DLC AGENDA

MONDAY, Sept. 21, 2015
Fox Center room 211
3:30–5:00 PM

I. Call to Order

II. Information & Announcements (10 minutes)
   a. Update on LMS selection process
      i. Canvas vs Blackboard Presentations (WV & Mission) 40 attendees both colleges, Canvas presentations better (anecdotal).
      ii. Timeline for Senate consideration and adoption WV senate vote Sept. 22, District Senate Vote Thursday. WV DLC recommends Canvas. Letter to OEI opting in once selection is made (including recommendation to put money from savings back into Distance learning – 20%, half for LMS training and support). Transition Plan?
      iii. Sandboxes and Demos 11 signups, 2 participants
      iv. Surveymonkey Questionnaire
      v. Budget for DLC – huge savings from using Canvas can be put back into Distance Learning. Areas needing funding: Conferences, Printing, Banners, Stipends, Release Time, Webpage Design (submitting request for funding to Office of Instruction).
      vi. New verbage for IS messages to online student evaluators.

III. New Business (60 minutes)
   a. Academic Dishonesty Policy More specific for DE? Look at current policy, see if adaptation is necessary.
   b. DE Faculty Handbook We don’t have one, can adapt a creative commons version to our program.

IV. Old Business/Future Agenda Items
   a. DLC web page development – Banner, Counseling connection?
   b. Recommendation from DLC re: training of faculty for online instruction (pedagogy, best practices)
   c. Syllabus template and ADA compliance (Janis)
   d. Student Services Day? Fall already happened, plan for Spring (get date from Sean Pepin)
   e. DLC tablecloth/banner for student services day “Online learning” Need $$
f. Student Services Grant proposal w/ DE tie-in (extended online services). 
   Results unknown. Send email to Victoria.
g. Transition Campaign

V. Adjournment

* All DLC meeting agendas are archived in the DLC website at
  http://www.westvalley.edu/committees/Distance_Learning_Committee/
In compliance with the Americans with Disabilities Act, individuals needing special
accommodations should contact WVCAS Secretary Pertilla Domingues at (408) 741-
2075 one week prior to the meeting date.