1.0 CALL TO ORDER - PUBLIC SESSION
Public session was called to order at 6:00 p.m.

1.1 Roll Call
Board President Robert T. Owens; Trustees Adrienne Grey, Nick Heimlich, Anne Kepner, Jack Lucas, Chad Walsh (7:04 p.m.), and Karl Watanabe; and Chancellor Patrick Schmitt. Student Trustee: Diana Merino (7:04 p.m.).

1.2 Oral Communications from the Public on Closed Session Agenda
There were none.

2.0 ADJOURN TO CLOSED SESSION
The Board adjourned to Closed Session at 6:01 p.m. There was one agendized item:

PROVIDE DIRECTION TO LABOR NEGOTIATORS
Provide direction to Associate Vice Chancellor of Human Resources, Albert Moore, and Chancellor Patrick Schmitt, District-designated representatives, regarding negotiations with ACE, WVMCEA, Teamsters, and POA (Government Code 54957.6); and to Chancellor Patrick Schmitt regarding unrepresented groups.

3.0 RECONVENE PUBLIC SESSION
Public Session reconvened at 7:04 p.m.

3.1 PLEDGE OF ALLEGIANCE
All present recited the Pledge of Allegiance.

3.2 REPORT OF CLOSED SESSION ACTION
Board President Owens reported that no action was taken.

3.3 APPROVAL OF THE ORDER OF THE AGENDA.
Board President Owens announced that Item 7.4 would be moved to precede Item 7.3.

Action Taken:
It was M/S/P 7/0/0 (Heimlich/Grey) to approve the order of the agenda with the change noted above.

3.4 APPROVAL OF THE MINUTES OF THE JUNE 16, 2015, BOARD OF TRUSTEES MEETING
A discussion was held.

Action Taken:
It was M/S/P 7/0/0 (Heimlich/Kepner) to approve the minutes of the June 16, 2015, Regular Board of Trustees Meeting.

3.5 Presentations/Recognitions

Oath of Office Ceremony for Mission College Student Trustee Diana Merino
Board President Bob Owens administered the Oath of Office to newly-elected Mission College Student Trustee, Diana Merino. President Owens welcomed Ms. Merino to the Board. Board members and all present congratulated her.

Educational and Student Services Presentations
Director of the Mission College Center for Innovation and Technology (MC²IT), Ronlyn Goo, provided information on that auxiliary organization.

MC²IT was conceived to bridge the gap between the growing need for STEM skills and the increasing shortage of local STEM talent by creating partnerships between industry, educators, and students to create a
APPROVED MINUTES OF THE JULY 21, 2015, BOARD OF TRUSTEES MEETING

The community of technical expertise, learning, and job creation for the larger Silicon Valley region. Its Mission Statement is ‘Connect Mission College’s technology, training, education, and students with Silicon Valley companies to meet their rapidly changing workforce needs.’ MC\textsuperscript{2}IT will do this by:

- Developing courses to build workforce skills that are in demand
- Providing internships/apprenticeships to give students practical “hands-on” experience
- Motivating student interest in STEM through sponsored events.

Ms. Goo discussed the MC\textsuperscript{2}IT governance structure, consisting of a Board of Directors that provides oversight; an Executive Advisory Board that provides strategic and fiduciary direction, sponsor recruitment, and networking; and Technology Advisory Boards that define entry-level positions and required skills, guide curriculum development, and participate in course delivery and evaluation.

The organization’s growing list of industry partners includes Netgear, Nasa, Cisco, SanDisk, Intel, Facebook, Intuit, and many others.

Ms. Goo talked about the job/experience paradox that MC\textsuperscript{2}IT addresses: An individual needs a job to get work experience, but needs work experience to get a job. The MC\textsuperscript{2}IT solution is to partner with employers and faculty to offer work experience to students through paid internships by identifying lower value tasks that can be performed by interns, defining the skills corresponding to these entry-level tasks, and developing accelerated training to ensure qualified candidates. The challenge faced is that internships are typically recruiting tools that employers use to target rising seniors and, as a result, are not focused on students more than one year from graduation.

Mission College courses include CIS Certifications, CIT Certifications, Engineering, and Graphic Design and Multimedia Certifications. Through MC\textsuperscript{2}IT, EE lab tech candidates will be screened and trained to solder and re-solder, read data sheets, build op amplifiers, operate oscilloscopes and function generators and use Labview to collect & analyze test data. Networking support candidates will be screened and trained to install wiring, document IP addresses and label cables, and learn low voltage design and cabling. These can lead to company positions, such as:

- Analog Engineering Apprentice
- Network Support Technician
- Privacy Technologist
- Software Tester
- Sales Support
- Lab Technician
- Development Operations Support
- Help Desk Support
- Technical Support
- Website Maintenance.

Ms. Goo discussed the road to internships, which includes student outreach by MC\textsuperscript{2}IT, student application submission, application screening, and student interviews, leading either to placement in a Flash Class or to placement directly in internship programs. To date, eleven students have been placed in paid internships, with an additional five pending.

The organization’s financial history from 2012-2015 and projected information for 2016 was presented. In 2012, it received $100,000 initial funding from the Mission College Technical Endowment Fund, and in both 2013 and 2015, it received $250,000 from the Land Corporation. Corporate and private donations of nearly $170,000 have been received. In 2016, MC\textsuperscript{2}IT hopes to receive $150,000 from the Land Corporation and $315,000 in corporate and private donations.
Ms. Goo highlighted the positive feedback that has been received from Mission College faculty members and from the companies with which MC\^2IT interns have been placed.

Student interns Evans Odhiambo, Dakota Sproch, and Han Le discussed their experiences with MC\^2IT and the assistance it provided them.

Board members thanked Ms. Goo for the excellent information presented.

3.6 Oral Communications from the Public

There were none.

3.7 WRITTEN COMMUNICATIONS FROM THE PUBLIC

Executive Assistant to the Board of Trustees Tracy Johnson indicated that none had been received.

4.0 UNFINISHED BUSINESS - There were no items.

APPROVAL OF THE CONSENT AGENDA

A discussion was held.

Action Taken:
It was M/S/P 7/0/0 (Grey/Lucas) to approve the Consent Agenda items as presented.
Consent Agenda Items are attached to these minutes as Appendix A.

Student Trustee: Yes

REGULAR ORDER OF AGENDA

5.0 COLLEGE PROGRAMS AND SERVICES

5.2 ADOPT RESOLUTION NO. 15072101 AND ACCEPT CHILD DEVELOPMENT CENTER GRANT ALLOCATIONS

Action Taken:
It was M/S/P 7/0/0 (Heimlich/Lucas; Roll Call vote: Grey, Aye; Heimlich, Aye; Kepner, Aye; Lucas, Aye; Owens, Aye; Walsh, Aye; Watanabe, Aye) that the Board of Trustees:
(1) accept the $181,310 allocation from the California Department of Education, Office of Child Development, for operation of the West Valley College and Mission College General Child Care Centers;
(2) accept the $227,702 allocation from the California Department of Education, Office of Child Development, for operation of the Full-Day Preschool on the West Valley College and Mission College campuses;
(3) accept the continued allocation from the U.S. Department of Agriculture for meals at the children’s centers;
(4) designate the Program Directors, Shelley Gonzales, to complete eligibility assessments, submit reports, and seek and maintain licensure requirements for the West Valley College centers; and Karin Navarro to complete eligibility assessments, submit reports, and seek and maintain licensure requirements for the Mission College centers;
(5) adopt Resolution No. 15072101 certifying the District’s acceptance of the aforementioned California Department of Education, Office of Child Development grant allocations; and
(6) authorize the administration to accept the usual adjustments and augmentations during the 2015-16 fiscal year to the Office of Child Development grant allocations.

Student Trustee: Aye
6.0 HUMAN RESOURCES
6.3 ELIMINATION OF CLASSIFIED POSITION
A discussion was held.
Action Taken: It was M/S/P 7/0/0 (Grey/Kepner) to approve the elimination or reduction of the following position and direct District staff to issue Notice of Layoff to affected employee: Program Specialist, Workforce and Economic Development, Mission College.
Student Trustee: Yes

6.4 REASSIGNMENT OF CLASSIFIED EMPLOYEE
Action Taken: It was M/S/P 7/0/0 (Grey/Kepner) to approve the reassignment of a classified employee. Mark Zamzow, from Program Specialist, WVMCEA Unit, to Administrative Assistant, WVMCEA Unit, effective July 7, 2015.
Student Trustee: Yes

6.5 EXECUTIVE CONTRACT EXTENSION
A discussion was held.
Action Taken: It was M/S/P 7/0/0 (Walsh/Grey) to extend the employment contract for West Valley-Mission Community College District Vice Chancellor, Business Services, Edralin Maduli, through June 30, 2018.
Student Trustee: Yes

7.0 BUSINESS AND FINANCE
7.4 ENTERPRISE RESOURCE PLANNING SOFTWARE, MAINTENANCE, AND SUPPORT CONTRACT
Action Taken: It was M/S/P 4/3/0 (Grey/Kepner; Heimlich, Walsh, and Watanabe voted no) to approve the purchase of the Ellucian Banner® software, maintenance, hosting and implementation services in the amount of $9,781,415.
Student Trustee: Abstain

7.3 PROJECT MANAGEMENT SERVICES FOR ELLUCIAN BANNER®
Action Taken: It was M/S/P 5/2/0 (Grey/Lucas; Heimlich and Walsh voted no) to approve the contract with Strata Information Group (SIG), for an amount not to exceed $432,000, for project management services for the Ellucian Banner® implementation.
Student Trustee: Yes

7.5 RESOLUTION NO. 15072102 TO ESTABLISH THE 2015-2016 APPROPRIATIONS LIMIT
Action Taken: It was M/S/P 7/0/0 (Lucas/Owens; Roll Call vote: Grey, Aye; Heimlich, Aye; Kepner, Aye; Lucas, Aye; Owens, Aye; Walsh, Aye; Watanabe, Aye) to adopt Resolution No. 15072102 to establish the 2015-2016 appropriations limit at $215,636,734.
Student Trustee: Aye
7.6 RESOLUTION NO. 15072103 SUPPORTING WEST VALLEY COLLEGE’S SUBMISSION OF APPLICATION FOR AND ACCEPTANCE OF GRANT FUNDS FROM THE SANTA CLARA VALLEY WATER DISTRICT UNDER THE 2013 SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM 2016 PRIORITY B3 AND D3 GRANT PROJECTS FOR STORM WATER MANAGEMENT AND POLLUTION PREVENTION, AND WILDLIFE HABITAT RESTORATION PROJECTS WITHIN WEST VALLEY COLLEGE
Action Taken:
It was M/S/P 7/0/0 (Lucas/Grey; Roll Call vote: Grey, Aye; Heimlich, Aye; Kepner, Aye; Lucas, Aye; Owens, Aye; Walsh, Aye; Watanabe, Aye) to approve Resolution No. 15072103 in support of West Valley College’s application and acceptance of funds from the Santa Clara Valley Water District for grant(s) under the 2013 Safe, Clean Water and Natural Flood Protection Priority B3 and D3 Grant Programs for Storm Water Management and Pollution Prevention and Wildlife Habitat Restoration within West Valley College.
Student Trustee: Aye

8.0 BOARD
8.1 REVISION OF BOARD POLICY MANUAL – CHAPTER 2: REVISION TO EXISTING POLICY 2220, COMMITTEES OF THE BOARD
A discussion was held.
Action Taken:
It was M/S/P 7/0/0 (Lucas/Heimlich) to review and approve the Second Reading of a revision to existing Board Policy 2220, Committees of the Board, as recommended by the Board’s Ad Hoc Committee on Legislative Policy.
Student Trustee: Yes

8.2 REVISION OF BOARD POLICY MANUAL – CHAPTER 2: PROPOSED NEW POLICY 2800, LEGISLATIVE MATTERS
A discussion was held. The Board took no action on this item. It will not return for future action.

9.0 INFORMATION REPORTS AND ITEMS FOR FUTURE BOARD CONSIDERATION
9.1 ACADEMIC SENATE UPDATES
There was no report from West Valley College.

Mission College Academic Senate President Thais Winsome reported that even though the Senate is on hiatus, Senators have still been busy. She and others attended the State Senate’s Faculty Leadership Institute and representatives from both Colleges went to the Senate’s Curriculum Institute. These are valuable opportunities to refresh skills.

Ms. Winsome talked about the University of California’s new Transfer Pathway program, which has been launched for a limited number of majors (the most common transfer majors). Unlike the California State University’s Associate Degrees for Transfer, the UC Pathways don’t guarantee admission. However, completion of the course requirements does guarantee that the student’s application will have a full review. The most important aspect of the new Pathways program is that the course requirements for any particular major are standardized across all UC campuses, meaning that a student who completes the Pathway coursework will be competitive for admission at all campuses. Previously, admission requirements for certain majors varied from campus to campus, which made it difficult for transfer students.
9.2 CLASSIFIED SENATE UPDATES
There was no report from West Valley College.

Mission College Classified Senate President, Renee Ruzicka, reported that an additional three members have joined the Senate, which looks forward to upcoming meetings at which strategies and plans will be discussed and developed.

She noted that Mission College will host a California Community Colleges Classified Senates (4CS) workshop. This is an opportunity for classified leaders from around the state to gather to discuss best practices and share ideas.

9.3 STUDENT SENATE UPDATES
There was no report from West Valley College.

Erik Hou, newly-elected Mission College Associated Student Government President, indicated that the ASG is planning a retreat for the Senate at the end of August. He noted that there are some vacancies on the Senate Board, but that candidates have stepped forward and he anticipates having a full Board when the semester starts.

9.4 MISSION COLLEGE UPDATE
President Daniel Peck reported on the College’s very busy summer. There is an upcoming Managers Retreat at which changing processes and doing new things will be discussed. Students are being informed regarding payment plan options, and there is renewed focus on student outreach. He thanked Rick Bennett for his leadership in these areas.

Mission College is the recipient of a TRiO grant, which is only awarded to about ninety-four programs around the country. He thanked Richard Alfaro for his leadership in acquiring the grant.

President Peck reported that the College has grown to 26% Hispanic population and will work to best serve that population. The College can now apply for grants as a Spanish-serving institution.

He closed by discussing the College’s accreditation. It is very pleased to have moved to the step of Warning, but continues its vigorous efforts to address the recommendations of the Accrediting Commission. The College is pleased to have been awarded the opportunity to participate in the State Chancellor’s Office’s Institutional Effectiveness Partnership Initiative. A Partnership Resource Team will come to the College to share its expertise and to help implement some of the processes that are now underway. In addition, the Initiative provides $150,000 to assist in the implementation of the effectiveness plans.

9.5 WEST VALLEY COLLEGE UPDATE
President Brad Davis thanked the Board of Trustees for its personnel actions earlier in the evening. He said that he will greatly miss Ms. Brenda Rogers as his Executive Assistant, but congratulated Chancellor Schmitt on hiring Ms. Rogers as his new Executive Assistant.

President Davis indicated that the College has received a multi-year TRiO grant that will total in excess of $1 million dollars and serve more than 140 students. He congratulated Dr. Victoria Hindes for her work in securing the grant.

President Davis closed by inviting the Board to attend the College’s August 21 Student Convocation. It has been given statewide recognition as an excellent program, and he thanked Dr. Hindes for initiating and continuing the annual Convocations.

9.6 ASSOCIATE VICE CHANCELLOR OF HUMAN RESOURCES’ REPORT
Mr. Albert Moore welcomed Mission College Student Trustee, Diana Merino, and Mission College Associated Student Government President, Erik Hou. He remarked that Mr. Hou deserves kudos for recently attending a District Council meeting on the West Valley College campus.
He noted the Board’s action earlier in the meeting to transfer an employee from an eliminated position to a vacant position. Mr. Moore said he was happy to work with the College, the WVMCEA, and the employee to facilitate the process, thereby eliminating a bumping process and probable eventual layoff of an employee.

He reported on an informative but rigorous Title IX training that he and others from the Colleges and Human Resources had recently attended, noting that the training was not only about equity in women’s athletics, but also touched on general equity issues.

Mr. Moore reminded those present that, during the Board’s recent revisions to Board policies, BP2510 and BP5010 had been pulled for additional study. Since then, he has provided these policies to the Chancellor, who will review, revise as necessary, and bring them back on a future Board agenda.

9.7 VICE CHANCELLOR’S REPORT

Vice Chancellor Maduli thanked the Board for its actions earlier in the meeting to approve Business Services items.

Mr. Maduli said that the implementation of Banner will be his third implementation of an ERP system. He said that the Board has his full commitment to seeing it through to a successful conclusion, and to going live on target. As the District moves through the process, there will be an online website detailing the work as it progresses.

9.8 CHANCELLOR’S REPORT

Chancellor Schmitt reported that the Classification and Compensation Study is continuing on schedule. There will be an information report on this topic at the next meeting.

He alerted Board members that there will be more than twenty contracts for multi-prime construction on the August 18 Board agenda. The District is serving as its own general contractor, allowing it to better control timing issues.

He noted a number of ongoing and upcoming matters:

- A new Board policy is being proposed to address the issue of children in the classroom.
- There are ongoing discussions regarding scholarship funds being used for outreach, perhaps for targeted recruitment at certain feeder high schools. He said discussions are taking place but no action taken, and anyone who is interested in the issue should become involved in the conversations.
- The topic ‘What is the right-size of the Colleges?’ will be agendized for discussion at a future date.
- The Silicon Valley Chamber of Commerce would like the District to join that organization; this topic will be brought forward for discussion.

9.9 STANDING COMMITTEE REPORTS

Audit and Budget Oversight Committee

Chair Grey noted that, by prior arrangement, the July meeting had been cancelled.

Legislative Committee

There was no Committee report.

9.10 TRUSTEE COMMENTS AND ITEMS FOR FUTURE BOARD CONSIDERATION

Noting Ms. Winsome’s report earlier in the meeting regarding the University of California’s new Transfer Pathway program, Trustee Nick Heimlich said it is great to hear that the the University of California system is working to make it easier for community college students to transfer.

Trustee Chad Walsh remarked that one of the things he will take away from this meeting is a potential adjustment in what the Board is. It is a policy-setting body, but has not spent time shining a light on operational issues. He feels that operational issues are very much the Board’s business and Trustees should be actively engaged. He asked Board members to consider this issue and their individual feelings about whether the Board should delve into and examine operational issues.
Student Trustee Diana Merino said she is honored to have been elected as Mission College Student Trustee. She very much looks forward to working with the Board.

Board President Owens adjourned the meeting at 9:35 p.m.
APPROVED MINUTES OF THE JULY 21, 2015, BOARD OF TRUSTEES MEETING

APPENDIX A
CONSENT AGENDA ITEMS FROM THE JULY 21, 2015, BOARD OF TRUSTEES MEETING
(For the full text of each item, please see the agenda packet for the July 21, 2015, meeting.)

5.0 COLLEGE PROGRAMS AND SERVICES – Consent Agenda

5.1 CONSIDER APPROVAL OF CURRICULUM CHANGES AT MISSION COLLEGE
Recommendation: That the Board of Trustees approve the curriculum changes at Mission College as presented.

6.0 HUMAN RESOURCES – Consent Agenda

6.1 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES
Recommendation: That the Board of Trustees approve personnel transactions.

I. Appointment(s)
   Academic
   d. Bickie Lee, Counselor, Extended Opportunity Programs & Services, West Valley College, effective August 1, 2015.
   e. Melodie Cameron, Counselor, Disability Support Programs & Services, Mission College; effective August 1, 2015.
   Administrative
   g. Brad Weisberg, Dean, Career Education & Workforce Development, West Valley College, effective July 22, 2015.
   h. Alfred Forrest, Director, Student Health Services, West Valley College, effective August 3, 2015.
   Classified
   i. Leslie Pollock, Senior Administrative Assistant, Student Success Program, West Valley College, effective July 22, 2015.
   j. Cinthia daRoza, Instructional Laboratory Technician—Science, Biology, West Valley College; effective July 22, 2015
   Confidential
   k. Brenda Rogers, Executive Assistant to the Chancellor, Chancellor’s Office, West Valley-Mission Community College District, effective August 21, 2015.
   Supervisors
   Temporary Academic

II. Interim Appointments

   Administrative
   a. Chigusa Katoku, Interim, Program Manager (Grant Funded), International Student Center, Mission College, effective July 6, 2015 through December 31, 2015, or until filled.
   b. Kathy Henderson, Interim, Educational Dean of Liberal Studies & Language Arts, Office of Instruction, Mission College, extended through June 30, 2016 or until filled.

III. 2015-2016 Salary Schedules
   a. Approve salary increases pursuant to collective bargaining agreements with WVMCEA, and meet and confer agreements with Executive Management Team, Administrative and Confidential units.
6.2  SALARY INCREMENT AWARDS
Recommendation: That the Board of Trustees award Professional Growth and Development (PG&D) increments to the listed individuals, effective August 1, 2015, on the basis of the compliance report for each of the faculty members submitted to the PG&D Committee prior to July 21, 2015.

7.0  BUSINESS AND FINANCE – Consent Agenda
7.1  SANTA CLARA COUNTY TREASURY INVESTMENT PORTFOLIO STATUS
Recommendation: That the Board of Trustees review the County of Santa Clara Treasury Investment Portfolio Status. This item is for informational purposes only.

7.2  AWARD CONTRACT FOR PAYROLL SERVICES
Recommendation: That the Board of Trustees authorize the District to enter into a contract with the Santa Clara County Office of Education for payroll services. The contract amount is $119,199. The length of the contract is for one year, beginning July 1, 2015, through June 30, 2016.