I. Call to Order
   ➢ Meeting began at 2:41pm

II. Order of the Agenda

III. Approval of Meeting Minutes (5 minutes)
   ➢ Present at next meeting on 2/16/16 for approval

IV. *Oral Communication from the Public (3 Minutes/Person)
   ➢ None present

Note: This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda. No action will be taken.
V. Information and Announcements (10 minutes)

A. Calendar

Timeline:

November 25, 2015   Launch 2015 – 2016 Program Review

February 9, 2016    Program Review Workshop I, 2:30 PM – 4 PM (proposed)

➢ Deleted from calendar (see discussion under New Business below)

February 19, 2016   Due date for program review budget surveys

February 26, 2016   Due date for Fall 2015 SLO Assessments

➢ Note that this is the “first line of defense” date if a program does not submit, not the date programs are reported to Senate for lack of compliance

March 4, 2016       Program Review Workshop II

March 18, 2016      Due date for program review self-studies

April 15, 2016      BRAC allocates resources based on program review budget surveys and self-studies

B. Academic Senate report

➢ None

C. SLO Assessments Report

➢ Psychology can use Spring 2014 results for Fall 2015 assessment

D. Program Review report

➢ Saved for discussion under New Business

E. Integrated Planning Committee Report

➢ None

F. BRAC Report

➢ Budget worksheets due Feb. 19 – meet with Elizabeth Maciel if need help

➢ If need past budget information to go off of for budget worksheet, talk to Pat Fenton or Elizabeth Maciel

G. Other

➢ None
VI. Old Business
- None

VII. New Business
A. Program Review
   1. 2015 – 2016 Program Review SLAPEC member assignments
      - Each committee member was allowed to remove 1-2 programs from their list of assignments to be distributed to other members
      - It was noted that A.J. needed to be added to the list of programs, and that C.A. was now under the Business program
      - Mel agreed to send out the updated list of assignments after these adjustments were made (done)
   2. 2014 – 2015 Program Review Theme Report assignments
      - Did not discuss
   3. Workshop Discussion
      - Voted to delete Feb. 9 workshop from calendar (realized it was becoming a budget-specific workshop, which is not the expertise or purpose of the SLAPEC committee)
      - Voted to keep the workshop on March 4, however, as this is intended to help programs write the self-study portion of the PR
        - Mel agreed to be the team-lead on this workshop, and delegate responsibilities
        - Elise volunteered to book a room and create a flyer
        - Jen volunteered to speak with Michelle Francis about Flex credit for this workshop
      - Mel will ask Miqueas Dial about the PR data for the Library (enrollment pattern for Fall 2014 seems incorrect)
      - Regarding the workshop on March 4, Mel will gather information on:
        - Bench marking
        - Tying into Student Success (speak with Whitney Clay and/or Gretchen Ehlers)
      - Mel will send out email templates for communicating with individual programs about PR

B. SLOA
   1. Enhancing the Learning Conversation
      - Did not discuss
VIII. Future Agenda Items

➢ Discuss when notification is sent to the Senate regarding programs who have not reported their SLOs

IX. Next Meeting

➢ Tuesday, February 16, 2016 from 2:30 PM – 4:00 PM

X. Adjournment

➢ Meeting adjourned at 4:00pm

* All SLAPEC meeting agendas are archived in the SLAPEC website at http://www.westvalley.edu/committees/student-learning-program-effectiveness/index.html.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact WVC SLAPEC Chair Mel Vaughn at (408) 741-2483 (melvin.vaughn@wvm.edu) at least one week prior to the meeting date.