WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING

NOTICE OF SPECIAL MEETING – BOARD WORKSHOP

PLANNING AND BOARD ROLES

August 20, 2016

Toll House Hotel, 140 S. Santa Cruz Avenue Los Gatos, CA 95030

Capitola Room

8:30 a.m. – Breakfast
9:00 a.m. – Public Session

1.0 CALL TO ORDER - PUBLIC SESSION

1.1 Roll Call

1.2 Oral Communications from the Public on Items on the Agenda.
   This portion of a Special Meeting is reserved for persons desiring to address
   the Board on matters on the agenda only. Comments will be limited to three
   (3) minutes per individual. No action will be taken.

1.3 Planning and Board Roles
   Workshop facilitated by Dr. Cindra Smith. Topics will include:
   • Introductions and Ground Rules
   • Overview of Board Role in Planning
   • West Valley-Mission CCD Policy, Practice, and Status of Planning
   • Board Role in Setting Direction and Goals
   • Discussion of Data from Colleges’ Education and Facilities Master Plans
   • West Valley-Mission in 2025, an Exercise in Future Thinking
   • Next Steps

Adjournment

(I) = Information   (A) = Action

In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact the Chancellor’s Office at 408-741-2011 24 hours prior to the meeting.

The Chancellor’s Office, 14000 Fruitvale Avenue, Saratoga, CA 95070, receives and maintains documents provided to members of the Board of Trustees. These documents are available, upon request, to members of the public at the above address.
WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING

NOTICE OF SPECIAL MEETING – BOARD WORKSHOP

April 16, 2016

Toll House Hotel
140 S. Santa Cruz Avenue
Los Gatos, CA 95030
Private Dining Room

8:30 a.m. – Breakfast
9:00 a.m. – Workshop

1.0 CALL TO ORDER - PUBLIC SESSION

1.1 Roll Call

1.2 Oral Communications from the Public on Items on the Agenda.
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   address the Board on matters on the agenda only. Comments will
   be limited to three (3) minutes per individual. No action will be
   taken.

1.3 BOARD EFFICACY WORKSHOP
   Board members will participate in a workshop conducted by Laura
   Schulkind of Liebert Cassidy Whitmore on the best practices of
   highly effective Boards, including the areas of policy-setting,
   efficiency, guiding principles, and board member interaction.

ADJOURNMENT

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WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING

NOTICE OF SPECIAL MEETING – BOARD WORKSHOP

DIVERSITY IN COMMUNITY COLLEGE EMPLOYMENT
A LOOK AT WHY & HOW

March 18, 2017

Toll House Hotel, 140 S. Santa Cruz Avenue Los Gatos, CA 95030

Capitola Room

8:30 a.m. – Breakfast
9:00 a.m. – Public Session

1.0 CALL TO ORDER - PUBLIC SESSION

1.1 Roll Call

1.2 Oral Communications from the Public on Items on the Agenda.
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   the Board on matters on the agenda only. Comments will be limited to three
   (3) minutes per individual. No action will be taken.

1.3 Diversity in Community College Employment
   Workshop facilitated by Ms. Laura Schulkind of Liebert Cassidy Whitmore.
   Topics will include:
   - Why Does Diversity Matter to Community College Districts?
     - Vision and Values of the Community College System
     - Core Mission
   - Federal and State Employment Anti-Discrimination Laws
   - Hiring Challenges
   - Developing and Maintaining an Institutional Commitment to Diversity
   - Strategies to Promote Diversity
   - Building Workforce Diversity: The Board’s Role

Adjournment

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WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING

NOTICE OF SPECIAL MEETING
BOARD WORKSHOP
BOARD ETHICS AND CONFLICTS OF INTEREST

August 26, 2017

Toll House Hotel, 140 S. Santa Cruz Avenue Los Gatos, CA 95030

Capitola Room
8:30 a.m. – Breakfast
9:00 a.m. – Public Session

1.0 CALL TO ORDER - PUBLIC SESSION

1.1 Roll Call

1.2 Oral Communications from the Public on Items on the Agenda.
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the Board on matters on the agenda only. Comments will be limited to three
(3) minutes per individual. No action will be taken.

1.3 Board Ethics and Conflicts of Interest
Workshop facilitated by Ms. Laura Schukkind of Liebert Cassidy Whitmore.
Topics will include:
• Basic Values as Touchstones for Ethical Decisions
• Avoiding Abuse of Power
  – Laws Relating to Personal Financial Gain
  – Laws Relating to Claiming Perquisites of Office
• Acting in Service to the Institution & Public
  – Laws Relating to Transparency
• – Laws Relating to Fair Processes

Adjournment

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WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING

NOTICE OF SPECIAL MEETING – BOARD WORKSHOPS

Hiring the Best: Legal Requirements and Best Practices for Boards of Trustees in Conducting CEO Candidate Interviews

Best Practices for Evaluation of the Chancellor

April 6, 2019

Toll House Hotel, 140 S. Santa Cruz Avenue Los Gatos, CA 95030
Capitola Room
8:00 a.m. – Breakfast
8:30 a.m. – Public Session

1.0 CALL TO ORDER - PUBLIC SESSION

1.1 Roll Call

1.2 Oral Communications from the Public on Items on the Agenda.
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1.3 Workshops facilitated by Ms. Laura Schulkind of Liebert Cassidy Whitmore

1. Hiring the Best: Legal Requirements and Best Practices for Boards of Trustees in Conducting CEO Candidate Interviews

Topics will include:
• Training requirements—overview
• CCD hiring practices: the letter and spirit of the law
• Board role as final decision maker
• Elimination of bias in decision making
• Crafting questions that get the information you seek

Adjournment

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