The Citizens’ Bond Oversight Committee is established according to the following:

### Purposes

- To inform the public about the expenditure of bond revenues;
- To review and report on the proper expenditure of taxpayers’ money for school construction; and
- To advise the public as to the District’s compliance with the Proposition 39 requirements as contained in the California Constitution.

### Activities

- Receive and review copies of the annual, independent performance audit;
- Receive and review copies of the annual, independent financial audit;
- Visit school facilities and grounds to ensure that bond revenues are expended properly;
- Receive and review project summaries, project scope and descriptions, and project schedules;
- Receive and review copies of any deferred maintenance proposals or plans developed by the District; and
- Review efforts by the District to maximize bond revenues by implementing cost-saving measures.
Members
The Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees from a list of candidates submitting written applications, and based on criteria established by Prop 39. Members will serve for a term of two (2) years and for no more than two (2) consecutive terms. Members shall serve without compensation.

The committee shall be comprised of at least:

- One member active in a business organization representing the business community located in the District.
- One member active in a senior citizens’ organization.
- One member active in a bona fide taxpayers’ organization.
- One student enrolled and active in a community college support group at either West Valley or Mission College
- One community members active in a District/College support organization, such as a foundation.
- Two members of the community-at-large.

No employee, official, vendor, contractor, or consultant of the District shall be appointed to the committee.

To be a qualified person, he or she must be at least 18 years of age.

The Board may remove any Committee member for any reason, including failure to attend two consecutive Committee meetings without reasonable excuse.

Assistance
The District shall provide the committee with the necessary technical or administrative assistance to publicize its conclusions. Administrative support may include the preparation of and posting of public notices as required by the Brown Act; provision of a meeting room; preparation and copies of any documentary meeting materials, such as agendas and reports; and retention of all Committee records, and providing public access to such records on an Internet website maintained by the District.

Public Meetings
The Committee is required to meet at least once per year but may meet more often if necessary. Meetings shall be open to the public and notice provided in accordance with the provisions of open meetings laws. All meetings shall be held within the West Valley-Mission Community College District, located in Santa Clara County and Santa Cruz County, California.
Reports
At least once a year, the committee shall issue a report on the result of its activities. Minutes from its proceedings, all documents received, and reports issued are a matter of public record and shall be made available on an internet website maintained by the District.

The Committee shall automatically terminate and disband 180 days following the date when all bond proceeds are spent.

Date Approved: January 18, 2012
(Replaces current WVMCCD Procedure 6.23)