The Board may by action establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by Board action shall comply with the requirements of the Brown Act and with these policies regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board that are advisory are not required to comply with the Brown Act, or with these policies regarding open meetings, unless they are standing committees.

Board committees have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

The Board has established the following Standing Committee:

- Audit and Budget Oversight Committee

**Audit and Budget Oversight Committee**
The Audit and Budget Oversight Committee composition shall be three voting members of the Board of Trustees appointed by the Board President and shall operate within the provisions of the Brown Act.

The Audit and Budget Oversight Committee may perform the following functions or other functions as deemed appropriate:

- Ensuring timely completion of the Annual District Audit;
- Overseeing the timely and effective response to outstanding audit findings;
- Review the adequacy of internal controls over financial reporting and minimizes fraud, waste, and abuse;
- Maintaining compliance with District policies related to audit or budget; and
- Advising the Board on other fiscal, budget, and operations issues as necessary.

The Audit and Budget Oversight Committee may make recommendations to the Board for consideration regarding matters within the committee’s charge.
The Board may refer audit, budget, and finance matters to the Audit and Budget Oversight Committee for thorough discussion.

**Representatives to Groups/Organizations**
The Board may appoint such other representatives to groups and organizations as deemed appropriate.

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**Date Adopted:** January 17, 2012  
**Date Revised:** July 21, 2015  
(Replaces current WVMCCD Policies 1.7.2, 1.7.4, 1.7.5, and 1.7.6)