COLLEGE COUNCIL
MEETING SUMMARY
September 12, 2019 12:30 pm to 2:00 pm
Kirkorian

ATTENDANCE

<table>
<thead>
<tr>
<th>Attendee</th>
<th>Pres.</th>
<th>Abs.</th>
<th>Title</th>
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<tbody>
<tr>
<td>Dial, Miqueas</td>
<td>X</td>
<td></td>
<td>Institutional Research Analyst</td>
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<tr>
<td>John Hannigan</td>
<td>X</td>
<td></td>
<td>Ex-Officio, Accreditation Liaison</td>
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<tr>
<td>Cheryl Miller</td>
<td>X</td>
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<td>Student Services Council</td>
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<tr>
<td>Francis, Michelle</td>
<td>X</td>
<td>X</td>
<td>Ex-Officio, Professional Development</td>
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<tr>
<td>Charlie Bullock</td>
<td>X</td>
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<td>Ex-Officio, Chair of College Council</td>
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<tr>
<td>Jamie Alonzo</td>
<td>X</td>
<td></td>
<td>VP of Instruction/ Provost</td>
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<tr>
<td>Yanghee Kim</td>
<td>X</td>
<td></td>
<td>Library</td>
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<tr>
<td>Stephanie Kashima (Debra Griffith)</td>
<td>X</td>
<td></td>
<td>VP, Student Services</td>
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<tr>
<td>John Vlahos</td>
<td>X</td>
<td></td>
<td>Division Chair Council</td>
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<td>Cheryl Massa (Alex Martin)</td>
<td>X</td>
<td></td>
<td>Classified Senate</td>
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<tr>
<td>Zack Boyd</td>
<td>X</td>
<td></td>
<td>Associated Student of West Valley College</td>
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<tr>
<td>Pat Fenton</td>
<td>X</td>
<td></td>
<td>VP Administrative Services</td>
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<tr>
<td>Gretchen Ehlers</td>
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<td>X</td>
<td>Academic Senate</td>
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Guests

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<tr>
<th>Attendee</th>
<th>Position</th>
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<tr>
<td>Andrew Chandler</td>
<td>Dean, School of Art &amp; Design</td>
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<tr>
<td>Jennifer Johnson</td>
<td>Dean, Language Arts</td>
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Interim President Bullock opened the meeting at 12:35 p.m. with a quorum present.

ACTION ITEMS:

1. Approval of Meeting Summary from May 9, 2019 was approved with no corrections (Hannigan M, Kim S, UA).

INFORMATION AND DISCUSSION:

1. **2019-20 College Council Meetings welcome**
   Interim President Bullock welcomed the start of the 2019-20 College Council meetings

2. **SLAPEC Program Review Progress Report**
   Co-Chair, Betsy Sanford presented the Program Review Progress Report Thematic Summary for 2017-18.
   - Program strengths
     - Community Partnerships and outreach
     - Expanded Services to Students
     - Curriculum
   - Program Challenges and Institutional Support Needs
     - Inadequate funding
- Insufficient Faculty and Staff Support
- Outdated Technology
- Closing the Achievement Gap
  - Support AB705
  - Provide Timely Data
  - Create New Learning Spaces
  - Expand Embedded Tutoring
  - Hire Additional Counselors
  - Expand Access to Technology
  - Provide Public Transportation and Parking
  - Support Students’ Basic Needs
  - Expand Textbook support
- Selected Progress report highlights
  - Only some of the highlights were published
- Conclusion
  - What things were most obvious themes that came out in the program reviews
- Program review schedule
  - Last Year- progress report
  - This Fall- Full program review
    - All of the Published questions-end of September
    - Possible due date- end of October

**Question:** Were the funding requests submitted via Ellumen?

**Response:**
- Placed where Deans and BRAC could access by logging in
- Programs able to re-request in the BRAC/Budget process
- Justification would be their program review.

**Question:** Will there be a mechanism to collect data on if a funding request was made through the program review process?

**Response:** In the future, there will be a question on the program review:
- Did you receive funding?
- What was done with funding?
- Did it make a difference?

Student earning Outcomes questions will also be included in the program review

**Distribution:**
- Distributing and presenting to Academic Senate, Classified Senate and College Council and Provost Council.
- PDF is accessible and available on the Website

3. **Accreditation Report**
- Currently working on draft 3 of the ISER report
- Just about done with content
- Matching evidence with content
- The full document must be self-sufficient on a flash drive, no website links allowed
Hyperlinks would link to a document on the flash drive provided
- Reviewing committee will take that content to research and evaluate over the next several months
- When they visit, they will be here to answer their own questions.
- The new ACCJC approach has moved away from an “audit” to prove you are doing what you say you are doing to a “we assume” you are doing what’s needed. During the visit, they will talk about are those areas that they have questions in. Where the document wasn’t really clear or the evidence didn’t support the claim.
- Each of the 4 standards are in various stages of completion. The goal is to have everything wrapped (evidence and content and ready for the next step)
- Next Step is Executive review

**Standard I** - Institutional Effectiveness
- Program reviews
- BRAC
- Student Success
- Student Achievement
- Intergraded planning
- Where College has a system in place that has an integrated planning. College Set Goals that are informed from SLO, Student Success data, and that the plans are created and tracked. Show evidence that we do that, that we look at our data and evaluate our process to determine if it is working or not

**Standard II** - Student learning programs and Support Services
(Just about ready to be wrapped) (Push Draft 1 executive review)

**Standard III** - Resources
- Human Resources
- Physical Resources
- Technology Resources
- Financial Resources

**Standard IV** - Leadership & Governance
- Mid-September, Executive staff will get Standard I, open for feedback.
- Roll through each standard.
- Standard 3 & 4 will be wrapped up by end of October
- As standards are wrapped, they will be sent to BOT for review
- Expectation: Board approval by December 10 meeting.
- Shipped out Mid-January

4. **Student Services Report**

Communication:
- Weekly student emails - Stephanie’s message will now be sent out to all users
Events:
- LGBTQ students welcome - Wed, 9/11, 12:30-1:30
- AA students welcome - Wed, 9/11, 12-2
- Club Fair - Thur, 9/12, 11-4 - Campus Center
- API students welcome breakfast - Wed, 9/18, 8-9am
- Classified book sale - Wed/Thu, 9/18, 9/19 - 9-3
- Fall Speaker Series - Yosimar Reyes - queer undocumented immigrant, poet, activist - Tues, 9/17, 12-2
- Dave Evans - Redesigning your life - Wed, 9/18, 12-12:45; 1:15-2
- Nov. 7, high school counselor conference

Personnel:
- Currently recruiting for multiple positions: 67% Mgmt Analyst; 80% Program Analyst (Leslie Pollock and Azar Babakan); and replacement for Ana Lobato (AR) and Veronica DeGive (FA)
- Mae - creating PT counselor institute - hiring, training - to get to 100% ed plans

Other:
- 2 new prayer rooms in Campus Center lower area
- Faculty Fellows: Latinx, API, AA, Middle Eastern, Native, LGBTQ - weekly meetings/office hours
- Middle College - 50 juniors, 50 seniors;
- Summer boot camp for writers: 36
- Summer Math (GUTS): 30
- We are at 7913 credit students
- Guided Pathways workshop 9/27 Fresno - group attending
- Working on monthly trainings for Diversity Commission on self-work and how to use that to become an ambassador for equity across the campus

5. Administrative Services
- Final Budget approved at the September 3 board meeting.
- Has been loaded in Banner.
- Significant change in budget is change in the way that the district calculates Total Computation Revenue. The amount of money we would receive if were on apportionment. That sets the total balance of the general fund. General Fund is where the 50% law applies and where the faculty obligation # applies. The change was the tentative budget was always based on FTES what State used exclusively. We now have Student Centered funding. 70% based on FTES, 20 % based on success results, 10% based on socio economics and demographics. Calculation is different for final budget. The result is the same. We are still community supported (basic aid.)
- 9/19/19 BRAC meeting
  - Review the budget
  - Discuss the student center funding change
  - Impacts on the categorical expenses

6. Provost Report
- Provost Council meets weekly- brainstormed a list of things thr group is working on
- Emergency preparedness
College Council Meeting Summary
September 12, 2019

- New Faculty Hiring process
- Community Engagement & Fundraising
- New appraisal processes
- New large class factor
- Enrollment cap responsibility to load committees
- New Conference Leave Committee
- Department Chair onboarding and training
- Study abroad policies and procedures
- Accessibility in the Classroom
- How to set meaningful goals
- Provide better access to data to everybody
- Office of Instruction retreat with the Deans in January Strategic planning
- National Science Foundation Grant
- Administrative Specialist meeting

Library update: 9/20/19 first visioning workshop of the LRC, 10-3
Classified Senate: Admin/Managers breakfast on 9/25/19

7. President’s Update
   - Interim appointment for the transition between previous president and a new president
   - Recent alumni stopped in to donate $1,500 back to WVC

Learning Resource Center (LRC)
   - 9/17 Architects to be approved at Board meeting
   - 9/18 Meeting with VP’s
   - 9/20 Vision meeting
   - 10/4 Vision meeting
   - Plan to be submitted to the State by the End of December for an addition $20 million

Construction Projects
   - Replacing some roof areas on the Campus Center

Thank you to Student Services
   - Great Convocation 800+ attendees
   - Welcome week

District trying to figure out ways to make housing and food more accessible

FTES report: West Valley 54.5% / Mission 45.5%

Other announcements:
   Library:
     - Books for Food donated 21 barrels of food to 2nd Harvest Food Bank
     - Calculators for food
Safepark Coalition- happening on campus in November

Interim President Bullock adjourned the meeting at 1:45 p.m.

NEXT MEETING: September 26, 2019, Kirkorian at 12:30 p.m.- 2:00 p.m.