DLC AGENDA

MONDAY, Nov. 2, 2015
Fox Center room 211
3:30–5:00 PM

I. Call to Order

II. Information & Announcements (30 minutes)
   a. Academic Senate Request: Release Time for DLC chair, Nov. 10 mtg Come and support to justify 100 hrs per semester.
   b. Teaching and Learning Improvement Grant proposal: Forwarded to Chancellor’s Office $17K grant moving forward
   c. Update on DLC tablecloth/banner & funding rec’d from Academic Senate $600 for DLC, need to get account # from Eric or Pertilla.

III. Old Business (30 minutes)
   a. Update on LMS Implementation—Facilitating a Successful Transition (FAST) Canvas John Spencer emailed timeline to Mission, Can we do the same? OEI offers CANVAS training (2 hrs Admin, 1 hr support, 90 day subscription 20 Faculty – DLC + Add’l Faculty).
      i. Timeline Need to meet with Pat to set up and solidify for WV
      ii. Training component Need to meet with Pat (same time as above).
   b. Program Review for Distance Learning Program Budget in February, Rest in March, still need to see non-instructional form.
   c. Update of 2013-15 Strategic Plan & draft of 2015-2018 Strategic Plan Look at current one: what needs to be added, removed, Future Focus (Title III, Canvas).
   d. Academic Dishonesty Policy (attachments) – Get update from Michael

IV. Future Agenda Items
   a. DE Faculty Handbook: http://online.pasadena.edu/faculty/files/2012/10/faculty_handbook.pdf
   b. DLC web page development – Banner, Counseling connection?
   c. Syllabus template and ADA compliance
V. Adjournment

* All DLC meeting agendas are archived in the DLC website at http://www.westvalley.edu/committees/Distance_Learning_Committee/
In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact WVCAS Secretary Pertilla Domingues at (408) 741-2075 one week prior to the meeting date.