I. Call to Order

II. Order of the Agenda

III. Approval of Meeting Minutes (5 minutes)

   ➢ Will wait until next meeting to approve 9/6 and 9/20 minutes

IV. *Oral Communication from the Public (3 Minutes/Person)
   Note: This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda. No action will be taken.

   ➢ None

V. Information and Announcements (10 minutes)

   A. Calendar

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>September 14, 2016</td>
<td>Launch 2015 – 2016 Program Review</td>
</tr>
<tr>
<td>October 31, 2016</td>
<td>Due date for Spring 2016 SLO Assessments</td>
</tr>
<tr>
<td>November 4, 2016</td>
<td>Due date for Program Review</td>
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<tr>
<td>November 4, 2016</td>
<td>Due date for Program Review budget narrative</td>
</tr>
<tr>
<td>February 28, 2017</td>
<td>Due date for Fall 2016 SLO Assessments</td>
</tr>
</tbody>
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B. Academic Senate report
   ➢ None
C. SLO Assessments Report
   ➢ See section VI for details
D. Program Review report
   ➢ See section VI for details
E. Integrated Planning Committee Report
   ➢ None
F. BRAC Report
   ➢ None
G. Other
   ➢ None

VI. Old Business
A. Program Review process status
   ➢ Issue with submitting on Canvas—it is hard to “save” work in progress on Canvas; instead have to “submit” which may cause confusion for those who want to work on the PR a bit at a time (even though multiple submissions are allowed, still might get confusing or cause concerns about work being saved)
   ➢ Proposed solution—Since we are only doing PR for one year on Canvas (i.e. not on eLumen), just enter the responses in the Word doc and upload that Word doc to Canvas instead (via a drop box)
   ➢ The solution was then motioned by Alfred F., seconded by Patricia L, and all approved
   ➢ Note to all SLAPEC members – if department chairs or program coordinators are having difficulty seeing the PR area on Canvas, first make sure they first have accepted the invitation to access it (sent via email). After accepting, they then go to the Courses tab and click “All Courses” to see the PR area.
B. eLumen pilot groups for SLOs
   ➢ The pilot groups are Health Education (Patricia L.), Fashion Design (Tiina K.), Math (Alyson B.), and possibly TRIO (Elise J.)
   ➢ Need to set up a meeting with the pilot groups, maybe on the 2nd or 4th Tuesday of the month when we do not have a SLAPEC meeting
C. Noncredit SLO assessments
   ➢ Need to be assessed on regular cycle (Stephanie K.)
D. Non-instructional PLO assessments
   ➢ Need to add Intercollegiate Athletics and Middle College Program

VII. New Business
E. Dept. Chair training on Program Review – Oct 14, 10-12
    Patricia and LeAnn will attend on behalf of SLAPEC
    More information can be found in email invitation sent by Office of Instruction
F. eLumen discussion—mastery levels and rating scales
    Looked at SLO performance report from another community college to see what that looks like
    Need to decide if we should have 2 or 3 levels of mastery, how we should label those levels, if those labels (or the number of) would vary from instructional to non-instructional programs, if we can be flexible from one department to the next, and so on
    In terms of SLO evaluation, we currently evaluate SLOs every 3 years
      o Do we need to set a timeline for re-evaluating underperforming SLOs? Maybe 18 months?
      o What is the percent of students who need to meet or exceed the expectation on the SLO to say that the SLO results were “successful”? Is this set by the departments or by the school?

VIII. Next Meeting
      Tuesday, October 18, 2016 from 2:30 PM – 4:00 PM

IX. Future Agenda Items
A. Program Review Rubric
    To be discussed at next meeting

X. Adjournment
    Motion to adjourn by Alyson B., seconded by Tiina K., all approved

* All SLAPEC meeting agendas are archived in the SLAPEC website at

In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact WVC SLAPEC Chair Betsy Sandford at (408) 741-2478 (betsy.sandford@wvm.edu) at least one week prior to the meeting date.