenda

7.1 REVIEW OF PURCHASE ORDER TRANSACTIONS
The Board of Trustees will review purchase order transactions.

7.1 PO Report Jan-Feb

7.2 RECORD RETENTION – DESTRUCTION OF RECORDS
Recommendation: That the Board of Trustees authorize the District to destroy the listed documents.

7.2 Shredding
Attach. 7.2 Shredding

7.3 APPOINTMENT TO CITIZENS’ BOND OVERSIGHT COMMITTEE (CBOC)
Recommendation: That the Board of Trustees approve the appointments of Ms. Shirley Cantu and Mr. Ron Jones to the CBOC.

7.3 CBOC membership

7.4 ACCEPT BASIC CONTRACT AS COMPLETE FOR BID #01-1617 COOLING TOWER REPLACEMENT AT WEST VALLEY COLLEGE
Recommendation: That the Board of Trustees accept the basic construction contract with Environmental Systems, Inc. for replacing the cooling tower at West Valley College as complete and authorize the District to file a Notice of Completion.

7.4 NOC ESI Cooling Tower WVC

7.5 ACCEPT BASIC CONTRACT AS COMPLETE FOR BID #07-1516 FIRE ALARM REPLACEMENT AT WEST VALLEY COLLEGE AND MISSION COLLEGE
Recommendation: That the Board of Trustees accept the basic construction contract with FE Controls for replacing the fire alarm system at West Valley College and Mission College as complete and authorize the District to file a Notice of Completion.

7.5 NOC District Fire Alarm Repl.

7.6 APPROVE CONTRACT INCREASE WITH GONSALVES & STRONCK CONSTRUCTION CO.
Recommendation: That the Board of Trustees ratify Change Order 15 for an increase of $70,585 to the contract with Gonsalves & Stronck Construction Co. for the Applied Arts and Science Renovation project at West Valley College.

7.6 CO15 G&S WV AAS
7.7 APPROVE LIST FOR ON-GOING ARCHITECTURAL SERVICES
Recommendation: That the Board of Trustees approve an on-going architect list valid from April 5, 2017 through April 5, 2022.

7.7 On-going Architects list

7.8 APPROVAL OF UPDATED MEASURE C PROJECT PRIORITY LIST
Recommendation: That the Board of Trustees approve the updated and re-baseline of the Measure C Project Priority List.

7.8 Measure C PPL Rebase
Attach. 7.8 Measure C PPL Rebase

7.9 APPROVAL OF BID #16-1617, BID PACKAGE 09A, DRYWALL AND PLASTER, FOR THE STUDENT SERVICES BUILDING PROJECT AT WEST VALLEY COLLEGE
Recommendation: That the Board of Trustees approve the lowest responsive and responsible bid received from Tarlton and Son, Inc. for Bid Package 09A, Drywall and Plaster, in the amount of $3,996,321. The award of the contract is based on the Base Bid plus allowances and alternates.

7.9 Bid Award 09A - Drywall - WV Stu. Svcs.

REGULAR ORDER OF AGENDA

5.0 COLLEGE PROGRAMS AND SERVICES - There are none.

6.0 HUMAN RESOURCES
6.4 TENURE – WEST VALLEY COLLEGE
Recommendation: That the Board of Trustees grant tenure for faculty at West Valley College as listed.

6.4 Tenure WVC

6.5 PUBLIC OPPORTUNITY FOR COMMENT AND ADOPTION OF WEST VALLEY-MISSION CLASSIFIED EMPLOYEE ASSOCIATION (WVMCEA) INITIAL PROPOSALS TO THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT
Recommendation: That the Board of Trustees hear public comment on the proposals, close the public comment period, and adopt the proposals.

6.5 Adoption CEA Proposals

7.0 BUSINESS AND FINANCE
7.10 CITIZENS’ BOND OVERSIGHT COMMITTEE ANNUAL REPORT
Recommendation: That the Board of Trustees accept the 2016 Citizens’ Bond Oversight Committee (CBOC) Annual Report (attached).

CBOC Annual Report
Attach. 7.10 CBOC Annual Report
8.0 BOARD

8.1 CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD OF DIRECTORS ELECTION – 2017
Recommendation: That the Board of Trustees support the recommendations of the Board’s Ad Hoc Committee for Vacancies on the CCCT Board; and further, that the Chancellor forward the Board’s vote to the Community College League of California (CCLC) office by April 25, 2017.

8.1 CCCT Board Election 2017

8.2 CONTINUATION OF STUDENT TRUSTEES’ PRIVILEGES
Recommendation: That the Board of Trustees continue to grant Student Trustees privileges to serve a term commencing June 1, 2017, to make and second motions, to cast advisory votes, and to receive compensation and health benefits.

8.2 Continuation of Student Trustee Privileges

8.3 RESOLUTION NO. 17040401 PROCLAIMING MAY 21 – 27, 2017, AS CLASSIFIED SCHOOL EMPLOYEE WEEK IN THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT
Recommendation: That the Board of Trustees adopt Resolution No. 17040401 proclaiming May 21 – 27, 2017, as Classified School Employee Week in the West Valley-Mission Community College District.

8.3 Classified School Employee Week

9.0 INFORMATION REPORTS AND ITEMS FOR FUTURE BOARD CONSIDERATION

9.1 ACADEMIC SENATE UPDATE (Pape) (Winsome) (I) Oral
9.2 CLASSIFIED SENATE UPDATE (Ceresa) (Goo) (I) Oral
9.3 STUDENT SENATE UPDATE (Tsurumoto) (Yoshimoto) (I) Oral
9.4 WEST VALLEY COLLEGE UPDATE (Davis) (I) Oral
9.5 MISSION COLLEGE UPDATE (Peck) (I) Oral
9.6 ASSOCIATE VICE CHANCELLOR OF HUMAN RESOURCES REPORT (Moore) (I) Oral
9.7 VICE CHANCELLOR’S REPORT (Maduli) (I) Oral
9.8 CHANCELLOR’S REPORT (Schmitt) (I) Oral
9.9 STANDING COMMITTEE REPORT
   ▪ Audit and Budget Oversight Committee
9.10 TRUSTEE COMMENTS (I) Oral

ADJOURNMENT
1.0 CALL TO ORDER - PUBLIC SESSION
Public session was called to order at 6:07 p.m.

1.1 Roll Call
Present: Board President Adrienne Grey; Trustees Susan Fish, Anne Kepner, Randi Kinman, Jack Lucas, Bob Owens, Karl Watanabe; and Chancellor Schmitt. Student Trustees: Thaddious Kennedy and Stephanie Leal (7:00)

1.2 Oral Communications from the Public on Closed Session Agenda – There were none.

2.0 ADJOURN TO CLOSED SESSION
The Board adjourned to Closed Session at 6:08 p.m. There was one agendized item:

DIRECTION TO LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE 54957.6
Provide direction to Associate Vice Chancellor of Human Resources, Albert Moore, and Chancellor Patrick Schmitt, District-designated representatives, regarding negotiations with ACE/AFT Local 6554, WVMCEA, Teamsters, and POA and to Chancellor Patrick Schmitt regarding unrepresented groups.

3.0 RECONVENE PUBLIC SESSION
Public Session reconvened at 7:22 p.m.

3.1 PLEDGE OF ALLEGIANCE
All present recited the Pledge of Allegiance.

3.2 REPORT OF CLOSED SESSION ACTION
Board President Adrienne Grey reported that no action was taken.

3.3 APPROVAL OF THE ORDER OF THE AGENDA
Action Taken:
It was M/S/P 7/0/0 (Owens/Kepner; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to approve the order of the agenda.
Student Trustees: Two yes votes

3.4 APPROVAL OF THE MINUTES OF THE MARCH 7, 2017, REGULAR BOARD OF TRUSTEES MEETING,
Action Taken:
It was M/S/P 7/0/0(Owens/Lucas; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to approve the minutes of the March 7, 2017, Regular Board of Trustees meeting.
Student Trustees: Two yes votes

3.5 PRESENTATIONS/RECOGNITIONS
Chancellor Schmitt provided the Board with information regarding the implementation of the Banner Enterprise Resource Planning (ERP) software.

ERP software is an integrated software package for managing the activities of an enterprise—a company, a school, or any large and complex organization. Typical parts of an ERP for a college include Student Administration (grades, registration, scheduling, etc.), Student Recruitment, Finances, Payroll, Facilities, HR, and Advancement, among others.

The thirty month implementation process of the Banner ERP, from August 2015 through January 2018, is on schedule and on budget, thanks to all who are working so tirelessly to make it happen. He acknowledge the
tremendous load on staff involved in the implementation.

Dr. Schmitt discussed why the District needed a new ERP, indicating that the old one did not work that well, was not being updated by vendor, had never been completely implemented so integration of all modules was not possible, and had suffered from poor data entry practices over the years.

He reviewed the plan for implementation of the various modules of the Banner software and discussed where the District is in the process for the various modules. Admissions, Registration, Financial Aid, and Accounts Receivable of the Student Solutions module should be on-line by the end of April. The remainder of the Student functions will be addressed after that.

The Finance module has been implemented and is in use. Human Resources/Payroll is working to integrate Human Resources with the payroll function, which is being moved in-house from the County. This function should be live by July 1, 2017. Afterwards, implementation will begin for Talent Management, the suite of applications that will handle HR functions related to personnel from employment application submission forward.

It was decided that the Advancement package would not be implemented until the new Advancement administrator is hired.

He discussed the crucial process of data migration, which is critical to the ability to use the system to analyze data for use in planning. He noted that the writing of certain reports has been contracted out.
Dr. Schmitt discussed Banner’s Enterprise Wide Solutions, including:

- Identity Management
- Evisions Intellicheck
- Evisions FormFusion
- Application Manager by Automic
- Ellucian Portal
- Data Migration
- Banner Operation Data Store and Evisions Argos
- Banner Enterprise Data Warehouse
- Banner Document Management and Retention

WVM Banner Implementation Timeline
updated 6/27/2016
He discussed the process of making the District’s third-party software systems integrate and speak with the Banner ERP, including:

- Library system (Millennium)
- OrgSync application
- Medical records system (Medicat)
- Medical records system (Pyramed)
- Bookstore system (Barnes & Noble)
- Emergency alert system (Rave)
- County transit system (EcoPass)
- Local PE system
- Mission text system
- Accuplacer® assessment system

He noted that the Banner implementation is on time and on budget. It has been a great process for the District but difficult on the District’s people, and the post go-live activities will continue for some time. He said that future planning cycles should always include examination of ways to improve the District’s business processes and to improve communications between people.

Chancellor Schmitt closed by thanking all employees who have been involved in the implementation for their magnificent work, which has made such a difference to the future of the District.

### 3.6 ORAL COMMUNICATIONS FROM THE PUBLIC
There were none.

### 3.7 WRITTEN COMMUNICATIONS FROM THE PUBLIC
Executive Assistant to the Board of Trustees Tracy Johnson indicated that communication had been received from Nils Michals, West Valley College English faculty member, in opposition to the District’s last, best, and final offer in contract negotiations.

### 4.0 UNFINISHED BUSINESS - There was none.

**APPROVAL OF THE CONSENT AGENDA**

A discussion was held.

*Action Taken:*

It was M/S/P 7/0/0 (Lucas/Owens; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to approve the Consent Agenda items as presented.

Student Trustees: Two yes votes

Consent Agenda Items are attached to these minutes as Appendix A.

**REGULAR ORDER OF AGENDA**

### 5.0 COLLEGE PROGRAMS AND SERVICES – There were none.

### 6.0 HUMAN RESOURCES

#### 6.2 WEST VALLEY-MISSION CLASSIFIED EMPLOYEE ASSOCIATION (WVMCEA) INITIAL PROPOSALS FOR REOPENER NEGOTIATIONS WITH WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT

The WVMCEA initial proposals to the District for reopener negotiations were released as a public document.

#### 6.3 PUBLIC OPPORTUNITY FOR COMMENT AND ADOPTION OF DISTRICT INITIAL PROPOSALS TO WEST VALLEY-MISSION CLASSIFIED EMPLOYEE ASSOCIATION (WVMCEA)

Board President Grey opened a public comment period at 7:55 p.m. There were no comments. President Grey closed the public comment period at 7:56 p.m.

*Action Taken:*
It was M/S/P 7/0/0 (Owens/Lucas; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to adopt the District’s initial proposals to the WVMCEA. Student Trustees: Two yes votes

7.0 BUSINESS AND FINANCE – There were none.

8.0 BOARD – There were none.

9.0 INFORMATION REPORTS AND ITEMS FOR FUTURE BOARD CONSIDERATION

9.1 TRUSTEE COMMENTS
Trustee Lucas commented that he recently received a call from former Chancellor Stan Arterberry, who wanted him to know that he would be a candidate in the 2018 election for a seat on the Maricopa Community College District Board of Trustees. When Trustee Lucas asked Mr. Arterberry why he wanted to be a trustee, Mr. Arterberry jokingly replied that he wants to follow in the footsteps of Trustees Owens and Lucas.

Trustee Anne Kepner indicated that she had gone to the March 20 Board of Governors meeting, at which Marina Broeder, an associate faculty member at Mission College, received a Hayward Award for Excellence in Education. Trustee Kepner thanked Thais Winsome for providing her with logistical information regarding the meeting.

Ms. Broeder was very well spoken as she received her award and was quick to compliment and thank the Mission College family for the excellent work they do and for being so supportive of her. Trustee Kepner was most impressed and indicated that the work and dedication of Ms. Broeder, and other faculty and staff, speak volumes about the West Valley-Mission Community College District as an organization.

Hayward Awards are presented annually to honor community college faculty members who are selected by their peers for demonstrating the highest level of commitment to their students, college, and profession. This year, Area B and Area C nominated part-time faculty while Area A and Area D nominated full-time faculty. Ms. Broeder won for Area B.

Board President Adrienne Grey adjourned the meeting at 8:07 p.m.
APPENDIX A

CONSENT AGENDA ITEMS FROM THE MARCH 21, 2017, BOARD OF TRUSTEES MEETING
(For the full text of each item, please see the agenda packet for the meeting.)

5.0 COLLEGE PROGRAMS AND SERVICES – Consent Agenda

5.1 CONSIDER APPROVAL OF CURRICULUM CHANGES AT MISSION COLLEGE
Recommendation: That the Board of Trustees approve the curriculum changes at Mission College. The full curriculum packet is posted online along with the Board agenda, and is also available from the Chancellor’s office.

6.0 HUMAN RESOURCES – Consent Agenda

6.1 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES
Recommendation: That the Board of Trustees approve the listed items.
Appointment(s)
Administrative
a. Inez Barragan, Program Director II—Student Programs, Administrative Unit, HSI-STEM Program, Mission College, effective April 3, 2017.

Classified
b. James Adams, Library & Success Center Specialist, WVMCEA Unit, Learning Resources & Success Center, WVC, effective March 27, 2017.
c. Laura Powell, Library & Success Center Specialist, WVMCEA Unit, Learning Resources & Success Center, WVC, effective April 3, 2017.
d. Sonia Nevarez, Financial Aid Advisor, WVMCEA Unit, Financial Aid, WVC, effective March 27, 2017.

Temporary Assignments
Classified
d. Teri Langworthy, temporary increase for additional duties assigned, Senior Office Coordinator, WVMCEA Unit, Fine Arts, WVC, effective January 5, 2015 through March 31, 2017, extend through June 30, 2017.
e. Guadalupe Burciaga, temporary out-of-class assignment, Senior Administrative Assistant, WVMCEA Unit, District Police, WVMCCD, effective July 1, 2014 through March 31, 2017, extend through June 30, 2017.
h. Tu-Lan Trinh, temporary increase for additional duties assigned, Student Records Advisor, WVMCEA Unit, Admissions & Records, WVC, effective July 1, 2015 through March 31, 2017, extend through June 30, 2017.
i. Daniel Colon, temporary increase for additional duties assigned, Custodian, WVMCEA Unit, Campus Center, West Valley College, effective October 1, 2015 through March 31, 2017, extend through June 30, 2017.
k. Edrina Rashidi, temporary increase for additional duties assigned, Program Coordinator, MESA, MC, 100% of full time, 12 months per year; effective September 1, 2015 through June 30, 2017.

7.0 BUSINESS AND FINANCE – Consent Agenda

7.1 APPROVAL OF BID #16-1617, BID PACKAGE 09B – CARPET AND RESILIENT FLOORING, FOR THE STUDENT SERVICES BUILDING PROJECT AT WEST VALLEY COLLEGE
Recommendation: That the Board of Trustees approve the lowest responsive and responsible bid received from Flooring Solutions, Inc. for Bid Package 09B – Carpet and Resilient Flooring, in the amount of $286,840 and reject all other bids. The award of the contract is based on the Base Bid plus allowances and alternates.

7.2 APPROVAL OF BID #16-1617, BID PACKAGE 09C – CERAMIC TILE, FOR THE STUDENT SERVICES BUILDING PROJECT AT WEST VALLEY COLLEGE
Recommendation: That the Board of Trustees approve the lowest responsive and responsible bid received from De Anza Tile Co., Inc. for Bid Package 09C – Ceramic Tile, in the amount of $305,000 and reject all other bids. The award of the contract is based on the Base Bid plus allowances and alternates.

7.3 APPROVAL OF BID #21-1617, BID PACKAGE 10C – FRONT ENTRY SIGNAGE, FOR THE MAIN BUILDING REPLACEMENT PHASE 2 PROJECT AT MISSION COLLEGE
Recommendation: That the Board of Trustees approve the lowest responsive and responsible bid received from A Good Sign & Graphics Co., for Bid Package 10C – Front Entry Signage, in the amount of $422,000 and reject all other bids. The award of the contract is based on the Base Bid plus allowances and alternates.
SUBJECT: CONSIDER APPROVAL OF CURRICULUM CHANGES AT WEST VALLEY COLLEGE

CHANCELLOR’S RECOMMENDATION:
That the Board of Trustees approve the curriculum changes at West Valley College as presented.

Funding Source/Fiscal Impact
The General Fund is the major funding source for the cost of instruction, which pertains to the offering of approved courses. These costs are offset, to varying degrees, by apportionment received for credit-based instruction and other associated fees.

Reference(s)
Curriculum development and approval is an ongoing activity overseen by the Academic Senate, and its subordinate Curriculum Committee, and the Office of Instruction. It is integrated into the West Valley College Program Review process. It is emphasized in many sections of Standard II of the Accreditation Standards of the Accrediting Commission for Community and Junior Colleges. Likewise, it is regulated through Title 5 and WVMCCD District Policies 4020 and 4025.

Background/Alternatives
As per District policy, the curriculum changes to programs and courses described herein have been considered and approved by the Curriculum Committee, the Articulation Officer, and the Academic Senate between February 27, 2017 and February 28, 2017. Each of the curriculum changes and the foregoing approvals has been further
reviewed by the Chief Instructional Officer, the College President, and the District Chancellor. The Office of Instruction further certifies that the programs and courses described herein satisfy all applicable requirements of Title 5 and have also been submitted to the Associated Students Organization of West Valley College.

Coordination
Offerings have been coordinated between West Valley College and Mission College through a process of consultation.

Follow-up/Outcomes
Following Board approval of the curriculum changes, updates to catalogs and class schedules will be made, and campus marketing communication will reflect the changes, as appropriate.

SUMMARY OF CURRICULUM CHANGES – 4/4/2017

COURSE REVISIONS

KIN 8.04

NEW PROGRAMS

Engineering Technology with Water Emphasis Certificate
*The Engineering Technology with Water Emphasis program was formerly presented to the Board of Trustees on 1/24/2017 as Water Distribution/Treatment Level II Certificate of Achievement. Its title has been changed per recommendation from BACCC.

Page numbers refer to West Valley College 2016-2017 Course Catalog. C-ID, or Course Identification, refers to the supra-numbering and course content alignment system developed to ease transfer and articulation burdens in the UC, CSU and California Community College systems. All new Associate Degrees for Transfer (ADTs) now require course alignment with the C-ID course “descriptors.”

COURSE REVISIONS-Administrative Change

<table>
<thead>
<tr>
<th>COURSE ID</th>
<th>COURSE INFORMATION</th>
<th>EFF DATE</th>
<th>JUSTIFICATION</th>
<th>PROPOSED CHANGES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>KIN 8.04</strong></td>
<td>Course ID: KIN 8.04  Course Title: Beginning Basketball  Units: 1</td>
<td>2017 Fall</td>
<td>The title of this course is being revised to match</td>
<td>Title</td>
</tr>
</tbody>
</table>
This course is designed to teach the basic skills, techniques, rules, and strategies of basketball. The term "Men's" will be taken out of the title as this course is for both genders.

NEW PROGRAMS/CERTIFICATES

Engineering Technology with Water Emphasis

Effective 2017 Fall

As part of its mission, West Valley College is committed to supporting students in reaching career goals. This certificate provides opportunities for entry-level careers in the Bay Area water district as Technicians and Operators in either water treatment or distribution. In consultation with water industry professionals and with the Water Career Pathways Consortia and Bayworks, skills and abilities were identified that were critical for mid-level employment.

Due to the high number of water industry professionals who are at retirement age, it is evident that there is a strong need for trained technicians and operators. In a recent survey, it was discovered that 50% of this industry sector reported difficulties in hiring qualified staff for these positions and over 70% of the Bay Area region water industry employers were interested in certificate programs to develop their workforce. 64% of those employers said they are willing to work with community colleges to provide this training.

Therefore, this certificate addresses the inter-disciplinary skills needed for emerging water industry professionals as evidenced in job postings and employment data. It includes the recently state-approved ENGR 166 Water Distribution II and CHEM 161 Water Treatment II as well as MATH 106 and 000D, CHEM 30A, PHYSICS 002A and ENGR 04, 10 and 20.

<table>
<thead>
<tr>
<th>Required Courses: (31 units)</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH106 Intermediate Algebra</td>
<td>5</td>
</tr>
<tr>
<td>ENGR010 Introduction to Engineering</td>
<td>4</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Name</td>
</tr>
<tr>
<td>-------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>ENGR004</td>
<td>Introduction to Computer-Aided Design</td>
</tr>
<tr>
<td>CHEM030A</td>
<td>Fundamentals of Chemistry</td>
</tr>
<tr>
<td>ENGR020</td>
<td>Engineering Graphics</td>
</tr>
<tr>
<td>MATH000D</td>
<td>Trigonometry</td>
</tr>
<tr>
<td>PHYS002A</td>
<td>General Physics -- Mechanics</td>
</tr>
<tr>
<td>ENGR166</td>
<td>Water Distribution II</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>CHEM161</td>
<td>Water Treatment II</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
</tr>
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</table>
SUBJECT: ACCEPT CALIFORNIA COMMUNITY COLLEGES GRANT AWARD

CHANCELLOR’S RECOMMENDATION:
That the Board of Trustees authorize the administration to accept the $750,000 grant award from the California Community Colleges Chancellor’s Office to West Valley College to be distributed over a two-year period.

Funding Source/Fiscal Impact
West Valley College has received a College Promise grant funded under the California College Promise Innovation grant program. The grant begins May 1, 2017 and ends June 30, 2019. The funds may be used for activities directly related to the goals and objectives listed in the college grant application and are intended to allow colleges and districts to implement or expand an existing College Promise program. Colleges/districts must also develop partnerships with their local school districts and community organizations with the intent of encouraging students to pursue higher education, and provide comprehensive college readiness services to reduce the need for remediation, thereby allowing students to complete college successfully. The grant award totaling to $750,000 must be utilized over the 26 months duration to create or expand programs and services that could be supported after funding ends. While direct matching funds are not required, the college must leverage the grant with existing state and local funds.

Reference(s)
In October of 2011, Senate Bill (SB) 650 (Lowenthal) was signed into law by Governor Brown enacting the College Promise Partnership Act (CPPA). Assembly Bill (AB) 1741 (Rodriguez) was signed into law in September of 2016 by Governor Brown establishing the California College Promise Innovative Grant Program.
Background/Alternatives
The 2016-17 state budget appropriated one-time funding in the amount of $15 million to be distributed by the California Community Colleges Chancellor’s Office to grant applicants selected to participate in the California College Promise Innovation Grant. Applicants selected to receive the grant must agree to the following standards:

- Create and publish a College Promise plan developed through locally established participatory governance processes.
- Enter into a partnership with local school districts and/or public university partners for the purpose of sharing student data and creating or improving career and transfer pathways.
- Establish a multiple measures assessment method for placing incoming freshman.

Coordination
The Program Director is Joe McDevitt. The program will be directly overseen by the Vice President of Student Services, Dr. Victoria Hindes.

Follow-up/Outcome
The college is required to submit performance and budget reports.
ITEM 6.1
APRIL 4, 2017
ACTION ITEM
CONSENT AGENDA

PREPARED BY: SEAN McGOWAN
REVIEWED BY: ALBERT M. MOORE
APPROVED BY: PATRICK SCHMITT

SUBJECT: PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES

CHANCELLOR'S RECOMMENDATION:

That the Board of Trustees approve the listed items.

I. Appointment(s)

Classified

a. Johanna Hembry, Administrative Assistant, WVMCEA Unit, Range 57 ($4,259-$5,587), Basic Skills & Adult Education, West Valley College, 100% of full time, 12 months per year; effective April 10, 2017. Position ID# 141920. Fund 120-Restricted Grants-General.

b. Uma Nagarajan, Instructional Laboratory Technician-Science, WVMCEA Unit, Range 54 ($3,999-$5,230), Biological Sciences, Mission College, 100% of full time, 12 months per year; effective May 22, 2017. Position ID# 139650. Fund 100-General Fund.

c. Lusyna Narvaez, Senior Administrative Assistant, WVMCEA Unit, Range 59 ($4,448-$5,832), HSI-STEM, Mission College, 100% of full time, 12 months per year; effective April 10, 2017. Position ID# 141930. Fund 120-Restricted Grants-General.

d. Juan Espinosa, Research Analyst, WVMCEA Unit, Range 75 ($6,327-$8,375), Basic Skills & Adult Education, West Valley College, 100% of full time, 12 months per year; effective April 17, 2017. Position ID# 141910. Fund 120-Restricted Grants-General.

e. Rose Perez-Nelson, Senior Administrative Assistant, WVMCEA Unit, Range 59 ($4,448-$5,832), Cilker School of Art & Design, West Valley College, 100% of full
time, 12 months per year; effective April 10, 2017. Position ID# 141810. Fund 100-General Fund.

f. Bryant Hernandez, Custodian, WVMCEA Unit, Range 49 ($3,613-$4,715), Facilities Department, West Valley-Mission Community College District, 100% of full time, 12 months per year; effective April 10, 2017. Position ID# 070800. Fund 100-General Fund.

II. Transfers

Classified

a. Melissa Ceresa, WVMCEA Unit, from EOPS Specialist, Range 57 ($4,259-$5,587), EOPS, assigned to West Valley College, 100% of full time, 11 months per year to Office Coordinator, Range 54 ($3,999-$5,230), Veterans Resource Center, assigned to West Valley College, 100% of full time, 11 months per year; effective April 10, 2017. From Position ID# 122220 to Position ID# 122690. Fund 100-General Fund (0.45) and Fund 120-Restricted Grants-General (0.55).
SUBJECT: FACULTY CONTRACT RENEWAL – WEST VALLEY COLLEGE

CHANCELLOR’S RECOMMENDATION:
That the Board of Trustees approve faculty listed below for a second year contract for the 2017-18 academic year.

Funding Source/Fiscal Impact
Funds are budgeted in accordance with the Association of College Educators contract provisions. No additional fiscal impact is associated with this item.

Reference(s)
Education Code Sections 87608 and 87608.5 codify the process for contract (i.e., tenure-track) employees concluding their first and second-year contracts. This is also in accordance with the terms included in the negotiated contract for Association of College Educators, Article 24B.

Background/Alternatives
The following faculty have completed their first year contract and are recommended to receive a second contract for the 2017-18 academic year.

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline</th>
<th>Hire Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joe Bucher</td>
<td>Counseling</td>
<td>4/20/2016</td>
</tr>
<tr>
<td>Jessica Jaurequi</td>
<td>DESP</td>
<td>8/23/2016</td>
</tr>
<tr>
<td>Cathy Jones</td>
<td>Language Arts</td>
<td>1/29/2016</td>
</tr>
<tr>
<td>Victoria Piatt</td>
<td>Health &amp; Human Dev.</td>
<td>8/23/2016</td>
</tr>
<tr>
<td>William Rodriguez</td>
<td>Health &amp; Human Dev.</td>
<td>8/23/2016</td>
</tr>
<tr>
<td>Richard Wiens</td>
<td>Health &amp; Human Dev.</td>
<td>8/23/2016</td>
</tr>
</tbody>
</table>

Coordination
The tenure appraisal team, Vice President of Instruction, and College President recommend the above action.
Follow-up/Outcomes
Additional one-year contracts will be processed following Board approval and the tenure appraisal team will continue to evaluate the instructors’ performance in the upcoming terms.
SUBJECT: FACULTY CONTRACT RENEWAL – WEST VALLEY COLLEGE

CHANCELLOR’S RECOMMENDATION:
That the Board of Trustees approve the faculty listed below for a third contract covering two academic years, 2017-18 and 2018-19.

Funding Source/Fiscal Impact
Funds are budgeted in accordance with the Association of College Educators contract provisions. No additional fiscal impact is associated with this item.

Reference(s)
Education Code 87609 (a-b) codifies the process for contract (i.e., tenure-track) employees concluding the final two years of their four-year tenure process. This is also in accordance with the terms included in the negotiated contract for Association of College Educators, Article 26B.

Background/Alternatives
The following faculty have completed their second contract and are recommended to receive their third contract for the 2017-18 and 2018-19 academic years.

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline</th>
<th>Hire Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zakarian Armen</td>
<td>Kinesiology</td>
<td>8/28/2015</td>
</tr>
<tr>
<td>Lee     Bickie</td>
<td>Counseling</td>
<td>8/28/2015</td>
</tr>
</tbody>
</table>

Coordination
The tenure appraisal team, Vice President of Instruction, and College President recommend the action outlined above.

Follow-up/Outcomes
Contracts will be processed following Board approval and the tenure appraisal teams will continue to evaluate the instructors’ performance in the upcoming terms.
SUBJECT: REVIEW OF PURCHASE ORDER TRANSACTIONS

CHANCELLOR'S RECOMMENDATION:
That the Board of Trustees review purchase order transactions.

Funding Source/Fiscal Impact
There is no fiscal impact associated with this item.

Background/Alternatives
Attached are the purchase orders issued that are in excess of $10,000. Purchase orders under $10,000 are available to be reviewed in the office of the Director of General Services. A report of purchase orders in excess of $10,000 is being provided so that larger expenditure items are separately identified for review by the Board of Trustees. Items appearing on the attached list will have, in some cases, been presented to the Board prior to issuance of a contract that was subsequently converted into a purchase order for payment purposes.

Reference(s)
Education Code Section 81656 states that the governing board of a community college district must review the purchases of the district. District policy section BP6330 states that purchase orders are subject to Board review every sixty (60) days.

Coordination
The Executive Director of General Services has reviewed this list with the Vice Chancellor of Administrative Services.

Follow-up/Outcome
A bi-monthly information report will be generated for Board review.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>PO Date</th>
<th>PO Amount</th>
<th>Vendor</th>
<th>Description</th>
<th>BoT approval if necessary</th>
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</thead>
<tbody>
<tr>
<td>P0012624</td>
<td>01/04/17</td>
<td>$126,643.15</td>
<td>One Workplace - L. Ferrari, LLC</td>
<td>Two office pods &amp; installation</td>
<td>UCCA</td>
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<tr>
<td>P0012638</td>
<td>01/03/17</td>
<td>$100,000.00</td>
<td>East Side Union High School District</td>
<td>Agriculture Water and Environmental Tech Grant Coordinator &amp; Development</td>
<td>11/15/2016</td>
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<tr>
<td>P0012643</td>
<td>01/04/17</td>
<td>$15,271.22</td>
<td>Taylor Houseman, Inc.</td>
<td>Washer - 65 lb capacity for PE</td>
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<tr>
<td>P0012650</td>
<td>01/04/17</td>
<td>$27,000.00</td>
<td>Industry Initiatives for Science and Math Education</td>
<td>Water Careers Pathways Grant Externship Services</td>
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<tr>
<td>P0012653</td>
<td>01/11/17</td>
<td>$39,400.00</td>
<td>Ackman, Daniel O.</td>
<td>Water Careers Pathways Grant Internship Program consultant</td>
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<tr>
<td>P0012654</td>
<td>01/09/17</td>
<td>$15,350.00</td>
<td>Consortium for Children</td>
<td>Training for WV Title IVe Training Collaborative</td>
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<tr>
<td>P0012675</td>
<td>01/10/17</td>
<td>$45,000.00</td>
<td>Pressley Ridge</td>
<td>Training for WV Title IVe Training Collaborative</td>
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<tr>
<td>P0012707</td>
<td>01/17/17</td>
<td>$34,000.00</td>
<td>Davis, Cheryl K.</td>
<td>Water Careers Pathways Contextualized Learning Modules consultant</td>
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<tr>
<td>P0012735</td>
<td>01/20/17</td>
<td>$39,400.00</td>
<td>Toche, Jedediah I.</td>
<td>Water Careers Pathways Grant Liaison to Baywork consultant</td>
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<tr>
<td>P0012764</td>
<td>01/25/17</td>
<td>$19,800.00</td>
<td>Suarez, Joseantonio</td>
<td>AWET Grant - Regional Agriculture Gap Analysis &amp; training needs assessment consultant</td>
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<tr>
<td>P0012831</td>
<td>02/07/17</td>
<td>$35,000.00</td>
<td>Gregory, Judi</td>
<td>Agriculture Water and Environmental Tech Grant Curriculum development consultant</td>
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<tr>
<td>P0012846</td>
<td>02/08/17</td>
<td>$32,000.00</td>
<td>KIS</td>
<td>Professional Services agreement</td>
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<td>P0012870</td>
<td>02/14/17</td>
<td>$19,771.66</td>
<td>Apple Computer, Inc.</td>
<td>Macbooks for Biology department</td>
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<tr>
<td>P0012893</td>
<td>02/16/17</td>
<td>$12,690.84</td>
<td>Athletics Unlimited</td>
<td>WVC PE - softball equipment</td>
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<tr>
<td>P0012896</td>
<td>02/16/17</td>
<td>$30,000.00</td>
<td>CreatorUp, Inc.</td>
<td>Title III educational videos and editing</td>
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<td>P0012933</td>
<td>02/24/17</td>
<td>$13,230.66</td>
<td>BigSigns.com</td>
<td>WVC PE - baseball signs and banners</td>
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<tr>
<td>P0012934</td>
<td>02/24/17</td>
<td>$46,128.82</td>
<td>BigSigns.com</td>
<td>WVC PE - baseball signs and banners</td>
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**Mission College**

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<thead>
<tr>
<th>PO Number</th>
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<th>Vendor</th>
<th>Description</th>
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<tbody>
<tr>
<td>P0012619</td>
<td>01/05/17</td>
<td>$20,735.58</td>
<td>Fisher Scientific Co., LLC</td>
<td>Spectrophotometer UV-VIS - Math/Science Division</td>
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<tr>
<td>P0012636</td>
<td>01/04/17</td>
<td>$10,000.00</td>
<td>Colombani, Lauren J.</td>
<td>HWI Grant Workshop consultant</td>
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<td>P0012637</td>
<td>01/04/17</td>
<td>$10,000.00</td>
<td>Sanborn, Pamela M.</td>
<td>HWI Grant Workshop consultant</td>
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<tr>
<td>PO Number</td>
<td>PO Date</td>
<td>PO Amount</td>
<td>Vendor</td>
<td>Description</td>
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<tr>
<td>P0012734</td>
<td>01/19/17</td>
<td>$10,000.00</td>
<td>Institute For Democratic Education and Culture</td>
<td>Speaker Agreement - Tim Wise</td>
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<tr>
<td>P0012742</td>
<td>01/23/17</td>
<td>$17,891.25</td>
<td>Forno Classico</td>
<td>Hospitality Management Pizza Oven</td>
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<td>P0012768</td>
<td>01/25/17</td>
<td>$33,645.43</td>
<td>CCLC/CCCAA</td>
<td>Electronic databases</td>
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<td>P0012776</td>
<td>01/26/17</td>
<td>$15,033.28</td>
<td>One Workplace - L. Ferrari, LLC</td>
<td>MC Chemistry Lab stool upgrade</td>
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<td>P0012825</td>
<td>02/03/17</td>
<td>$42,612.21</td>
<td>Dell Computer</td>
<td>CARE Student checkout laptops</td>
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<tr>
<td>P0012837</td>
<td>02/08/17</td>
<td>$27,900.00</td>
<td>Balance.point Strategic Services</td>
<td>Hospitality Management Program support</td>
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<tr>
<td>P0012906</td>
<td>02/22/17</td>
<td>$19,925.00</td>
<td>Lukens, May T.</td>
<td>Title III Part A and Part F AANAPISI Grant Evaluation</td>
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**District Office**

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<tr>
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<th>Vendor</th>
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<tbody>
<tr>
<td>P0012631</td>
<td>01/04/17</td>
<td>$67,320.00</td>
<td>Ellucian</td>
<td>Third party integration services</td>
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<tr>
<td>P0012692</td>
<td>01/11/17</td>
<td>$27,816.08</td>
<td>Komatsu Forklift U.S.A., LLC</td>
<td>Komatsu forklift - Warehouse</td>
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<tr>
<td>P0012783</td>
<td>01/27/17</td>
<td>$55,917.02</td>
<td>Packet Fusion, Inc.</td>
<td>Shoretel partner support</td>
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<tr>
<td>P0012835</td>
<td>02/07/17</td>
<td>$13,548.00</td>
<td>Verge Technologies, Inc.</td>
<td>Computer systems management software maintenance</td>
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**Construction and Bond**

<table>
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<tr>
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<th>PO Date</th>
<th>PO Amount</th>
<th>Vendor</th>
<th>Description</th>
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<tr>
<td>B0024690</td>
<td>02/15/17</td>
<td>$13,382.00</td>
<td>Gilbane Building Company</td>
<td>Construction Management services</td>
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<tr>
<td>P0012441</td>
<td>02/16/17</td>
<td>$13,031.00</td>
<td>Environmental Systems, Inc.</td>
<td>Meas C WVC AAS Bldg - HVAC - Central Plant Boiler</td>
</tr>
<tr>
<td>P0012641</td>
<td>01/05/17</td>
<td>$13,630,900.00</td>
<td>BHM Construction, Inc.</td>
<td>Meas C WVC Bus &amp; AJ renovation - General</td>
</tr>
<tr>
<td>P0012644</td>
<td>01/04/17</td>
<td>$11,310.00</td>
<td>Diamond Fence Company</td>
<td>Meas C MC MBR Phase II Fencing &amp; relocation of fencing</td>
</tr>
<tr>
<td>P0012645</td>
<td>01/04/17</td>
<td>$10,994.00</td>
<td>Environmental Systems, Inc.</td>
<td>Campus Center boiler system repairs</td>
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<tr>
<td>P0012647</td>
<td>01/05/17</td>
<td>$5,089,980.00</td>
<td>BHM Construction, Inc.</td>
<td>Meas C WVC Planetarium - General</td>
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<tr>
<td>P0012648</td>
<td>01/04/17</td>
<td>$155,588.00</td>
<td>Galeb Paving, Inc.</td>
<td>MC Loop Road resurfacing</td>
</tr>
<tr>
<td>P0012658</td>
<td>01/06/17</td>
<td>$33,802.00</td>
<td>R.C. Benson and Sons, Inc.</td>
<td>Meas C WVC Cooling Tower enclosure fence &amp; bldg wall</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>repairs</td>
</tr>
<tr>
<td>P0012664</td>
<td>01/10/17</td>
<td>$110,357.00</td>
<td>Construction Testing Services</td>
<td>Meas C WVC Student Service Center - Special testing &amp;</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Inspection</td>
</tr>
<tr>
<td>P0012667</td>
<td>01/10/17</td>
<td>$12,400.00</td>
<td>Elco Electric, Inc.</td>
<td>Meas C WVC Planetarium - electricity to BMH trailer</td>
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<tr>
<td>P0012668</td>
<td>01/10/17</td>
<td>$44,990.00</td>
<td>Cal Coast Telecom</td>
<td>Meas C DS Security Safety &amp; Monitoring; MC Fire alarm</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>cable reroute</td>
</tr>
<tr>
<td>PO Number</td>
<td>PO Date</td>
<td>PO Amount</td>
<td>Vendor</td>
<td>Description</td>
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<td>---------------------------------------------------------------------------</td>
</tr>
<tr>
<td>P0012669</td>
<td>01/10/17</td>
<td>$24,543.00</td>
<td>Escon Builders</td>
<td>MC Main Bldg remove wood railing &amp; install metal railing</td>
</tr>
<tr>
<td>P0012670</td>
<td>01/10/17</td>
<td>$103,979.00</td>
<td>Ron Paris Construction, Inc.</td>
<td>WVC Administration Bldg upgrades</td>
</tr>
<tr>
<td>P0012672</td>
<td>01/10/17</td>
<td>$19,750.00</td>
<td>A. Teichert and Son, Inc.</td>
<td>Meas C MC MBR Phase II Concrete walkway adjacent to IS</td>
</tr>
<tr>
<td>P0012688</td>
<td>01/11/17</td>
<td>$17,400.00</td>
<td>Elco Electric, Inc.</td>
<td>Meas C WVC Portable Village Addl area lighting</td>
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<td>P0012708</td>
<td>01/17/17</td>
<td>$201,363.62</td>
<td>SEWUP</td>
<td>Meas C WVC Planetarium - Insurance/OCIP</td>
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<tr>
<td>P0012717</td>
<td>01/17/17</td>
<td>$44,626.83</td>
<td>SoLED Energy, Inc.</td>
<td>MC Lot D 2 Pedestal EV Chargers</td>
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<tr>
<td>P0012721</td>
<td>01/17/17</td>
<td>$20,300.00</td>
<td>Bentley Systems, Inc.</td>
<td>Construction management software - EADOC</td>
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<td>P0012725</td>
<td>01/17/17</td>
<td>$10,500.00</td>
<td>Fresno’s Best Industrial Electric Company, Inc.</td>
<td>WVC Crosswalk Lighting System</td>
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<td>P0012745</td>
<td>01/23/17</td>
<td>$13,985.00</td>
<td>Gates &amp; Associates</td>
<td>MC Childcare Yard Data Collection &amp; Schematic Design Svcs</td>
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<tr>
<td>P0012751</td>
<td>01/23/17</td>
<td>$88,959.00</td>
<td>Construction Testing Services</td>
<td>Meas C WVC Planetarium - Construction Material testing</td>
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<tr>
<td>P0012752</td>
<td>01/23/17</td>
<td>$53,058.00</td>
<td>Construction Testing Services</td>
<td>Meas C WVC School of Professional Studies LOR</td>
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<tr>
<td>P0012763</td>
<td>01/24/17</td>
<td>$15,673.75</td>
<td>Sugimura Finney Architects</td>
<td>MC Campus Center exterior painting and sealing schematic phase</td>
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<tr>
<td>P0012767</td>
<td>02/08/17</td>
<td>$104,250.00</td>
<td>A. Teichert and Son, Inc.</td>
<td>Fix temporary VTA drop off at Parking lot A</td>
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<tr>
<td>P0012770</td>
<td>01/25/17</td>
<td>$82,374.84</td>
<td>West Valley Collection</td>
<td>Meas C WVC Student Service Center - 30 cubic yard roll off refuse cont.</td>
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<tr>
<td>P0012794</td>
<td>01/30/17</td>
<td>$1,027,000.00</td>
<td>Galeb Paving, Inc.</td>
<td>Meas C WVC Student Service Center - Earthwork &amp; Undergnd utilities</td>
</tr>
<tr>
<td>P0012821</td>
<td>02/02/17</td>
<td>$49,859.25</td>
<td>Consolidated Engineering Laboratories</td>
<td>Meas C DS Facilities Bldg - Materials Testing</td>
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<tr>
<td>P0012832</td>
<td>02/07/17</td>
<td>$591,320.35</td>
<td>SEWUP</td>
<td>Meas C WVC School of Professional Studies Insurance/OCIP</td>
</tr>
<tr>
<td>P0012851</td>
<td>02/10/17</td>
<td>$23,071.46</td>
<td>Duo-Gard Industries, Inc.</td>
<td>MC Transit shelter for VTA project</td>
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<tr>
<td>P0012852</td>
<td>02/08/17</td>
<td>$18,725.75</td>
<td>Able Septic Tank Service</td>
<td>WVC Sewer line repair</td>
</tr>
<tr>
<td>P0012868</td>
<td>02/21/17</td>
<td>$300,000.00</td>
<td>Marina Landscape, Inc.</td>
<td>Meas C WVC Student Service Center - Landscaping &amp; Irrigation</td>
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<tr>
<td>P0012873</td>
<td>02/14/17</td>
<td>$44,400.00</td>
<td>A. Teichert and Son, Inc.</td>
<td>MC Main Bldg replacement P2, excavate &amp; remove</td>
</tr>
<tr>
<td>P0012881</td>
<td>02/15/17</td>
<td>$2,332,700.00</td>
<td>Robert A. Bothman, Inc.</td>
<td>Meas C WVC Student Service Center - Concrete</td>
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<tr>
<td>P0012883</td>
<td>02/15/17</td>
<td>$18,100.00</td>
<td>Escon Builders</td>
<td>MC Baseball field facility building</td>
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<tr>
<td>P0012897</td>
<td>02/21/17</td>
<td>$3,496,500.00</td>
<td>Smith &amp; Sons Electric, Inc.</td>
<td>Meas C WVC Student Service Center - Electrical &amp; Special Systems</td>
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<tr>
<td>PO Number</td>
<td>PO Date</td>
<td>PO Amount</td>
<td>Vendor</td>
<td>Description</td>
</tr>
<tr>
<td>-----------</td>
<td>---------</td>
<td>-----------</td>
<td>--------</td>
<td>-------------</td>
</tr>
<tr>
<td>P0012898</td>
<td>02/21/17</td>
<td>744,380.00</td>
<td>O.C. McDonald Co., Inc.</td>
<td>Meas C WVC Student Service Center - Plumbing</td>
</tr>
<tr>
<td>P0012899</td>
<td>02/21/17</td>
<td>1,932,310.00</td>
<td>O.C. McDonald Co., Inc.</td>
<td>Meas C WVC Student Service Center - HVAC Controls</td>
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<tr>
<td>P0012904</td>
<td>02/21/17</td>
<td>12,400.00</td>
<td>Michael, Samia</td>
<td>Meas C DS Security Safety &amp; Monitoring - Prop 39 planning &amp; Prog Mgt</td>
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<tr>
<td>P0012905</td>
<td>02/21/17</td>
<td>21,600.00</td>
<td>Michael, Samia</td>
<td>Meas C DS Security Safety &amp; Monitoring - Program Mgt Svcs for WVC &amp; MC</td>
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<tr>
<td>P0012918</td>
<td>02/22/17</td>
<td>11,925.00</td>
<td>Biotic Resources Group</td>
<td>WVC Wildcat Creek Riparian Enhancement Project Revegetation &amp; Oversight 2017</td>
</tr>
<tr>
<td>P0012920</td>
<td>02/23/17</td>
<td>20,987.00</td>
<td>Environmental Systems, Inc.</td>
<td>MC VAV Controllers (air sensors)</td>
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<tr>
<td>P0012930</td>
<td>02/24/17</td>
<td>13,695.00</td>
<td>Sports Facilities Group, Inc.</td>
<td>MC Gymnasium Inspection &amp; Services</td>
</tr>
<tr>
<td>P0012935</td>
<td>02/24/17</td>
<td>61,500.00</td>
<td>Sugimura Finney Architects</td>
<td>WVC Board Room renovations</td>
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<tr>
<td>P0012938</td>
<td>02/28/17</td>
<td>485,580.00</td>
<td>Stronger Building Services</td>
<td>Meas C WVC Student Service Center - Roofing</td>
</tr>
</tbody>
</table>
ITEM 7.2
APRIL 4, 2017
ACTION ITEM
CONSENT AGENDA

PREPARED BY: BRIGIT M. ESPINOSA
REVIEWED BY: ED MADULI
APPROVED BY: PATRICK SCHMITT

SUBJECT: RECORD RETENTION – DESTRUCTION OF RECORDS

CHANCELLOR’S RECOMMENDATION:
That the Board of Trustees authorize the District to destroy the listed documents (attached).

Funding Source/Fiscal Impact
The funding for this project is budgeted within Fund 110.

Reference(s)
The parameters regarding destruction of records are outlined in Title 5 of the California Administrative Code commencing with §59020, and Board Policy 3310.

Background/Alternatives
In accordance with District policy and procedures, the District is seeking authorization to destroy, via shredding, 111 boxes of documents. Upon completion, the District will receive a certificate certifying the work has been completed.

Coordination
The Executive Director of General Services has confirmed with the Associate Vice Chancellor of Human Resources and the Executive Director of Financial Services that the identified records no longer need to be retained.

Follow-up/Outcome
Upon Board approval, the General Services department will arrange for destruction of records.
<table>
<thead>
<tr>
<th>Box No.</th>
<th>Department</th>
<th>Contents</th>
<th>Year to be destroyed</th>
</tr>
</thead>
<tbody>
<tr>
<td>H 4</td>
<td>Payroll</td>
<td>90-92 Classified hourly - payroll employment files - from Flodberry - Ly</td>
<td>2014</td>
</tr>
<tr>
<td>C 22</td>
<td>Purchasing</td>
<td>2007-08 Bids Proposals Miscellaneous Bidder Request Part of Bid #4-0708 Fox Center</td>
<td>2015</td>
</tr>
<tr>
<td>D 6</td>
<td>Purchasing</td>
<td>2007-09 Bid Proposals Bids 0708 &amp; 0809 Bid # CA1 - 0708 - Electrical Upgrades to the WVC Language &amp; Arts Computer Lab Bid # CA2 - 0708 - Sealing &amp; Paving Bid # CA3 - 0708 - Electrical Work - C10 Bid # CA4 - 0708 - Paving &amp; Trenching C-12 Bid # CA5 - 0708 - Site Plumbing Work - C36 Bid # CA6 - 0708 - Telecommunication Bid # CA7 - 0708 - Special Testing (MISSING FILE) Bid # CA8 - 0708 - MC Softball Field LightinBid # CA9 - 0708 - MC Transfor Bid # CA10 - 0708 -WVC Installation of Parking Permit Machines Bid # CA11 - 0708 - MC Exterior Lights Retrofit Bid # CA1 - 0809 - Parking Lot 4 &amp; 5 Bid # CA2 - 0809 - Allendale Striping &amp; Signage - (MISSING FILE) Bid # CA3 - 0809 - Decorative Concrete A &amp; R Bid # CA4 - 0809 - Sewer Line Extent ion Bid # CA5 - 0809 - Fruitvale Grand Entrance Bid # CA6 - 0809 - AAS Landscape Grading Bid # CA7 - 0809 - AAS Landscape &amp; Irrigation Bid # CA8 - 0809 - AAS Landscape Hardscape Bid # CA9 - 0809 - Parking Lot 4 Repairs RFQ # 12 - 0809 - Civil Engineering Services</td>
<td>2015</td>
</tr>
<tr>
<td>D 8</td>
<td>Purchasing</td>
<td>2007-08 Bids Proposals Bid # 1 -0708 - Furniture Bid Bid # 2 -0708- WV Math &amp; Science Addition Construction Bid # 3 -0708- Project Management Fixture Furniture &amp; Equipment Bid # 5 -0708- Network Switching Equipment Bid # 6 -0708- WV District &amp; Facilities Master Plan Bid # 7 -0708- MISI NG FILE Bid # 8 -0708-On - Site Utilities Project REP # 9 - 0708 - Network Switching Equipment</td>
<td>2015</td>
</tr>
<tr>
<td>D 9</td>
<td>Purchasing</td>
<td>2007-08 Bid #4-0708 - FOX Center</td>
<td>2015</td>
</tr>
<tr>
<td>D 16</td>
<td>Purchasing</td>
<td>2007-08 Bids Proposals Bid # 10-0708 - Surface Improvements Bid #11-0708 Food Services Bid #12-0708 Fox Technology Center</td>
<td>2015</td>
</tr>
<tr>
<td>I 29</td>
<td>Purchasing</td>
<td>06-07 Bids 12-0607 Food Services</td>
<td>2015</td>
</tr>
</tbody>
</table>
ITEM 7.3
APRIL 4, 2017
ACTION ITEM
CONSENT AGENDA

PREPARED BY: CHRISTINA BOOTH
REVIEWED BY: ED MADULI
APPROVED BY: PATRICK SCHMITT

SUBJECT: APPOINTMENT TO CITIZENS’ BOND OVERSIGHT COMMITTEE (CBOC)

CHANCELLOR’S RECOMMENDATION:
That the Board of Trustees approve the appointments of Ms. Shirley Cantu and Mr. Ron Jones to the CBOC.

Funding Source/Fiscal Impact
There is no fiscal impact associated with this item.

Reference(s)
The CBOC was established pursuant to conditions of Proposition 39 as defined in the California Constitution; BP/AP 6740; item 6.4 approved at the February 3, 2005, Board of Trustees meeting; items 7.7 and 7.8 approved at the July 17, 2012, Board of Trustees meeting; and item 7.7 approved at the May 20, 2014, Board of Trustees meeting.

The committee must consist of a minimum of seven members representing the following:

- One (1) student enrolled and active in a community college support group, such as student government.
- One (1) member active in a business organization representing the business community located within the District.
- One (1) member active in a senior citizens' organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for either Mission College or West Valley College, such as a foundation.
- Two (2) members of the community at-large.

Background/Alternatives
The following individual is being recommended for appointment to an initial two-year term:
Ron Jones (Senior Organization) - *Initial term to expire April 2019*

The following member is being recommended for re-appointment to a two-year term:

Shirley Cantu (Taxpayer Organization) – *Term to expire April 2019*

Current members are:
William Hult (Community-at-Large) – *Term to expire April 2018*

Out-going members are:
Paul Cavagnolo (Senior Organization)
Frank Jewett (District/College Support Organization)
Gail Long (Community-at-Large)
   *(Terms expired April 2017)*

Peter Kuo (Business Organization) – *Term to expire April 2019 – Resigned his position*

The District would like to recognize and thank Mr. Cavagnolo, Mr. Jewett, Mr. Kuo and Ms. Long for their dedication and support to the committee.

The District is actively recruiting to fill all vacant positions.

**Coordination**
This item was discussed with the Chancellor and current CBOC members.

**Follow-up/Outcome**
Upon Board approval, Mr. Jones will be appointed to the CBOC and Ms. Cantu will be re-appointed to the CBOC.
ITEM 7.4
APRIL 4, 2017
ACTION ITEM
CONSENT AGENDA

PREPARED BY: JAVIER CASTRUITA
REVIEWED BY: ED MADULI
APPROVED BY: PATRICK SCHMITT

SUBJECT: ACCEPT BASIC CONTRACT AS COMPLETE FOR BID #01-1617 COOLING TOWER REPLACEMENT AT WEST VALLEY COLLEGE

CHANCELLOR’S RECOMMENDATION:
That the Board of Trustees accept the basic construction contract with Environmental Systems, Inc. for replacing the cooling tower at West Valley College as complete and authorize the District to file a Notice of Completion.

Funding Source / Fiscal Impact
The funding for this project was from Proposition 39 with augmentation from Measure C, item number DS-5 of the District Services Project Priority List.

The final cost for this project was $822,449.

Reference(s)
This item is associated with the implementation of the WVC Facilities Master Plan, the WVMCCD 5-Year Construction Plan, and the Measure C Project Priority List.

Background / Alternatives
The scope included removal and replacement of the existing cooling tower system servicing the Science & Math building and Applied Arts and Sciences (CILKER) building.

Coordination
The Executive Director of Facilities Maintenance, Operations and Construction; the Director of Facilities Construction; the Executive Director of General Services; and the Vice Chancellor of Administrative Services reviewed and worked on this item.

Follow-up / Outcome
Upon Board approval, a Notice of Completion will be filed with the Santa Clara County Recorder.
SUBJECT: ACCEPT BASIC CONTRACT AS COMPLETE FOR BID #07-1516 FIRE ALARM REPLACEMENT AT WEST VALLEY COLLEGE AND MISSION COLLEGE

CHANCELLOR’S RECOMMENDATION:
That the Board of Trustees accept the basic construction contract with FE Controls for replacing the fire alarm system at West Valley College and Mission College as complete and authorize the District to file a Notice of Completion.

Funding Source/Fiscal Impact
The funding for this project was from Measure C, item number DS-6 of the District Services Project Priority List.

The final cost for this project was $497,683.50.

Reference(s)
This item is associated with the implementation of the WVC and MC Facilities Master Plans, the WVMCCD 5-Year Construction Plan, and the Measure C Project Priority List.

Background/Alternatives
The scope included removal and replacement of the older existing Fire Alarm System at West Valley College and Mission College.

Coordination
The Executive Director of Facilities Maintenance, Operations, and Construction; the Director of Facilities Construction; the Executive Director of General Services; and the Vice Chancellor of Administrative Services reviewed and worked on this item.

Follow-up/Outcome
Upon Board approval, a Notice of Completion will be filed with the Santa Clara County Recorder.
SUBJECT: APPROVE CONTRACT INCREASE WITH GONSLAVES & STRONCK CONSTRUCTION CO.

CHANCELLOR'S RECOMMENDATION:
That the Board of Trustees ratify Change Order 15 for an increase of $70,585 to the contract with Gonsalves & Stronck Construction Co. for the Applied Arts and Science Renovation project at West Valley College.

Funding Source/Fiscal Impact
The funding for this project is through Measure C, line item WV-03 on the West Valley College Project Priority List.

Reference(s)
This item is associated with the implementation of the WVC Facilities Master Plan, the WVMCCD 5-Year Construction Plan, and the Measure C Project Priority List.

Background/Alternatives
On June 17, 2014, the Board approved the bid award for Gonsalves & Stronck Construction Company in the amount of $18,661,000 for the Applied Arts and Science Renovation project at West Valley College. This is the fifteenth change order for the project.

Ratification of Change Order No. 15.
The items under Change Order 15 may be due to Unforeseen Conditions, Owner-Initiated Changes, Design Clarifications, and Agency/Code Clarifications as follows:

1. Unforeseen Conditions:
   - CCR 27: Transite pipe removal Add: $1419.00
   - CCR 28: Bioswale revisions to avoid existing utilities Add: $7,079.00
   - CCR 39: Two existing structural footing modifications Add: $8,259.00
   - CCR 45: Add sanitary sewer connection Add: $18,776.00
   - CCR 52: Downspout tie in to storm drain not shown on as-built drawings
Add: $8,413.00

- CCR 53: Replace sanitary sewer in loading dock area due to tree root intrusion and other damage/wear Add: $1,969.00

2. Owner-Initiated Changes:
   - CCR 123: Paint added for photo lab Add: $1,939.00
   - CCR 150: Additional commissioning requirements Add: $3,891.00

3. Design Clarifications:
   - CCR 89: Add new conduit for room 140 lighting Add: $500.00
   - CCR 93: Modify corridor ceiling transition at exterior door 109A Add: $1,000.00
   - CCR 95: Modification to all exterior window trim Add: $4,190.00
   - CCR 146: Modify mechanical air requirements Add: $6,681.00
   - CCR 147: Furnish/install collars at HVAC ducts Add: $6,469.00

4. Agency/Code Clarifications: No Items

The total of Change Order 15 is $70,585, which will increase the contract to $20,191,418.
A summary of all change orders to date is as follows:

<table>
<thead>
<tr>
<th>Original Contract</th>
<th>$18,661,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change Order No. 1</td>
<td>$ 12,904</td>
</tr>
<tr>
<td>Change Order No. 2</td>
<td>$ 14,037</td>
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<td>Change Order No. 3</td>
<td>$ 32,076</td>
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<td>Change Order No. 4</td>
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<tr>
<td>Change Order No. 5</td>
<td>$ 98,544</td>
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<tr>
<td>Change Order No. 6</td>
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<tr>
<td>Change Order No. 7</td>
<td>$ 168,650</td>
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<tr>
<td>Change Order No. 8</td>
<td>$ 84,607</td>
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<tr>
<td>Change Order No. 9</td>
<td>$ 51,206</td>
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<tr>
<td>Change Order No. 10</td>
<td>$ 67,318</td>
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<tr>
<td>Change Order No. 11</td>
<td>$ 193,642</td>
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<tr>
<td>Change Order No. 12</td>
<td>$ 73,464</td>
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<tr>
<td>Change Order No. 13</td>
<td>$ 192,598</td>
</tr>
<tr>
<td>Change Order No. 14</td>
<td>$ 303,406</td>
</tr>
<tr>
<td>Change Order No. 15</td>
<td>$ 70,585</td>
</tr>
</tbody>
</table>

Total Change Orders $1,530,418 8.20%

Adjusted Contract Amount: $20,191,418
Coordination
The Executive Director of Facilities Maintenance, Operations, and Construction; the Vice Chancellor of Administrative Services; and Gilbane Building Company, as Construction Manager, reviewed this proposal.

Follow-up/Outcome
Upon Board approval, an amended agreement will be executed for the change order.
SUBJECT: APPROVE LIST FOR ON-GOING ARCHITECTURAL SERVICES

CHANCELLOR'S RECOMMENDATION:
That the Board of Trustees approve an on-going architect list valid from April 5, 2017 through April 5, 2022. The list will include the following firms:

- Anderson-Brule Architects
- Kwan Henmi Architects
- K2A Architecture
- Lionakis Architects
- LPA, Inc.
- LPAS Architects + Design
- TLCD Architecture
- WRNS Studio

Funding Source/Fiscal Impact
The funding for the architectural services will be determined based on project assignment.

Background/Alternatives
The District solicited proposals by advertising a Request for Qualifications (RFQ) for on-going architectural services for State Capital Outlay, Measure C and future Bond projects. Two mandatory meetings were held before the proposals were due to answer any questions the architects had regarding the project list. Thirty-eight firms attended the mandatory meetings and the District received twenty-seven proposals. Of the twenty-seven responses, sixteen firms met the qualifications that were established by the District’s RFQ. These sixteen firms were scheduled to be interviewed on January 18, 19 & 20, 2017, by a committee of eleven individuals composed of College Vice Presidents and Deans, District Facilities staff, and Gilbane staff.

The committee unanimously agreed to recommend the eight firms listed above for the new pool of architects. The committee used the selection criteria established by the Request for Qualifications, section 4.5, as follows:
Selection Criteria

1.1.1 General. Timely submitted RFP Responses will be reviewed by the District. A Response to the RFP which does not comply with the requirements of this RFP will be subject to rejection for non-responsiveness. The District reserves the right to waive immaterial deviations in a response to this RFP.

1.1.2 District Policy. It is the policy of the District that the selection of firms to provide professional services in connection with construction projects of the District be based on the demonstrated competence and qualifications to complete the required professional services at a fair and reasonable price to the District.

1.1.3 Evaluation Criteria. The following set forth the criteria by which each RFP Response will be evaluated. The District and the selection committee reserve the right to exercise discretion in the weight and priority of the evaluation criteria.

1.1.3.1 Relevant Experience and Ability: The Respondent and its proposed Design Team will be evaluated based on experience in architectural design work for California community college capital improvement/modernization projects and a minimum of five (5) years of prior experience successfully providing architectural and related services during the design, bidding and construction phases of California community college projects valued at $15 million or greater.

1.1.3.2 Sustainable Design/LEED: The Respondent and its proposed Design Team will be evaluated on their sustainable design practices as it relates to their experience. The District will be reviewing Respondents’ proposals based on application of sustainable design theory as well as Firm and Design Team’s experience with the LEED Certification process. Please provide a list of references for completed LEED Certified projects.

1.1.3.3 California Community Colleges State Chancellor’s Office: The Respondents and its proposed Design Team will be evaluated based on their experience with the planning, review and approval processes engaged in by the California Community Colleges Chancellors Office, California Department of Finance and the California Public Works Board. Please provide a complete reference list of Community College Districts and their contact information for project submittals completed to date. Please provide a description and size of project Initial Project Proposals (IPPs) and Final Project Proposals (FPPs) completed and submitted that have been approved or anticipate approval from the
State Chancellor’s Office.

1.1.3.4 Architectural Ability. Skills, experience and expertise of individual members of the Respondent’s proposed Design Team will be specifically evaluated as to (i) demonstrated prior capabilities of completing architectural and related services to produce work-product which incorporate required scope and which conforms to budget/time constraints; (ii) demonstrated prior success in expediting review/approval processes for community college projects; and (iii) demonstrated prior skills in administration and other architectural services during the construction phase of a project.

4.5.3.5 Responsiveness to RFP and Project Requirements; Client Responsiveness. The District will evaluate the Respondent’s responsiveness to the requirements of this RFP. The District will also evaluate the prior experience and successes of the Respondent and its proposed Design Team in establishing effective working relationships within the setting of a public higher education institution, including the relationships with management, administrative, technical and end-user staff of prior clients. The District will evaluate the proposed Design Team on demonstrated understanding and experience in a shared governance system within community colleges.

4.5.3.6 Availability. The District will evaluate the availability of the Respondent, the personnel of the Respondent, and its proposed Design Consultants to be dedicated to the Projects within the District’s anticipated schedule for completing design and construction of the Projects.

These architects will be assigned projects funded by State Capital Outlay, Measure C and a future bond. As projects become active, architects from this group will be selected by the college community and project assignment agreements will be brought to the Board for approval. The project assignments will include cost and scope of work.

Coordination
The RFQ was prepared and reviewed by the Executive Director of General Services; Executive Director of Facilities Maintenance, Operations and Construction; and Vice Chancellor of Administrative Services. The committee is in full agreement with this selection.

Follow-up/Outcome
Upon Board approval, the above firms will sign a Master Agreement with the District for on-going architectural services.
SUBJECT: APPROVAL OF UPDATED MEASURE C PROJECT PRIORITY LIST

CHANCELLOR'S RECOMMENDATION:
That the Board of Trustees approve the updated and re-baseline of the Measure C Project Priority List (attached).

Funding Source/Fiscal Impact
Funding for these projects is derived from Measure C, State Capital Outlay or a combination thereof.

Reference(s)
This item is associated with the implementation of the WVC and MC Facilities Master Plans, the WVMCCD 5-Year Construction Plan, and the Measure C Bond program.

Background/Alternatives
On January 15, 2013, the Board of Trustees approved the Measure C Project Priority List. Since then, program and budgets for active projects have been re-based. The updated project list reflects the most current cost for active projects as follows:

District Services:
There were no budget changes made to the District Services projects.

Mission College:
There were no budget changes made to the Mission College projects.

West Valley College:
Budget changes were made to two projects as follows:

1. WV-4 Student Services Center. The budget for this project will be increased by $7,725,945 to cover bid escalation, a change order contingency, and furniture and equipment purchases. The increase will be made by transferring funds from other West Valley projects as follows:
2. WV-10 PE Department Building Renovation. The budget for this project will be decreased by $7,725,945 to cover the short fall on the Student Services Center project as noted above. The new project budget for the project is as follows:

WV-10 PE Department Building Renovation project budget: $1,856,164

Coordination
The Executive Director of Facilities Maintenance, Operations and Construction; Director of Facilities Construction; and the Vice Chancellor of Administrative Services have worked with the College administration in preparing this report.

Follow-up/Outcome
Upon Board approval, the Measure C Project Priority List will be implemented to allow the administration to move forward on approved projects.
### WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT

#### MEASURE C

**MASTER PROJECT PRIORITY LIST**
Re-Based 10: BOT Approved April 4, 2017

<table>
<thead>
<tr>
<th>Number</th>
<th>Project Description</th>
<th>Total Project Budget</th>
<th>Measure H Funded</th>
<th>Other Funding Sources</th>
<th>Measure C Funded</th>
<th>Project Funding</th>
<th>Measure C Funding/Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>DS-1</td>
<td>Program Contingency</td>
<td>$460,000.00</td>
<td>$460,000.00</td>
<td>$34,140,000</td>
<td>DS-1</td>
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<tr>
<td>DS-2</td>
<td>District Facilities Building Replacement</td>
<td>$21,050,000.00</td>
<td>$21,050,000.00</td>
<td>$13,090,000</td>
<td>DS-2</td>
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<tr>
<td>DS-3</td>
<td>Datatel Infrastructure Project</td>
<td>$3,108,814.00</td>
<td>$3,108,814.00</td>
<td>$9,981,186</td>
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<td>DS-4</td>
<td>Underground MPOE Replacement Structure</td>
<td>$2,700,000.00</td>
<td>$2,700,000.00</td>
<td>$7,281,186</td>
<td>DS-4</td>
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<tr>
<td>DS-5</td>
<td>HVAC and Lighting Energy Retrofit Projects</td>
<td>$5,554,819.00</td>
<td>$1,915,139.00</td>
<td>$3,641,506</td>
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<td></td>
<td></td>
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<tr>
<td>DS-6</td>
<td>Security, Safety and Monitoring</td>
<td>$2,079,896.00</td>
<td>$2,079,896.00</td>
<td>$1,561,610</td>
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<td></td>
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<tr>
<td>DS-7</td>
<td>Energy Management System Replacement</td>
<td>$1,561,610.00</td>
<td>$1,561,610.00</td>
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<td></td>
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<tr>
<td>DS-8</td>
<td>Accessibility/ADA Projects</td>
<td>$6,315,038.00</td>
<td>$34,600,000.00</td>
<td>-</td>
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<tr>
<td>MC-1</td>
<td>Program Contingency</td>
<td>$6,330,867.00</td>
<td>$6,330,867.00</td>
<td>$151,369,133</td>
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<td></td>
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<tr>
<td>MC-2</td>
<td>Wellness and Human Performance Addition</td>
<td>$10,485,737.00</td>
<td>$10,485,737.00</td>
<td>$26,709,205</td>
<td>MC-2</td>
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<tr>
<td>MC-3</td>
<td>Main Building Replacement, Phase II</td>
<td>$87,221,352.00</td>
<td>$87,221,352.00</td>
<td>$53,662,044</td>
<td>MC-3</td>
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<tr>
<td>MC-4</td>
<td>Main Plaza Canopy / Landscaping</td>
<td>$3,678,439.00</td>
<td>$3,678,439.00</td>
<td>$49,983,605</td>
<td>MC-4</td>
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<tr>
<td>MC-5</td>
<td>Technology Enhanced Building</td>
<td>$23,274,400.00</td>
<td>$23,274,400.00</td>
<td>$26,709,205</td>
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<tr>
<td>MC-6</td>
<td>Performing Arts Building</td>
<td>$25,194,087.00</td>
<td>$25,194,087.00</td>
<td>$1,515,118</td>
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<tr>
<td>MC-7</td>
<td>Technology System Refresh Projects</td>
<td>$1,515,118.00</td>
<td>$1,515,118.00</td>
<td>-</td>
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<tr>
<td>MC-8</td>
<td>Emerging Technology Building</td>
<td>$15,300,000.00</td>
<td>$157,700,000.00</td>
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<td>MC-8</td>
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<tr>
<td>MC-9</td>
<td>Pedestrian/Vehicular/Wayfinding Modifications</td>
<td>$7,653,779.00</td>
<td>$7,653,779.00</td>
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<td>MC-9</td>
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<tr>
<td>MC-10</td>
<td>Infrastructure upgrades - Phase 2</td>
<td>$7,155,110.00</td>
<td>$7,155,110.00</td>
<td>-</td>
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<tr>
<td>MC-11</td>
<td>Technology Infrastructure - Buildings</td>
<td>$5,941,020.00</td>
<td>$5,941,020.00</td>
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<td>MC-11</td>
<td></td>
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<td>MC-12</td>
<td>Library Materials</td>
<td>$1,000,000.00</td>
<td>$1,000,000.00</td>
<td>-</td>
<td>MC-12</td>
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<td>MC-13</td>
<td>EIR Impacts</td>
<td>$2,085,613.00</td>
<td>$2,085,613.00</td>
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<tr>
<td>MC-14</td>
<td>Swing Space for Building Projects</td>
<td>$3,000,000.00</td>
<td>$3,000,000.00</td>
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<td>MC-14</td>
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<tr>
<td>WV-1</td>
<td>Program Contingency</td>
<td>$10,486,033.00</td>
<td>$10,486,033.00</td>
<td>$147,213,967</td>
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<td>WV-2</td>
<td>Swing Space for Building Projects</td>
<td>$5,400,000.00</td>
<td>$5,400,000.00</td>
<td>$141,833,967</td>
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<tr>
<td>WV-3</td>
<td>Applied Arts and Sciences Renovation</td>
<td>$29,532,447.00</td>
<td>$15,336,143.00</td>
<td>$127,617,663</td>
<td>WV-3</td>
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<tr>
<td>WV-4</td>
<td>Student Services Center</td>
<td>$38,144,514.00</td>
<td>$38,144,514.00</td>
<td>$89,473,149</td>
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<td>WV-5</td>
<td>Business Division and Administration of Justice Renovation</td>
<td>$19,391,836.00</td>
<td>$19,391,836.00</td>
<td>$70,081,313</td>
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<tr>
<td>WV-6</td>
<td>Planetarium - New Building</td>
<td>$7,664,500.00</td>
<td>$6,334,922.00</td>
<td>$63,746,391</td>
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<tr>
<td>WV-7</td>
<td>Fine Arts Building Renovation</td>
<td>$6,602,340.00</td>
<td>$57,144,051</td>
<td>-</td>
<td>WV-7</td>
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<td>WV-8</td>
<td>Hum-Fine Arts Bldg Renovation</td>
<td>$15,069,645.00</td>
<td>$42,074,406</td>
<td>-</td>
<td>WV-8</td>
<td></td>
<td></td>
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<tr>
<td>WV-9</td>
<td>Learning Resource Center Reconstruction</td>
<td>$29,458,800.00</td>
<td>$29,458,800.00</td>
<td>$12,615,606</td>
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<td></td>
<td></td>
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<tr>
<td>WV-10</td>
<td>PE Department Building Renovation - Phase 1</td>
<td>$1,856,164.00</td>
<td>$1,856,164.00</td>
<td>$10,759,442</td>
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<tr>
<td>WV-11</td>
<td>Technology System Refresh Projects</td>
<td>$4,508,457.00</td>
<td>$4,508,457.00</td>
<td>-</td>
<td>WV-11</td>
<td></td>
<td></td>
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<tr>
<td>WV-12</td>
<td>Vasona Creek Restoration and Green Belt Improvements</td>
<td>$2,766,000.00</td>
<td>$7,999,442</td>
<td>-</td>
<td>WV-12</td>
<td></td>
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<tr>
<td>WV-13</td>
<td>Parking Lot and Campus Walkway Resurfacing/Replacement</td>
<td>$3,400,985.00</td>
<td>$3,400,985</td>
<td>-</td>
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<tr>
<td>WV-14</td>
<td>Athletic Field Turf Restoration - Phase 1</td>
<td>$4,508,457.00</td>
<td>$4,508,457.00</td>
<td>-</td>
<td>WV-14</td>
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<tr>
<td>WV-15</td>
<td>PE Department Building Renovation - Phase 2</td>
<td>$35,308,108.00</td>
<td>$350,000,000.00</td>
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<tr>
<td>WV-16</td>
<td>Administration Building Renovation</td>
<td>$4,500,000.00</td>
<td>$4,500,000.00</td>
<td>-</td>
<td>WV-16</td>
<td></td>
<td></td>
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<tr>
<td>WV-17</td>
<td>Child Development Center or Guirlandi House Renovation</td>
<td>$3,150,000.00</td>
<td>$3,150,000</td>
<td>-</td>
<td>WV-17</td>
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<tr>
<td>WV-18</td>
<td>Campus Wide Landscaping Restoration</td>
<td>$11,200,000.00</td>
<td>$11,200,000.00</td>
<td>-</td>
<td>WV-18</td>
<td></td>
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<tr>
<td>WV-19</td>
<td>Athletic Field Turf Restoration - Phase 2</td>
<td>$8,866,513.00</td>
<td>$8,866,513.00</td>
<td>-</td>
<td>WV-19</td>
<td></td>
<td></td>
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</tbody>
</table>

Grand Totals: $481,322,041.00 $4,510,717.00 $350,000,000.00
SUBJECT: APPROVAL OF BID #16-1617, BID PACKAGE 09A, DRYWALL AND PLASTER, FOR THE STUDENT SERVICES BUILDING PROJECT AT WEST VALLEY COLLEGE

CHANCELLOR’S RECOMMENDATION:
That the Board of Trustees approve the lowest responsive and responsible bid received from Tarlton and Son, Inc. for Bid Package 09A, Drywall and Plaster, in the amount of $3,996,321. The award of the contract is based on the Base Bid plus allowances and alternates as follows:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Base Bid</th>
<th>Allowance</th>
<th>Alternates</th>
<th>Award Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tarlton and Son, Inc.</td>
<td>$3,942,121</td>
<td>$35,000</td>
<td>$19,200</td>
<td>$3,996,321</td>
</tr>
</tbody>
</table>

The District received no other bids.

Funding Source/Fiscal Impact
The funding for this project comes from Measure C, item number WV-4 of the West Valley College Project Priority List.

Reference(s)
This item is associated with the implementation of the WVC Facilities Master Plan, the WVMCCD 5-Year Construction Plan, and the Measure C Project Priority List.

Background/Alternatives
The District will utilize a Multiple Prime Contractor delivery method to fulfill the requirements of the Student Services Building project. A Notice to Bidders was advertised and bids were solicited from contractors. For Bid Package 09A, Drywall and Plaster, one bid was received. Bids were opened and read aloud on February 27, 2017, at 1:00 PM. The low bidder is determined by the Base Bid amount plus allowances and alternates.

This project will construct a new two-story Student Services Center building, consolidating student services functions under one “roof” and providing a “one-stop” center to enhance services and support for students. The building will house existing
Counseling, Admissions and Records, Outreach, Financial Aid, Disability Education Support Programs, Health Services, Assessment Lab, Extended Opportunity Programs & Services, Transfer Center, International Students, CARE, Trio, Diversity, Instruction and Middle College. This new building will allow for replacement of two outdated permanent buildings and two portable buildings totaling approximately 36,606 square feet.

Following is the list of Bid Packages with the Award Amount for this project:

<table>
<thead>
<tr>
<th>Bid Package</th>
<th>Bid Package Description</th>
<th>Contractor's License</th>
<th>Award Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>02A</td>
<td>Hazmat Removal</td>
<td>C-22</td>
<td>$251,016.00</td>
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<tr>
<td>02B</td>
<td>Building Demolition</td>
<td>C-21</td>
<td>$236,000.00</td>
</tr>
<tr>
<td>03A</td>
<td>Concrete</td>
<td>C-8</td>
<td>$2,332,700.00</td>
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<tr>
<td>05A</td>
<td>Steel Superstructure</td>
<td>C-51</td>
<td>$2,442,000.00</td>
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<tr>
<td>05B</td>
<td>Miscellaneous Metals</td>
<td>C-51</td>
<td>$1,294,000.00</td>
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<tr>
<td>06A</td>
<td>Millwork &amp; Interior Wall Panels</td>
<td>C-6</td>
<td>$248,800.00</td>
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<tr>
<td>07A</td>
<td>Roofing</td>
<td>C-39</td>
<td>$485,580.00</td>
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<tr>
<td>07B</td>
<td>Metal Panels</td>
<td>C-43</td>
<td>$1,397,280.00</td>
</tr>
<tr>
<td>08B</td>
<td>Glass and Glazing</td>
<td>C-17</td>
<td>$2,205,000.00</td>
</tr>
<tr>
<td>09A</td>
<td>Drywall &amp; Plaster</td>
<td>C-9</td>
<td>$3,996,321.00</td>
</tr>
<tr>
<td>09B</td>
<td>Carpet &amp; Resilient Flooring</td>
<td>C-15</td>
<td>$286,840.00</td>
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<tr>
<td>09C</td>
<td>Ceramic Tile</td>
<td>C-54</td>
<td>$305,000.00</td>
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<tr>
<td>09D</td>
<td>Acoustical Ceiling</td>
<td>C-2 or C-50</td>
<td>$606,400.00</td>
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<tr>
<td>10A</td>
<td>General Trades</td>
<td>B</td>
<td>$2,288,000.00</td>
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<tr>
<td>21A</td>
<td>Fire Protection</td>
<td>C-16</td>
<td>$253,000.00</td>
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<tr>
<td>22A</td>
<td>Plumbing</td>
<td>C-36</td>
<td>$744,380.00</td>
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<tr>
<td>23A</td>
<td>HVAC, Controls &amp; TAB</td>
<td>C-20</td>
<td>$1,932,310.00</td>
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<tr>
<td>26A</td>
<td>Electrical &amp; Special Systems</td>
<td>C-10</td>
<td>$3,496,500.00</td>
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<tr>
<td>31A</td>
<td>Earthwork &amp; Underground Utilities</td>
<td>B</td>
<td>$1,027,000.00</td>
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<tr>
<td>32A</td>
<td>Landscaping &amp; Irrigation</td>
<td>C-27</td>
<td>$300,000.00</td>
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</tbody>
</table>

GRAND TOTAL $26,128,127.00

Coordination
This project includes the work of the Vice Chancellor of Administrative Services; Executive Director of Facilities Maintenance, Operations and Construction; Director of Facilities Construction; Executive Director of General Services; and Gilbane Building Company for construction management.

Follow-up/Outcome
Upon Board approval, a contract will be issued to Tarlton and Son, Inc. in the amount of $3,996,321 for Bid Package 09A, Drywall and Plaster, for the Student Services Building project at West Valley College.
SUBJECT: TENURE – WEST VALLEY COLLEGE

CHANCELLOR’S RECOMMENDATION:
That the Board of Trustees grant tenure for faculty at West Valley College as outlined below.

Funding Source/Fiscal Impact
Funds are budgeted in accordance with the Association of College Educators contract provisions. No additional fiscal impact is associated with this item.

Reference(s)
Education Code §87609(a-b) codifies the process for contract (i.e., tenure-track) employees concluding the final year of their four-year tenure process. This is also in accordance with the terms included in the negotiated contract for Association of College Educators, Article 26B.

Background/Alternatives
Effective for the 2017-18 academic year, the employees listed below will acquire regular (tenure) status at West Valley College.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Discipline</th>
<th>Hire Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jackanich (Freeman)</td>
<td>Kristen</td>
<td>Math</td>
<td>8/23/13</td>
</tr>
<tr>
<td>Wong (Ko)</td>
<td>Shannon</td>
<td>Math</td>
<td>8/23/13</td>
</tr>
<tr>
<td>Lowry</td>
<td>Laura</td>
<td>Theatre</td>
<td>8/23/13</td>
</tr>
<tr>
<td>Oliveira</td>
<td>Brian</td>
<td>Psychology</td>
<td>8/23/13</td>
</tr>
<tr>
<td>Richey</td>
<td>Jeanette</td>
<td>English</td>
<td>8/23/13</td>
</tr>
<tr>
<td>Zajac</td>
<td>Michelle</td>
<td>Comm. Studies</td>
<td>8/23/13</td>
</tr>
<tr>
<td>Llerena</td>
<td>Christina</td>
<td>Counseling</td>
<td>9/01/13</td>
</tr>
</tbody>
</table>

Coordination
The Tenure Review Teams, Vice President of Instruction, Vice President of Student Services, and College President have recommended the actions so noted for the above-listed employees.

Follow-up/Outcomes
Employment status changes will be made effective with the 2017-2018 academic year.
SUBJECT: PUBLIC OPPORTUNITY FOR COMMENT AND ADOPTION OF WEST VALLEY-MISSION CLASSIFIED EMPLOYEE ASSOCIATION (WVMCEA) INITIAL PROPOSALS TO THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT

CHANCELLOR’S RECOMMENDATION:
That the Board of Trustees hear public comment on the proposals, close the public comment period, and adopt the proposals.

Funding Source/Fiscal Impact
N/A

Reference(s)
Government Code Section 3547 requires that all initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public record.

Background/Alternatives
WVMCEA proposals to the District were presented to the public at the March 21, 2017, Board Meeting.

Meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed, and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer. The public’s opportunity to express itself is during the public comment period preceding the Board’s consideration of this item at the April 4, 2017, Board Meeting.

Coordination
After the public has had the opportunity to express itself, the public school employer shall, at a meeting that is open to the public, adopt its initial proposal. The Board is, therefore, requested to adopt the initial proposals so that negotiations may take place.

Follow-up/Outcome
No further action is necessary. Reopener negotiations will proceed.
SUBJECT: CITIZENS’ BOND OVERSIGHT COMMITTEE ANNUAL REPORT

CHANCELLOR’S RECOMMENDATION:
That the Board of Trustees accept the 2016 Citizens’ Bond Oversight Committee (CBOC) Annual Report (attached).

Funding Source/Fiscal Impact
There is no fiscal impact associated with this item.

Reference(s)
The Annual Report of the CBOC is required by law as stipulated in the language of Proposition 39-governed Measure H and Measure C, which were passed by the voters on November 2, 2004, and June 5, 2012, respectively.

Background/Alternatives
On November 7, 2000, Proposition 39 (The Smaller Classes, Safer Schools & Financial Accountability Act) was approved by the voters, which allowed for a 55% majority vote for college districts to secure bonding for repair and upgrade of various campus structures and to support existing and new programs that are required of the district as part of its commitment to providing a college education at the community level.

Coordination
This report was prepared by a subcommittee of the CBOC and reviewed and approved by the full Committee at its March 8, 2017 meeting. Committee members during this reporting period were:

Shirley Cantu (Taxpayer Organization)
Paul Cavagnolo (Senior Organization)
William Hult (Community-at-Large)
Frank Jewett (District/College Support Organization)
Peter Kuo (Business Organization)
Gail Long (Community-at-Large)
Vacant – Student Representative
Follow-up/Outcome
Upon ratification by the Board, the CBOC Annual Report will be posted on the District’s Web site and made available to the public in a manner that is consistent with current District Policy.
ANNUAL REPORT TO THE CITIZENS OF THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT ON THE DISBURSEMENT OF FUNDS UNDER THE REQUIREMENTS OF MEASURE H AND MEASURE C

April 2016 – April 2017

The Annual Report of the Citizens’ Bond Oversight Committee (CBOC) is required by law in the language of Measure H, which was passed by the voters on November 2, 2004, and the language of Measure C, which was passed by the voters on June 5, 2012, both of which exceeded 55% of the votes cast.

On November 7, 2000, Proposition 39 (The Smaller Classes, Safer Schools & Financial Accountability Act) was approved by the voters, which allowed for a 55% majority vote for college districts to secure bonding for repair and upgrade of various campus structures and to support existing and new programs that are required of the District as part of its commitment to provide a college education at the community level.

Among the restrictions of Proposition 39, in addition to oversight by an appointed citizens’ committee, is precluded prohibition against the use of bond monies for administrator salaries and expenses, among other things. The oversight committee must include representation from a bona fide taxpayers’ association (1), a business organization (1), and a senior citizens’ organization (1). Also included are representatives of the campus student body (1), a District/College Support Organization (1), and the Community-at-large (2). No District employees or vendors are allowed to serve on the CBOC. CBOC members’ terms are two years, and they may re-apply for a second two-year term with approval of the Board of Trustees of the District.

Committee members Mr. Paul Cavagnolo (Senior Organization), Mr. Frank Jewett (District/College Support Organization), and Ms. Gail Long (Community-at-Large) have termed-out after completing their consecutive two-year terms. Mr. Bill Hult (Community-at-Large) is serving the last year of his second two-year term. Ms. Shirley Cantu, (Taxpayer Organization Representative) and Mr. Peter Kuo (Business Organization), have completed the second year of their initial term and have agreed to serve for another two-year term. The committee is actively seeking representatives in the following categories: student, Senior Organization, District/College Support Organization, and Community-at-Large.

The CBOC is governed by the Brown Act of 1971 (The Open Meetings Act) and all meeting agendas are published and publicly placed at least 72 hours prior to any scheduled meeting where official business is to be transacted. The general public is invited to attend all meetings. There are no closed sessions of the CBOC.

ANNUAL REPORT
Concluding its twelfth year, the CBOC continued with its program of oversight and review of Measure C expenditures. Measure H funds were fully expended in February 2016. The compliance to Measure C priorities and procedures by the District Staff and the CBOC were validated by the recent audit performed by Vavrinek, Trine, Day & Company LLP, which was presented to the CBOC on March 8, 2017. The auditors conducted a Measure H and Measure C
Performance Audit to measure compliance with Proposition 39 and concluded that the District expended funds only for the specific projects approved by the voters. A separate Financial Audit was conducted and concluded that the Financial Statements of the Measure H and Measure C Funds accurately present its financial status.

Through regular meetings and a variety of reports that the CBOC helped draft, the oversight process was timely and consistent.

**MEASURE H FUNDING**

**Sale of General Obligation Bonds**
In November 2004, West Valley-Mission Community College District voters passed Measure H, a $235 million bond measure. On May 18, 2006, the District issued the first series of bonds in the aggregate principal amount of $100 million. The final series in the aggregate principal amount of $135 million was issued in May 2009. The District maintained a consistent bond rating from Moody’s—Aa2.

**Measure H and Measure C - April 2016 through April 2017**

The working drawings for the Applied Arts & Sciences Building renovation at West Valley College were submitted to the Division of the State Architect (DSA) on June 26, 2013, and approved on March 26, 2014. This project was funded by both Measure H and Measure C. Construction was completed in August 2016, with fall 2016 occupancy. The funds from Measure H have been completely expended. In February 2017, the District refunded at a lower interest rate about $120 million in bonds that had been previously funded from Measure H. This provided a savings of $12.8 million to the taxpayers.

**MEASURE C FUNDING**

**Sale of General Obligation Bonds**
In June 2012, Measure C, a $350 million General Obligation bond measure, was approved by the voters. On August 21, 2012, the District issued the first series of bonds in the aggregate principal amount of $100 million. The bond rating from Moody’s was Aa2. In February 2015, the second series of bonds were issued in an aggregate principle of $150 million. The bond rating from Moody’s and Standard & Poor’s was AAA. Given the higher bond rating, the District refunded at a lower interest rate about $28 million in bonds that had been issued previously as part of Measure H. This provided a savings of $6.6 million to the taxpayers.

**Measure C – April 2016 through April 2017**

The working drawings for the MC Wellness and Human Performance Center were approved by DSA in January 2014. Construction started in summer 2014 and was completed in summer 2016, with classes starting in fall 2016.
These projects were approved by DSA and are under construction.

- MC Main Building Replacement Project Phase II
- WVC Facilities Replacement Building
- WVC Planetarium (new building)
- WVC Student Services Replacement Building
- WVC Business and Administration of Justice Building Renovation

On January 18, 19 & 20, 2017, a committee of eleven, composed of College Vice Presidents and Deans, District Facilities staff, and Gilbane staff, interviewed sixteen architectural firms and selected eight firms to be included in a pool of firms for future bond projects. It is the intent of the District to have the Board of Trustees approve the list on April 4, 2017.

FINANCIALS

The CBOC reviewed the process that it and the Measure C staff use to measure the performance level of reporting expenditures and to review the accuracy of the financial presentations. The CBOC uses established procedures as its guide to review and report the staff’s methods of reporting bond expenditures.

FINDINGS

The goal of the CBOC was to review its actions to assure that the expenditure of funds were consistent with the requirements of Measure C and to prepare a statement to be included in the Annual Report of the CBOC for presentation to the Board of Trustees.

The CBOC finds that appropriate procedures to approve and report any and all movements of monies from contingency, and between delineated projects, are in place. Reports to identify time frames and critical path points are produced and reviewed at all CBOC meetings.

Those reports that allow for CBOC oversight of bond money expenditures are listed as follows:

A. MEASURE C AND CAPITAL OUTLAY PROGRAM PROJECT PROGRESS REPORTS:
   Pre-Design Phase, Preliminary Design Phase, Working Drawings Phase, Bid and Award Phase, Construction Phase, and Construction Projects Completed.

B. UPDATE ON MEASURE C EXPENSES BY PROJECT PHASE.
   West Valley Projects, Mission College Projects, Central Services Projects.

C. UPDATE ON MEASURE C EXPENSES FOR ALL PROJECTS.

D. MEASURE C VENDOR CONTRACTS WITH EXPENDITURES PER PROJECT.

E. MEASURE C PROGRAM MASTER SCHEDULE

The CBOC finds that the District’s provision of information to the committee, appropriate staffing to update said reports, and prompt response to CBOC requests results in accurate information and allows the CBOC to provide positive oversight of the expenditure of public monies. The CBOC
meets quarterly, as per the by-laws, due to the established, consistent, and thorough reporting regimen.

The CBOC thanks the Measure C staff members for their commitment to being prompt and factual and for maintaining high standards of transparency. The CBOC is also grateful for the skilled administrative support provided by District staff during the past year.

Respectfully Submitted:

Frank Jewett, Chair

Attachment:

1. Annual CBOC Update on Measure C Bond Program; Expenditures through January 31, 2017, based on the December 6, 2016, Project Priority List.
## ANNUAL CBOC UPDATE ON MEASURE C BOND PROGRAM

Based on Dec 6, 2016 Project Priority List

<table>
<thead>
<tr>
<th>Project Number</th>
<th>Description</th>
<th>All Funds</th>
<th>Capital Funds</th>
<th>Measure C Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Total Project Budget</td>
<td>State/Others</td>
<td>Bond Funds</td>
</tr>
<tr>
<td>1</td>
<td>Total Construction Projects</td>
<td>$369,846,860</td>
<td>$19,846,860</td>
<td>$350,000,000</td>
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<tr>
<td>2</td>
<td>West Valley College Projects</td>
<td>$175,631,721</td>
<td>$17,931,721</td>
<td>$157,700,000</td>
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<tr>
<td>3</td>
<td>Program Contingency</td>
<td>$9,953,728</td>
<td>-</td>
<td>$9,953,728</td>
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<td>4</td>
<td>Operation Expenses</td>
<td>$532,305</td>
<td>-</td>
<td>$532,305</td>
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<tr>
<td>5</td>
<td>Swing Space for Building Projects</td>
<td>$5,400,000</td>
<td>-</td>
<td>$5,400,000</td>
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<tr>
<td>6</td>
<td>Applied Arts and Science Renovation</td>
<td>$29,322,447</td>
<td>$15,336,143</td>
<td>$14,196,304</td>
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<tr>
<td>7</td>
<td>Student Services Center</td>
<td>$30,418,569</td>
<td>-</td>
<td>$30,418,569</td>
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<tr>
<td>8</td>
<td>Business Division &amp; Admin Justice Renovation</td>
<td>$19,391,836</td>
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<td>$19,391,836</td>
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<tr>
<td>9</td>
<td>Planetarium - New Building</td>
<td>$7,664,500</td>
<td>$1,329,578</td>
<td>$6,334,922</td>
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<tr>
<td>10</td>
<td>Fine Arts Building - Renovation</td>
<td>$6,602,340</td>
<td>-</td>
<td>$6,602,340</td>
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<td>11</td>
<td>Hum-Fine Arts Bldg Renovation</td>
<td>$15,069,645</td>
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<td>$15,069,645</td>
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<td>12</td>
<td>Learning Resource Center Reconstruction</td>
<td>$29,458,800</td>
<td>-</td>
<td>$29,458,800</td>
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<tr>
<td>13</td>
<td>PE Department Building Renovation - Phase 1</td>
<td>$9,582,109</td>
<td>-</td>
<td>$9,582,109</td>
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<tr>
<td>14</td>
<td>Technology System Refresh Projects</td>
<td>$1,350,000</td>
<td>-</td>
<td>$1,350,000</td>
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<tr>
<td>15</td>
<td>Vasona Creek Restoration and Green Belt Improv</td>
<td>$2,766,000</td>
<td>$1,266,000</td>
<td>$1,500,000</td>
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<tr>
<td>16</td>
<td>Parking Lot &amp; Campus Walkway Resurf/Replacement</td>
<td>$3,400,985</td>
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<td>17</td>
<td>Athletic Field Turf Restoration - Phase 1</td>
<td>$4,508,457</td>
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<tr>
<td>18</td>
<td>Total West Valley College</td>
<td>$175,631,721</td>
<td>$17,931,721</td>
<td>$157,700,000</td>
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<tr>
<td>19</td>
<td>West Valley Bond Funds Unallocated</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
## ANNUAL CBOC UPDATE ON MEASURE C BOND PROGRAM

Based on Dec 6, 2016 Project Priority List

<table>
<thead>
<tr>
<th>Project Number</th>
<th>Description</th>
<th>All Funds</th>
<th>Capital Funds</th>
<th>Measure C Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Description</td>
<td>Total Project Budget</td>
<td>State/Others</td>
<td>Bond Funds</td>
</tr>
<tr>
<td>20</td>
<td>Mission College Projects</td>
<td>$157,700,000</td>
<td>$ -</td>
<td>$157,700,000</td>
</tr>
<tr>
<td>21</td>
<td>Program Contingency</td>
<td>$5,798,562</td>
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<td>$5,798,562</td>
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<tr>
<td>22</td>
<td>Operational Expenses</td>
<td>$532,305</td>
<td>$ -</td>
<td>$532,305</td>
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<td>23</td>
<td>Wellness and Human Performance Addition</td>
<td>$10,485,737</td>
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<td>24</td>
<td>Mission College Main Building Replacement Phase II</td>
<td>$87,221,352</td>
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<td>$87,221,352</td>
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<tr>
<td>25</td>
<td>Main Plaza Canopy/Landscaping</td>
<td>$3,678,439</td>
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<td>$3,678,439</td>
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<td>26</td>
<td>Technology Enhanced Building</td>
<td>$23,274,400</td>
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<td>$23,274,400</td>
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<tr>
<td>27</td>
<td>Performing Arts Building</td>
<td>$25,194,087</td>
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<tr>
<td>28</td>
<td>Technology System Refresh Projects</td>
<td>$1,515,118</td>
<td>$ -</td>
<td>$1,515,118</td>
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<tr>
<td>29</td>
<td>Total Mission College</td>
<td>$157,700,000</td>
<td>$ -</td>
<td>$157,700,000</td>
</tr>
<tr>
<td>30</td>
<td>Mission Bond Funds Unallocated</td>
<td>-</td>
<td>$ -</td>
<td>-</td>
</tr>
<tr>
<td>31</td>
<td>Central Services Projects</td>
<td>$36,515,139</td>
<td>$1,915,139</td>
<td>$34,600,000</td>
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<tr>
<td>32</td>
<td>Program Contingency</td>
<td>$353,300</td>
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<tr>
<td>33</td>
<td>Operational Expenses</td>
<td>$106,700</td>
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<tr>
<td>34</td>
<td>District Facilities Building Replacement</td>
<td>$21,050,000</td>
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<td>$21,050,000</td>
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<tr>
<td>36</td>
<td>Underground MPOE Replacement</td>
<td>$2,700,000</td>
<td>$ -</td>
<td>$2,700,000</td>
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<tr>
<td>37</td>
<td>HVAC and Lighting Energy Retrofit Projects</td>
<td>$5,554,819</td>
<td>$1,915,139</td>
<td>$3,639,680</td>
</tr>
<tr>
<td>38</td>
<td>Security, Safety and Monitoring</td>
<td>$2,079,896</td>
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<td>$2,079,896</td>
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<tr>
<td>39</td>
<td>Energy Management System Replacement</td>
<td>$1,561,610</td>
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<td>$1,561,610</td>
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<tr>
<td>40</td>
<td>Total Central Services</td>
<td>$36,515,139</td>
<td>$1,915,139</td>
<td>$34,600,000</td>
</tr>
<tr>
<td>41</td>
<td>Central Services Bond Funds Unallocated</td>
<td>-</td>
<td>$ -</td>
<td>-</td>
</tr>
</tbody>
</table>

### Measure C Bond Summary

<table>
<thead>
<tr>
<th>Bond Funds Sold to Date</th>
<th>Bond Funds Revenue</th>
<th>Bond Funds Expended</th>
<th>Bond Funds Revenue Balance</th>
<th>% Spent</th>
</tr>
</thead>
<tbody>
<tr>
<td>42 Series A Bond funds issued in August 2012</td>
<td>$100,000,000</td>
<td>$250,000,000</td>
<td>$109,997,282</td>
<td>$140,002,718</td>
</tr>
<tr>
<td>43 Series B Bond funds issued in February 2015</td>
<td>$150,000,000</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
</tbody>
</table>
SUBJECT: CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD OF DIRECTORS ELECTION – 2017

RECOMMENDATION:
That the Board of Trustees support the recommendations of the West Valley-Mission CCD Board’s Ad Hoc Committee for Vacancies on the CCCT Board; and further, that the Chancellor forward the Board’s vote to the Community College League of California (CCLC) office by April 25, 2017.

Funding Source/Fiscal Impact
Not applicable.

Reference(s)
Pursuant to the governing policies of the CCCT Board of the CCLC, election of members to the CCCT Board takes place between March 10 and April 25. There are nine vacancies on the CCCT Board this year. The board of each member community college district of the CCLC shall have one vote for each vacancy on the CCCT Board. Attached is a list of the candidates for the vacancies.

Background/Alternatives
The Board’s Ad Hoc Committee for Vacancies on the CCCT Board, composed of Trustees Randi Kinman, Bob Owens, and Adrienne Grey reviewed and discussed campaign materials from the candidates. The Ad Hoc Committee recommends that the Board of Trustees cast its votes for the following candidate(s):

Michelle R. Jenkins, Santa Clarita CCD
*Stephen Blum, Ventura County CCD
*Laura Casas, Foothill-De Anza CCD
*Stephan Castellanos, San Joaquin Delta CCD
*Adrienne Grey, West Valley-Mission CCD
*Andra Hoffman, Los Angeles CCD
*Pam Haynes, Los Rios CCD
Richard Watters, Ohlone CCD
*Jim Moreno, Coast CCD

Coordination
The Ad Hoc Committee recommends that the Board of Trustees endorse its recommended candidate(s).

Follow-up/Outcome
The Chancellor’s office will forward the vote of the Board to the CCLC office.

*Incumbent
**Nomination Candidates**

*List order based on Secretary of State’s February 10, 2017 random drawing.*

- [ ] Marisa Perez, Cerritos CCD
- [ ] Greg Pensa, Allan Hancock CCD
- [ ] Michele R. Jenkins, Santa Clarita CCD
- [ ] John Leal, State Center CCD
- [ ] *Stephen Blum, Ventura County CCD
- [ ] *Laura Casas, Foothill-De Anza CCD
- [ ] *Stephan Castellanos, San Joaquin Delta CCD
- [ ] Loren Steck, Monterey Peninsula CCD
- [ ] *Adrienne Grey, West Valley-Mission CCD
- [ ] Shaun B. Giese, Lassen CCD
- [ ] *Andra Hoffman, Los Angeles CCD
- [ ] *Pam Haynes, Los Rios CCD
- [ ] Richard Watters, Ohlone CCD
- [ ] *Jim Moreno, Coast CCD
- [ ] William “Kyle” Iverson, Napa CCD

- *Incumbent*

**Write-in Candidates**

*Type each qualified trustee’s name and district on the lines provided below.*

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**Board Secretary and Board President or Board Vice President must sign below:**

This ballot reflects the action of the board of trustees cast in accordance with local board policy.

District: _____________________________________________________________

________________________________________________________

Secretary of the Board ______________________ President or Vice President of the Board ______________________
SUBJECT: CONTINUATION OF STUDENT TRUSTEES’ PRIVILEGES

CHANCELLOR’S RECOMMENDATION:
That the Board of Trustees continue to grant Student Trustees privileges as follows:
   a. to serve a term commencing June 1, 2017,
   b. to make and second motions,
   c. to cast advisory votes, and
   d. to receive compensation and health benefits.

Funding Source/Fiscal Impact
There is no additional fiscal impact to the District.

Reference(s)
Education Code 72023.5 provides each local governing board the discretion to grant certain privileges to the Student Trustees. Board Policy 2015 addresses West Valley-Mission Community College District Student Trustees.

Background/Alternatives
Education Code 72023.5 and Board Policy 2015 provide that Student Trustee privileges must be approved for continuation on a year-to-year basis prior to May 15.

Coordination
Not applicable.

Follow-up/Outcomes
Upon Board approval, the District’s Student Trustees will continue to be granted the privileges above for the next year.
SUBJECT: RESOLUTION NO. 17040401 PROCLAIMING MAY 21 – 27, 2017, AS CLASSIFIED SCHOOL EMPLOYEE WEEK IN THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT

CHANCELLOR’S RECOMMENDATION:
That the Board of Trustees adopt Resolution No. 17040401 proclaiming May 21 – 27, 2017, as Classified School Employee Week in the West Valley-Mission Community College District.

Funding Source/Fiscal Impact
There is no cost for the adoption of this resolution.

Reference(s)
In 1986, the California State Legislature declared the third full week of May as California Classified School Employee Week in order to acknowledge classified staff contributions in the education of the students of California. Schools and districts statewide take this opportunity to recognize the work of classified employees.

Background/Alternatives
The dedicated and committed classified employees of the West Valley-Mission Community College District are especially deserving of this recognition. Classified staff provide valuable and vital services to the Colleges and the students of the District by contributing to the positive instructional environment, providing for the successful operation of the District, ensuring the welfare and safety of the District’s students, contributing to the governance of the District and Colleges, and striving for excellence in all areas of the educational community.

West Valley-Mission Community College District classified staff members have many jobs, but only one goal: the success of the students they serve.

Coordination
The Chancellor, the College Presidents, and the Classified Senate Presidents reviewed this proposal.

Follow Up/Outcomes
Events may be scheduled on each campus in honor of Classified School Employee Week.
Resolution No. 17040401
Proclaiming May 21 – 27, 2017, as Classified School Employee Week in the West Valley-Mission Community College District

WHEREAS, Classified employees of the West Valley-Mission Community College District provide valuable services to its Colleges and students; and

WHEREAS, Classified employees contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, Classified employees play a vital role in providing for the successful operation of the District and ensuring the welfare and safety of the District’s students; and

WHEREAS, Classified employees make invaluable contributions to the governance of the District and Colleges; and

WHEREAS, Classified employees have consistently demonstrated their commitment to the District during periods of financial difficulty; and

WHEREAS, Classified employees strive for excellence in all areas relative to the educational community; and

WHEREAS, West Valley-Mission Community College District Classified Staff members have many jobs, but only one goal: the success of the students they serve.

THEREFORE BE IT RESOLVED, That the West Valley-Mission Community College District Board of Trustees hereby recognizes and enthusiastically honors the contributions of its classified employees to quality education in the State of California and in the West Valley-Mission Community College District, and declares the week of May 21 – 27, 2017, to be Classified School Employee Week in the West Valley-Mission Community College District.

PASSED AND ADOPTED, This 4th day of April, 2017, by the West Valley-Mission Community College District Board of Trustees.

AYES:  
NOES:  
ABSTENTIONS:  
ABSENT:  

___________________________________
President, Board of Trustees

___________________________________
Secretary, Board of Trustees
1.0 CALL TO ORDER - PUBLIC SESSION
Public session was called to order at 6:10 p.m.

1.1 Roll Call
Present: Board President Adrienne Grey; Trustees Susan Fish, Anne Kepner, Randi Kinman; Jack Lucas, Bob Owens, and Karl Watanabe; and Chancellor Patrick Schmitt.
Student Trustees Stephanie Leal (7:00 p.m.) and Thaddious Kennedy

1.2 Oral Communications from the Public on Closed Session Agenda
There was none.

2.0 ADJOURN TO CLOSED SESSION
The Board adjourned to Closed Session at 6:10 p.m. There were two agendized items:
CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6, DIRECTION TO LABOR NEGOTIATORS
Provide direction to Associate Vice Chancellor of Human Resources, Albert Moore, and to Chancellor Patrick Schmitt, District-designated representatives, regarding negotiations with ACE/AFT 6554, WVMCEA, Teamsters, and POA; and to Chancellor Patrick Schmitt regarding unrepresented groups.

3.0 RECONVENE PUBLIC SESSION
Public Session reconvened at 7:15 p.m.

3.1 PLEDGE OF ALLEGIANCE
All present recited the Pledge of Allegiance.

3.2 REPORT OF CLOSED SESSION ACTION - Board President Grey reported that no action was taken.

3.3 APPROVAL OF THE ORDER OF THE AGENDA
Board President Grey announced that Item 5.4, Authorize a New Agreement with Santa Clara Unified School District for the Mission Early College High School, had been removed from the agenda. In addition, a portion of Item 9.7, Vice Chancellor’s Report, would take place immediately following the approval of the minutes.
Action Taken:
It was M/S/P 7/0/0 (Owens/Watanabe); Ayes: Grey, Fish, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to approve the order of the agenda as modified.
Student Trustee: Two yes votes.

Action Taken:
It was M/S/P 7/0/0 (Owens/Kepner; Ayes: Grey, Fish, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to approve the minutes of the March 18, 2017, Special and April 4, 2017, Regular Meetings of the Board of Trustees.
Student Trustees: Two yes votes.
9.7 VICE CHANCELLOR’S REPORT
Vice Chancellor Ed Maduli introduced Ms. Joann Campas from the Statewide Educational Wrap Up Program Joint Powers Authority (SEWUP). SEWUP, the largest construction insurance program for schools in California, has presented the District with a Safety Recognition Award for the West Valley College Applied Arts and Sciences 26-month renovation project. During that time, there were no worker injuries, no general liability incidences, and no property incidences. Chancellor Schmitt thanked Ms. Campas for SEWUP’s recognition of the excellent safety record of this project.

3.5 PRESENTATIONS AND RECOGNITIONS
Educational and Student Services Presentations:
Mission College Outreach and Marketing
Connor Keese, Outreach Program Supervisor; Katy Fitzgerald and Lucia Moreno, Financial Aid and Outreach Supervisors; and Student Ambassador Josh Zuck, presented the Board of Trustees with information regarding marketing and outreach efforts at Mission College.

A copy of the presentation is attached to these minutes following Appendix A.

West Valley College Community Grant and Mission First Scholarship Programs
Mission College President, Daniel Peck, and West Valley College President, Brad Davis, provided an update on the Mission First and West Valley College Community Grant scholarship programs.

A copy of the presentations are attached to these minutes following Appendix A.

3.6 ORAL COMMUNICATIONS FROM THE PUBLIC
Mission College students Elena Perez and Ms. Flores spoke in support of faculty and asked that the District negotiate fairly.

3.7 WRITTEN COMMUNICATIONS FROM THE PUBLIC
Executive Assistant to the Board of Trustees, Tracy Johnson, reported that there was a letter from former trustee Jeff Schwartz thanking West Valley College President Brad Davis for his excellent work, and a letter from Catherine Kendall urging the Board of Trustees to settle a fair contract with the West Valley-Mission Federation of Teachers.

4.0 UNFINISHED BUSINESS - There was none.

APPROVAL OF THE CONSENT AGENDA
A discussion was held.
Action Taken:
It was M/S/P 7/0/0 (Kinman/Lucas; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to approve the Consent Agenda items.
Student Trustees: Two yes votes.

Consent Agenda Items are attached to these minutes as Appendix A

REGULAR ORDER OF AGENDA
5.0 COLLEGE PROGRAMS AND SERVICES
5.4 AUTHORIZE A NEW AGREEMENT WITH SANTA CLARA UNIFIED SCHOOL DISTRICT FOR THE MISSION EARLY COLLEGE HIGH SCHOOL - This item was removed from the agenda and will return at a future meeting.
6.0 HUMAN RESOURCES

6.4 EQUAL EMPLOYMENT OPPORTUNITY (EEO) PLAN REVISION
A discussion was held.

Action Taken:
It was M/S/P 7/0/0 (Kepner/Owens; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to adopt the revisions to the Equal Employment Opportunity Plan as presented. Student Trustees: Two yes votes.

6.5 EQUAL EMPLOYMENT OPPORTUNITY FUND MULTIPLE METHOD ALLOCATION MODEL CERTIFICATION FORM APPROVAL, FISCAL YEAR 2016-17
A discussion was held.

Action Taken:
It was M/S/P 7/0/0 (Owens/Watanabe; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to adopt the Equal Employment Opportunity (EEO) Fund Multiple Method Allocation Model Certification Report as presented. Student Trustees: Two yes votes.

7.0 BUSINESS AND FINANCE – None.

8.0 BOARD – None.

9.0 INFORMATION REPORTS AND ITEMS FOR FUTURE BOARD CONSIDERATION

9.1 ACADEMIC SENATE UPDATE
Mission College Academic Senate President, Thais Winsome, reported that hiring committees are moving along, and the Minimum Qualifications Equivalency Committee is continuing its work.

The Classified and Academic Senates hosted their annual Awards Ceremony at which they honor all staff and faculty, and single out a few for special recognition. She thanked Tracy Johnson, Chancellor Schmitt, and Trustees Randi Kinman and Anne Kepner for attending.

Ms. Winsome reported on the Tenure Celebration event at which the College welcomed newly-tenured faculty members. Dr. Aram Shepherd, one of those who just received tenure, reminded faculty that tenure is a privilege and also a responsibility, and that faculty have a special responsibility to speak out against injustice wherever they find it.

Faculty participated in the College’s STEM Week, during which a number of activities for high school students took place. A group of STEM faculty and staff represented Mission College at the March for Science in San Francisco on April 22. Another group of full-time and associate faculty attended the State Academic Senate Plenary to discuss a number of issues, including protection of DACA students, issues of equity and diversity, including the needs of LGBTQIA students, and proposals to change minimum qualifications for faculty in apprenticeship and CTE programs.

She invited all present to the Academic Senate’s May 18 meeting, at which the CTE Committee and Committee on Noncredit Instruction will present updates of the year’s activities.

Finally, this Friday, May 5, we will have our joint celebration of our Honors and MESA programs, where we will honor students in those programs who have completed milestones, including transfer to 4-year universities.

West Valley College Academic Senate President, Eric Pape, invited all present to the Senate’s next meeting at which a topic will be a new department/program called the Social Justice Program, being presented by Leigh Burrill. It is something that seems quite relevant in today’s
environment, and the Senate is very excited by the new program. Mr. Pape attended a fascinating event earlier in the day, *The F-Word is Feminism Global Gender Symposium*. He recognized the Social Justice Studies and Women and Gender Studies Programs for their sponsorship of the event. Noting it is the next-to-the-last time he will appear before the Board as Academic Senate President, he closed by recognizing several classified staff people that have been a great support to him in his role as Academic Senate President: Brenda Rogers, Laurel Kinley, Pertilla Domingue, Elizabeth Maciel, and all Admissions and Records staff.

9.2 CLASSIFIED SENATE UPDATES
Mission College Classified Senate President, Brian Goo, thanked the Board for approving his appointment to his new position as a research analyst with the College’s HSI-STEM grant initiative.

He commended Julie Vu for winning the 2017 California Community Colleges Chancellor’s Office Classified Employee of the Year award. She was selected to be one of six classified staff members in the state to be recognized for their work at the May 15 Board of Governors meeting.

The joint Classified/Academic Senate awards ceremony took place on April 27. Nine outstanding classified staff members were recognized for their strong contributions to the College.

Mr. Goo commended the hard work of all classified staff in the successful implementation of the Banner student module. He thanked the College’s hard working classified staff in A/R and Financial Aid, the Senior Office Coordinators, and the countless others who worked to ensure the implementation of the module in the student service areas so crucial for student success.

There was no report from West Valley College.

9.3 STUDENT SENATE UPDATES
West Valley College Student Senate President, Lili Tsurumoto, reported that the Senate is looking forward to its annual spring luncheon. It recently passed a budget for the first annual Hackathon event, and also will award scholarships to Senators who are very active on campus.

Mission College Student Trustee, Stephanie Leal, updated the Board regarding Mission Student Senate activities. She reported that the Senate had held successful elections and has a full slate of officers. In addition, the recent International Day event was very well-attended. Students are looking forward to finals and the end of the semester.

9.4 MISSION COLLEGE UPDATE
Mission College President, Daniel Peck, thanked Ms. Winsome and Mr. Goo for updating the Board on a number of upcoming events and projects at the College. He recognized Mr. Goo and wished him well in the next step of his career.

President Peck welcomed the nine newly-tenured faculty members recognized earlier in the day. He noted two classified member in particular: Daniel Espinosa who has received a scholarship to attend graduate school, and Julie Vu, who won the 2017 California Community Colleges Chancellor’s Office Classified Employee of the Year award.

President Peck highlighted several events at the College, including STEM Week, International Day, the Student Leadership Engagement Institute, the WACAC College Fair, and a number of upcoming end-of-the year celebrations of various programs.

He closed by thanking Vice President Leandra Martin for her continuing work on Accreditation for the College.
9.5 WEST VALLEY COLLEGE UPDATE
West Valley College President, Brad Davis, reported on the College’s best-ever Open House, at which there were more than 1,000 attendees. He thanked all who worked so hard to make the event successful.

Mr. Davis spoke of the recent Retiree and Recognition event. He thanked all those honored for their service to the Colleges and the District.

He reported on several events:
- The West Valley College Roller Hockey Club recently won the national championship.
- The College will host the upcoming beach volleyball state championship competition.
- The footings for the Kvamme Planetarium have been poured.
- All are invited to the May 8 Scholarship Presentation Event.
- All are invited to the commencement ceremonies being held in downtown San Jose on May 25.

9.6 ASSOCIATE VICE CHANCELLOR OF HUMAN RESOURCES REPORT
Associate Vice Chancellor of Human Resources Albert Moore thanked the Board for its actions earlier in the evening to approve the Human Resources items. He congratulated Brian Goo on his promotion.

He indicated that the Human Resources Department had recently sponsored two EEO hiring seminars for staff members, one event on each campus, for employees interested on serving on hiring committees.

He reported on his participation on a panel at the Statewide Academic Senate Plenary Session on faculty working together with Human Resources Professionals.

He closed by indicating that the District had recently hosted the Bay Area Human Resources Consortium seminar on abusive conduct and bullying.

9.7 VICE CHANCELLOR’S REPORT
Vice Chancellor Ed Maduli reported on the upcoming retirement of Director of General Services, Brigit Espinosa, who has been with the District since 1978. She started as a purchasing clerk and rose to her current position quite a number of years ago. He thanked her for her service during her 40 years with the District.

9.8 CHANCELLOR’S REPORT
There was no report.

9.9 STANDING COMMITTEE REPORT
Audit and Budget Oversight Committee
Chair Bob Owens indicated that the Committee next meets on May 8.

9.10 TRUSTEE COMMENTS
Trustee Lucas reported that he attended the City of Saratoga’s State of the City presentation on April 15, hosted by the Mayor and the Saratoga City Council.

He expressed his appreciation to Brenda Rogers and her team for organizing the 2017 Employee Recognition and Retirement Celebration. He thanked Associate Vice chancellor Albert Moore for inviting him to join the Human Resources Department’s table. He enjoyed meeting seven of the nine staff members of the department and learning about their individual responsibilities.

Trustee Susan Fish talked about the wonderful Retiree and Recognition Reception. She particularly enjoyed sitting with Cynthia Harrison and learning more about the Health Studies program at Mission.
Trustee Randi Kinman informed all present that there are well-paying summer internship opportunities available with the Metropolitan Transportation Commission, and she asked that the news be shared with anyone interested.

Board President Grey adjourned the meeting at 9:45 p.m.
APPENDIX A

CONSENT AGENDA ITEMS FROM THE MAY 2, 2017, BOARD OF TRUSTEES MEETING
(For the reports accompanying the items, please see the agenda packet for the meeting.)

5.0 COLLEGE PROGRAMS AND SERVICES – Consent Agenda

5.1 CONSIDER APPROVAL OF CURRICULUM CHANGES AT WEST VALLEY COLLEGE
Recommendation: That the Board of Trustees approve the curriculum changes at West Valley College as presented. The curriculum packet can be found on the Board of Trustees website under the “Documents” link and is available in the Chancellor’s Office.

5.2 ADDENDUM TO THE LEASE AGREEMENT FOR THE CAMPBELL CENTER
Recommendation: That the Board of Trustees approve the addendum to the lease agreement between West Valley College and the City of Campbell for use of the Center at One West Campbell Avenue as an off-site teaching space.

5.3 CONSIDER APPROVAL OF CURRICULUM CHANGES AT MISSION COLLEGE
Recommendation: That the Board of Trustees approve the curriculum changes at Mission College as presented. The curriculum packet can be found on the Board of Trustees website under the “Documents” link and is available in the Chancellor’s Office.

6.0 HUMAN RESOURCES – Consent Agenda

6.1 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES
Recommendation: That the Board of Trustees approve the listed personnel transactions.

I. Appointment(s)

Academic
a. Danielle Shaw, Instructor, English, West Valley College, 100% of full time, 10 months per year; effective August 25, 2017.

Classified
b. Karen Okamoto, Senior Administrative Assistant, WVMCEA Unit, Office of Instruction, West Valley College, 100% of full time, 12 months per year; effective May 15, 2017.
c. Spencer Maltbie, Physical Education & Athletic Operations Coordinator, WVMCEA Unit, Athletics, Mission College, 53.3% of full time, 12 months per year; effective May 8, 2017.
d. Brian Goo, Research Analyst, WVMCEA Unit, HSI-STEM, Mission College, 100% of full time, 12 months per year; effective May 8, 2017.

Supervisory
e. Teresa Vaiasicca, Supervisor, Payroll, Supervisors Unit, Payroll, West Valley-Mission Community College District, 100% of full time, 12 months per year; effective May 15, 2017.

II. Position Change
a. Willette Strickland, Office Assistant, WVMCEA Unit, CalWORKs, Mission College, from 72% of full time to 80% of full time, 12 months per year; effective July 1, 2017.

6.2 PEACE OFFICERS ASSOCIATION’S (POA) INITIAL PROPOSALS FOR SUCCESSOR NEGOTIATIONS WITH THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT
Government Code Section 3547 requires that all initial proposals in collective bargaining must be presented at a public meeting of the public school employer. The POA’s initial proposals to the District for successor negotiations are being released as a public document.

At the Board of Trustees’ meeting on May 16, 2017, the public, having had a reasonable time to inform itself regarding the provisions of the initial proposals, will have an opportunity to express itself regarding the proposals in the form of public comments. Having received the public comment, the Board will vote to “adopt” the initial proposals.
6.3 DISTRICT’S INITIAL PROPOSALS FOR SUCCESSOR NEGOTIATIONS WITH THE PEACE OFFICERS ASSOCIATION (POA)
Government Code Section 3547 requires that all initial proposals in collective bargaining must be presented at a public meeting of the public school employer. The District’s initial proposals to the POA for successor contract negotiations are being released as a public document.
At the Board of Trustees’ meeting on May 16, 2017, the public, having had a reasonable time to inform itself regarding the provisions of the initial proposals, will have an opportunity to express itself regarding the proposals in the form of public comments. Having received the public comment, the Board will vote to “adopt” the initial proposals.

7.0 BUSINESS AND FINANCE – Consent Agenda
7.1 SANTA CLARA COUNTY TREASURY INVESTMENT PORTFOLIO STATUS
Recommendation: That the Board of Trustees review the Santa Clara County Treasury Investment Portfolio status. The document can be found on the Board of Trustees website under the “Documents” link and is available in the Chancellor’s Office.

7.2 APPROVAL OF BID #16-1617, BID PACKAGE 31A – EARTHWORK & UNDERGROUND UTILITIES, FOR THE STUDENT SERVICES BUILDING PROJECT AT WEST VALLEY COLLEGE
Recommendation: That the Board of Trustees approve the lowest responsive and responsible bid received from Teichert Construction for Bid Package 31A – Earthwork & Underground Utilities in the amount of $1,229,500 and reject all other bids. The award of the contract is based on the Base Bid plus allowances and alternates.