Student Learning and Program Effectiveness Committee
Meeting Minutes
Tuesday, March 15, 2016
2:30 PM – 4:30 PM
Fox 211

Members Present Absent
Mel Vaughn Chair ✓ 
Brad Weisberg (pending Senate confirmation) Career Services, Dean ✓
Elizabeth Maciel Administrative Services ✓
Tiina Keller Art & Design, School of (alternate) ✓
Heidi Brueckner Art & Design, School of (alternate) ✓
Patricia Louderback Health & Human Development Division ✓
Alfred Forrest Health Services, Director ✓
VACANT Language Arts Divisions ✓
Betsy Sandford Library ✓
Peggy Mathieson Professional Studies, School of ✓
Kelly Cooper Professional Studies, School of(alternate) ✓
Alyson Butcher Science and Math Division ✓
Jennifer Ho Social Sciences Division ✓
VACANT Student Representative ✓
Elise Johnson Student Services ✓
LeAnn K. McGinley Student Services ✓

I. Call to Order
   ➢ No quorum as of 2:53pm (needed 8 people), so no voting or decisions made
   ➢ As of 3:09pm there was quorum, so we officially began the meeting

II. Order of the Agenda

III. Approval of Meeting Minutes (5 minutes)
   ➢ Minutes from 2/16/16 meeting need to be changed – item VII, A – update proposed “Emergency Task Force” procedure: ...If there is not a quorum, then the chair will decide with input from as many members as are at the meeting.
   ➢ Will approve minutes from 2/16/16 at next meeting

IV. *Oral Communication from the Public (3 Minutes/Person)
   Note: This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda. No action will be taken.
   ➢ None present

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V. Information and Announcements (10 minutes)

A. Calendar

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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</thead>
<tbody>
<tr>
<td>November 25, 2015</td>
<td>Launch 2015 – 2016 Program Review</td>
</tr>
<tr>
<td>February 19, 2016</td>
<td>Due date for program review budget surveys</td>
</tr>
<tr>
<td>February 26, 2016</td>
<td>Due date for Fall 2015 SLO Assessments</td>
</tr>
<tr>
<td>April 15, 2016</td>
<td>BRAC allocates resources based on program review budget surveys and self-studies</td>
</tr>
<tr>
<td>November 4, 2016</td>
<td>Due date for Program Review</td>
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- **Note:** While PR due Nov. 4, everything should be put together and ready by September/October at the latest

B. Academic Senate report

- The need for a new SLAPEC chair was reported to the Academic Senate, and then an email was sent out to the campus calling for applicants.
- Ideas for new chair:
  - Have two co-chairs who split the 0.3 load each semester
  - Have one chair, but allow to have 0.4 load in fall and 0.2 load in spring since the work to initially ramp up in the role is so intense

C. SLO Assessments Report

- None

D. Program Review report

- None

E. Integrated Planning Committee Report

- At the next meeting, Mel will bring up our concern about the amount of stress implementing all the new technology in the fall will introduce (Banner, Canvas, eLumen) on top of the need for Program Review

F. BRAC Report

- None

G. Other

- Maryanne Mills (Library) came to the meeting on behalf of the accreditation team
  - Our next big evaluation is in 2020
  - Our mid-term report is due in 2017
  - Maryanne will attend SLAPEC meetings regularly to maintain communication about the accreditation process
  - Handed out a timeline for the lead-up to the mid-term report
VI. Old Business

None

VII. New Business

A. Program Review, Learning Outcomes, and Elumen (1.5 hours)
   General discussion of program review, program review theme report, and Learning Outcomes. The team will begin discussion on the future of program review and learning outcomes scheduling.

None

VIII. Future Agenda Items

IX. Next Meeting
   Tuesday, April 5, 2016 from 2:30 PM – 4:00 PM

X. Adjournment

* All SLAPEC meeting agendas are archived in the SLAPEC website at [http://www.westvalley.edu/committees/student-learning-program-effectiveness/index.html](http://www.westvalley.edu/committees/student-learning-program-effectiveness/index.html).

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