1.0 CALL TO ORDER - PUBLIC SESSION
Public session was called to order at 6:00 p.m.

1.1 Roll Call
Present: Board President Anne Kepner; Trustees Susan Fish, Adrienne Grey, Randi Kinman, Jack Lucas, Robert Owens, Karl Watanabe, and Chancellor Schmitt.
Student Trustee: Kian Lechner (7:00)

1.2 Oral Communications from the Public on Closed Session Agenda – There were none.

2.0 ADJOURN TO CLOSED SESSION
The Board adjourned to Closed Session at 6:04 p.m. There was one agendized item:

DIRECTION TO LABOR NEGOTIATORS (Government Code 54957.6)
Provide direction to Associate Vice Chancellor of Human Resources, Albert Moore, and Chancellor Patrick Schmitt, District-designated representatives, regarding negotiations with WVMFT/AFT Local 6554, WVMCEA, Teamsters, and POA and to Chancellor Patrick Schmitt regarding unrepresented groups.

3.0 RECONVENE PUBLIC SESSION
Public Session reconvened at 7:00 p.m.

3.1 PLEDGE OF ALLEGIANCE
All present recited the Pledge of Allegiance.

3.2 REPORT OF CLOSED SESSION ACTION
Board President Kepner reported that no action was taken.

3.3 APPROVAL OF THE ORDER OF THE AGENDA
- Item 6.2, Administrative Personnel Transactions was moved to follow 3.4, Approval of the Minutes.
- Item 7.14, Tentative Budget Approval, was moved to follow 3.5, Presentations/Recognitions, Tentative Budget Presentation.

Action Taken:
It was M/S/P 7/0/0 (Owens/Grey; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Watanabe; Nays: None; Absent: Owens) to approve the order of the agenda with the above changes.
Student Trustee: One yes vote

3.4 APPROVAL OF THE MINUTES
Action Taken:
It was M/S/P 7/0/0 (Grey/Fish; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to approve the minutes of the May 7 and May 21, 2019, meetings
Student Trustee: One yes vote

3.5 ORAL COMMUNICATIONS FROM THE PUBLIC
WVMFT Ann Marie Wasserbauer introduced the newly elected WVMFT Executive Council. She indicated that the new WVMFT President Kate Disney will attend future Board meetings.

3.6 PRESENTATIONS AND RECOGNITIONS
A short reception took place in the lobby in honor of retiring Chancellor, Dr. Patrick Schmitt, who was
recognized and thanked for his lifelong commitment to higher education and for his outstanding service to the West Valley-Mission Community College District.

Educational and Student Services Presentation:

Tentative Budget
Vice Chancellor of Administration, Ed Maduli, provided the Board of Trustees with a detailed, in-depth presentation regarding the District’s Tentative Budget.

3.7 WRITTEN COMMUNICATIONS FROM THE PUBLIC – There were none.

APPROVAL OF CONSENT AGENDA ACTION ITEMS

Action Taken:
It was M/S/P 7/0/0 (Grey/Lucas; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to approve the Consent Agenda items as presented.

Student Trustee: One yes vote

Consent Agenda Items are attached to these minutes as Appendix A.

REGULAR ORDER OF AGENDA

5.0 COLLEGE PROGRAMS AND SERVICES

5.1 PRESENTATION OF THE MISSION COLLEGE LOCAL VISION GOALS
A discussion was held.
Action Taken:
It was M/S/P 7/0/0 (Owens/Grey Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to approve the Mission College Local Vision Goals.
Student Trustee: One yes vote

5.2 MISSION COLLEGE 2019-2022 STUDENT EQUITY PLAN
A discussion was held.
Action Taken:
It was M/S/P 7/0/0 (Kinman/Owens; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to approve the final draft of the Mission College 2019-2020 Student Equity Plan.
Student Trustee: One yes vote

6.0 HUMAN RESOURCES

6.2 ADMINISTRATIVE PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES
Per Government Code section 54953(c)(3) and prior to taking final action, the following summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, was read aloud during the open meeting.

I. Appointment(s)
   a. Dalton Chris Rolen, Chief of Police, West Valley – Mission Community College District, Range 22 ($10,693.83-$13,331.75/per month); effective July 1, 2019. Compensation paid in the form of fringe benefits shall be limited per the coverage selected ranging from $11,741-$28,270 on an annual basis.
   b. Samantha Hernandez, Program Director I, Student Needs, West Valley College, Range 15 ($8,996.33-$11,215.66/per month); effective June 10, 2019. Compensation paid in the form of fringe benefits shall be limited per the coverage selected ranging from $11,741-$28,270 on an annual basis.

II. Interim Appointment(s)
   a. Chris Dyer, Acting Dean, Instruction, West Valley College, Range 25 ($11,516.08-$14,356.92/per month); effective August 1, 2018, through June 30, 2019; extend through August 11, 2019. Compensation paid in the form of fringe benefits shall be limited per the coverage selected ranging from $11,741-$28,270 on an annual basis.
b. Omar Murillo, Interim Vice President, Student Services, Mission College, Range 30 ($13,029.33-$16,243.50/per month); effective August 13, 2018, through June 30, 2019; extend through August 31, 2019. Compensation paid in the form of fringe benefits shall be limited per the coverage selected ranging from $11,741-$28,270 on an annual basis.

c. Brian Goo, Acting Program Director II, AANAPISI, Mission College, Range 21 ($10,433.00-$13,006.58/per month); effective November 19, 2018, through June 30, 2019; extend through August 31, 2019. Compensation paid in the form of fringe benefits shall be limited per the coverage selected ranging from $11,741-$28,270 on an annual basis.

Action Taken:
It was M/S/P 7/0/0 (Kinman/Owens; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to approve the administrative personnel transactions as listed.
Student Trustee: One yes vote

6.3 RATIFICATION OF THE TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND THE TEAMSTERS LOCAL 856 (SUPERVISORS UNIT) REGARDING SUCCESSOR NEGOTIATIONS

Action Taken:
It was M/S/P 7/0/0 (Owens/Fish; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to approve the proposed tentative agreement with the Teamsters Local 856 (Supervisors Unit) as presented at the June 4, 2019, meeting.
Student Trustee: One yes vote

6.4 APPROVAL OF CHANGES TO THE CONFIDENTIAL UNIT SALARY SCHEDULE

Action Taken:
It was M/S/P 7/0/0 (Owens/Lucas; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to approve the proposed changes to the Confidential Unit salary schedule as presented at the June 4, 2019, meeting.
Student Trustee: One yes vote

6.5 APPROVAL OF CHANGES TO THE MANAGERS’ ASSOCIATION SALARY SCHEDULE AND BENEFITS

Action Taken:
It was M/S/P 7/0/0 (Owens/Kinman; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to approve the proposed changes to the Managers’ Association salary schedule as presented at the June 4, 2019, meeting.
Student Trustee: One yes vote

6.6 APPROVAL OF CHANGES TO THE EXECUTIVE MANAGEMENT TEAM (EMT) SALARY SCHEDULE AND BENEFITS

Action Taken:
It was M/S/P 7/0/0 (Owens/Fish; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to approve the proposed changes to the Executive Management Team (EMT) salary schedule and benefits as presented at the June 4, 2019, meeting.
Student Trustee: One yes vote

6.7 WEST VALLEY-MISSION FEDERATION OF TEACHERS (WVMFT) INITIAL PROPOSALS FOR REOPENER NEGOTIATIONS WITH THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT

Government Code Section 3547 requires that all initial proposals in collective bargaining must be presented at a public meeting of the public school employer. The WVMFT/AFT 6554’s initial reopener proposals to the District for negotiations were released as a public document.

6.8 WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT INITIAL PROPOSALS FOR REOPENER NEGOTIATIONS WITH THE WEST VALLEY-MISSION FEDERATION OF TEACHERS (WVMFT)

Government Code Section 3547 requires that all initial proposals in collective bargaining must be presented at a public meeting of the public school employer. The District’s initial reopener proposals to the WVMFT/AFT 6554 for negotiations were released as a public document.

6.9 ACADEMIC ADMINISTRATIVE APPOINTMENT - CHANCELLOR

A discussion was held.
Action Taken:
It was M/S/P 7/0/0 (Lechner/Kinman; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to appoint Mr. Bradley Davis as Chancellor of the West Valley-Mission Community College District and approve the Agreement of Employment, 100% of full time, 12 months per year; effective July 1, 2019. Per Government Code section 54953(c)(3) and prior to taking final action, the following summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, was read aloud during the open meeting: The monthly salary for this position is $28,396.67. Compensation paid in the form of fringe benefits shall be limited per the coverage selected ranging from $11,741-$28,270 on an annual basis. The Chancellor shall be provided a monthly transportation allowance of $500. The Chancellor shall be entitled to reimbursement for work-related expenses and a cellular data plan for a District-provided smart phone. The Chancellor shall be provided a monthly special expense allowance of $2,000.

Student Trustee: One yes vote

7.0 BUSINESS AND FINANCE
7.13 2021-2025 UPDATED FIVE-YEAR CAPITAL OUTLAY PLAN
Action Taken:
It was M/S/P 7/0/0 (Kinman/Grey; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to approve the revisions to the 2021-2025 Five-Year Capital Outlay Plan for submittal to the California Community College State Chancellor’s Office.
Student Trustee: One yes vote

7.14 2019/2020 TENTATIVE BUDGET
Action Taken:
It was M/S/P 7/0/0 (Lucas/Grey; Ayes: Fish, Grey, Kepner, Kinman, Lucas, Owens, Watanabe; Nays: None) to adopt the 2019/2020 Tentative Budget and set September 3, 2019, as the date for a public hearing and adoption of the Final Budget for 2019/2020.
Student Trustee: One yes vote

8.0 BOARD - There were no items.

9.0 INFORMATION REPORTS AND ITEMS FOR FUTURE BOARD CONSIDERATION
9.1 ACADEMIC SENATE UPDATE
Aram Shepherd, MC Academic Senate President, thanked outgoing President Thais Winsome and thanked President Peck for his openness to collaboration. He looks forward to working with WVC Senate President Gretchen Ehlers. He indicated that the faculty have been busy the past few weeks with end of the year festivities and grading student work. He closed by thanking Chancellor Schmitt for making OER happen.

There was no report from West Valley College.

9.2 CLASSIFIED SENATE UPDATE
Thanh Do, Mission College Classified Senate President, reported that there would be a second professional development day in June that will focus on how to provide better service to people coming on campus. She noted that, in the future, Senate Secretary Chrystal de la Cruz would attend more Board meetings. She thanked the year’s outgoing Senators and those who are coming in. She congratulated newly appointed Chancellor Brad Davis.

Cheryl Massa, WVC Classified Senate President, congratulated Brad Davis on his appointment. She noted that the Senate membership has increased from 13 to 18 and that she will continue as President. She spoke of the work HR is doing in support of accreditation. Ms. Massa invited the Board to the upcoming professional development day and thanked retiring Chancellor Patrick Schmitt for his support for the Classified Senate.

9.3 STUDENT SENATE UPDATE
Chantal Naugle, WVC Student Senate President, congratulated Chancellor Schmitt on his upcoming retirement. She thanked President Davis for his leadership advice and student advisor Ray Gamba for his patient support.

She discussed the extremely successful Spring Fling, a celebration meant to provide stress relief to students at the end of the semester. Everyone present was invited to attend the student gala.
Mission College Student Government Representative Reymundo Madera introduced the new officers. He discussed the Senate’s goals, including providing more services for students with housing or food insecurities. He indicated that he would host Town Halls to stay up to date on student needs.

9.4 WEST VALLEY COLLEGE UPDATE
Brad Davis, College President, thanked retiring Chancellor Patrick Schmitt for his exemplary leadership. He expressed his appreciation for the opportunity to be creative and unique in programming the college. He wished Dr. Schmitt the best in his retirement.

He congratulated Chris Rolen on his selection as Police Chief and said that the likes the message that those who have served are rewarded.

Mr. Davis discussed his recent lunch with Mrs. Feng Pe Che at which she contributed $50,000 to the College and promised to do the same for each of the next ten years.

He indicated that the recent Kiwanis Special Games was an incredible event with an attendance of over 5,000, and that the community event on campus in celebration of the end of Ramadan was attended by more than 3,400 community members.

Mr. Davis closed by saying he has enjoyed every minute of his time with HR and as West Valley College President and expressed how much he looks forward to working with the College and District as Chancellor.

9.5 MISSION COLLEGE UPDATE
Daniel Peck, College President, thanked Dr. Schmitt for being an outstanding leader who takes a balanced approach to all issues, noting that Mission College has taken great strides in the time that Dr. Schmitt has been Chancellor.

He welcomed new Chancellor Bradley Davis and said that he looks forward to continuing their positive relationship. He welcomed the new Academic and Classified Senate Leadership and Ms. Kate Disney as WVMFT President.

President Peck thanked Chris Rolen for his leadership in a number of difficult situations and congratulated him on his appointment as Chief of Police.

Mr. Peck recognized Connor Keese for his tremendous leadership in making the recent STEAM Expo a reality, and thanked Trustee Watanabe for attending the Middle College graduation.

He informed the Board that Dr. Leandra Martin has been selected to serve as President of the state CIO Board, which will be well served by her significant leadership skills.

He closed by noting that the Student Engagement Building had been awarded LEED Platinum certification and thanked Mr. Maduli, Mr. Castruita, and Ms. Dabalos for their leadership.

9.6 ASSOCIATE VICE CHANCELLOR OF HUMAN RESOURCES REPORT
There was no report.

9.7 VICE CHANCELLOR’S REPORT
There was no report.

9.8 CHANCELLOR’S REPORT
Chancellor Schmitt spoke of the challenges facing higher education in the next ten years, challenges that will best be addressed by coming together as a strong, collegial, cohesive group. He leaves it to the Colleges and District to establish venues for conversations about these challenges.
Chancellor Schmitt thanked the Board, the Colleges, and Administrative Services for allowing him the honor of serving as Chancellor of the West Valley-Mission Community College District.

9.9 STANDING COMMITTEE REPORT
Chair Bob Owens reported that the Committee discussed the funding of various facilities and its desire that the state contribute. He indicated that the District should be aware that there may be challenges regarding community support funding and that we should look at advocacy regarding the issue.

9.10 TRUSTEE COMMENTS
Trustee Grey thanked Patrick for his leadership and noted she looks forward to their upcoming lunch. She thanked him for his courage in difficult situations, which is a hallmark of a leader.

Trustee Jack Lucas commended President Davis for his handling of the recent concerns of neighbor regarding a recent large celebration at the College, and thanked him for his continuing work with the surrounding community.

Trustee Lucas also commented that this was the tenth year that the Board of Trustees has included an Educational and Student Services Presentation (ESSP). He and former Chancellor John Hendrickson put the ESSP Program on the agenda as an experimental Board Information item. He was pleased to observe how the ESSPs have been received by the presenters, by the administration, and by the Board of Trustees over the last ten years. Trustee Lucas read the names of some of the twenty-seven first year presenters from a thank you note he wrote to the presenters at the end of the first year.

Trustee Grey thanked Chancellor Schmitt for his courageous leadership in sometimes-difficult situations, saying that ‘that’s what a leader does.’ She wished him all the best in his retirement.

Trustee Kinman thanked Chancellor Schmitt for his open door and expressed gratitude for his advice over the years. She indicated she looks forward to working with Brad Davis in his role as Chancellor.

Trustee Kinman discussed the recent Trustee Conference. She was also impressed by the luncheon speaker and his amazing presentation about loving and serving the students you have. His institution got a grant that allowed them to have social workers on campus and a large student emergency fund, making a huge difference in the lives of students and leading to a 10% increase in retention. She also noted a presentation called ‘Ban the Box’ which noted that there are Ed Codes that would allow districts to employ students and staff who have been incarcerated, raising the level of applicants and diversity.

Trustee Kinman talked about a conversation regarding housing for students, on or off campus. There are so many ideas as to how it can be accomplished. She indicated that the District cannot depend totally on the rest of the community to assist with the student-housing crisis.

Trustee Owens spoke of Dual Enrollment as a good concept and indicated that he supports it wholeheartedly. He noted, however, that the requirements are complex and asked that good contract language be developed. He challenged the Colleges and District to work on the opportunities that this presents to get good material in place so that students and parents know what they can take and where.

ADJOURNMENT
The meeting was adjourned at 9:30 p.m.
APPENDIX A
Consent Agenda Items from the June 4, 2019, Meeting.
For the full text of each item, please see the agenda for that meeting.

5.0 COLLEGE PROGRAMS AND SERVICES – Consent Agenda – There were no items.

6.0 HUMAN RESOURCES – Consent Agenda

6.10 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES
Recommendation: That the Board of Trustees approve the listed items.

Academic
a. Scott Dahl, Instructor, Theater Arts, West Valley College, 100% of full time, 10 months per year; effective August 23, 2019.
b. Willy Kwong, Instructor, Child Development, Mission College, 100% of full time, 10 months per year; effective August 23, 2019. Position ID# MF0022. Fund 110-General Fund.

Classified
c. Andrew Lidwell, Performing Arts Program Technician (Working Title: Technical Director), WVMCEA Office, Technical & Business Unit, Range 64 ($5,464.00-$7,190.50), Clker School of Art & Design, West Valley College, 100% of full time, 12 months per year; effective June 17, 2019.

III. Reclassification(s)

Classified
a. Amanda Marshall, from Program Assistant, WVMCEA Unit, Range 57 ($4,695.50-$6,159.67), EOPS, Mission College, 100% of full time, 12 months per year; to Program Specialist, WVMCEA Unit, Range 64 ($5,464.00-$7,190.50), EOPS, Mission College, 100% of full time, 12 months per year. Effective December 3, 2018.

7.0 BUSINESS AND FINANCE – Consent Agenda

7.1 REVIEW OF PURCHASE ORDER TRANSACTIONS
Recommendation: That the Board of Trustees review purchase order transactions.

7.2 RATIFICATION OF VENDOR WARRANTS
Recommendation: That the Board of Trustees ratify vendor payments from January 1, 2019 through March 31, 2019; Banner warrant numbers 00317948-00319442 and 10001778-10002023** totaling $15,597,946.90.

7.3 PURCHASE ORDER INCREASE FOR ELLUCIAN CLOUD SERVICES FOR FISCAL YEAR 2018-2019
Recommendation: That the Board of Trustees approve a contract increase for Ellucian cloud services for an amount not to exceed $154,938, effective January 1, 2019 through June 30, 2019.

7.4 ACQUISITION OF EXTRON EQUIPMENT FOR WEST VALLEY COLLEGE STUDENT SERVICES CENTER A/V PACKAGE
Recommendation: That the Board of Trustees authorize the acquisition of Extron equipment from Avidex Systems Inc. in the amount of $249,650.55.

7.5 APPROVAL OF BID CA11-1819 STUDENT SERVICES CENTER AUDIO-VISUAL SYSTEM AT WEST VALLEY COLLEGE
Recommendation: That the Board of Trustees approve the lowest responsive and responsible bid received from Avidex Industries LLC in the amount of $396,327 and reject all other bids. The award of the contract is based on the Base Bid plus Alternate 1.

7.6 APPROVE CONTRACT WITH KG INSPECTION FOR INSPECTOR OF RECORD SERVICES
Recommendation: That the Board of Trustees authorize the administration to enter into a contract with KG Inspection in the amount of $125,500 for Inspector of Record Services for the Interdisciplinary Plaza project at Mission College.

7.7 APPROVE CONTRACT WITH SMITH-EMERY SAN FRANCISCO FOR SPECIAL TESTING AND INSPECTION SERVICES
Recommendation: That the Board of Trustees authorize the administration to enter into a contract with Smith-Emery San Francisco in the amount of $89,404 for special testing and inspection services for the Interdisciplinary Plaza project at Mission College.

7.8 PROJECT ASSIGNMENT AGREEMENT WITH ANDERSON BRULE ARCHITECTS FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE CHILD DEVELOPMENT CENTER RENOVATION AT MISSION COLLEGE
Recommendation: That the Board of Trustees approve the Project Assignment Agreement with Anderson Brule Architects in the amount of $584,340 for architectural and engineering services for the Child Development Center (CDC) Upgrade project at Mission College.

7.9 PROJECT ASSIGNMENT AGREEMENT WITH K2A ARCHITECTURE FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE OUTDOOR KINESIOLOGY FACILITIES UPGRADE PROJECT AT MISSION COLLEGE
Recommendation: That the Board of Trustees approve the Project Assignment Agreement with K2A Architecture in the amount of $393,000 for architectural and engineering services for the Outdoor Kinesiology Facilities Upgrade project at Mission College.

7.10 APPROVE A CONTRACT INCREASE WITH LIONAKIS ARCHITECTS FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE ADMINISTRATION BUILDING AT WEST VALLEY COLLEGE
Recommendation: That the Board of Trustees approve a contract increase in the amount of $1,144,872 for Lionakis Architects for architectural and engineering services for the Administration Building project at West Valley College.

7.11 FINANCIAL STATEMENTS AND BUDGET ADJUSTMENTS
Recommendation: That the Board of Trustees approve the financial statements and budget adjustments as specified for the period of January 1, 2019, through March 31, 2019 (Third Quarter). The summary of significant changes lists the Third Quarter’s cumulative budget transactions.

7.12 2018-19 CCFS 311 THIRD QUARTER FINANCIAL REPORT
Recommendation: That the Board of Trustees accept the 2018-19 Third Quarter Financial Report and authorize Fiscal Services staff to forward the CCFS-311Q Report to the California Community Colleges Chancellor’s Office (CCCCO).