Draft prepared by Shusaku Horibe 2023-04-10, Approved at AIE committee 2023-04-18 Accreditation & Institutional Effectiveness (AIE) Committee Charter/Charge

Purpose

The purpose of the AIE committee is to guide the college accreditation activities to ensure the college's compliance and alignment with accreditation standards and to lead and support the college's process to continuously improve institutional effectiveness (the extent to which the college meets its mission).

Functions

Accreditation

- Oversee completion of mandated accreditation reports, including the Institutional Self-Evaluation Reports (ISER), the follow-up reports, the Mid-Term Reports, the Annual Reports, and any other reports as required.
- Develop and implement an effective, systematic, and sustainable approach to assess the college's
 alignment with accreditation standards, to collect evidence for standards, and to monitor progress
 on accreditation recommendations and self-identified gaps and improvement plans.
- Inform and engage the college community in its accreditation processes.

Institutional Effectiveness

- Establish, implement, and sustain a process to assess the progress of the campus-wide educational plan (i.e., Educational Master Plan) and to promote collective understanding of institutional strengths and areas of improvement.
- Provide and maintain a framework for an effective, integrated, and systematic approach to develop, implement, and assess progress on college-wide plans and identifying areas of continuous improvement.
- Set, review, analyze, and report college's standards for and actual performance of student achievement (i.e., institution-set standards) and other relevant measures of institutional effectiveness.
- Monitor, assess, and provide improvement support and recommendations on the effectiveness of college planning and assessment processes and structures.

Subcommittee/Taskforce

The committee may establish a subcommittee or taskforce to carry out specific tasks within the committee's purview.

Membership

To be decided