I. Call to Order
   ➢ Did not have quorum for meeting (not enough voting members at same time)

II. Order of the Agenda

III. Approval of Meeting Minutes (5 minutes)
   December 6 minutes
   ➢ Will approve next meeting when have quorum

IV. *Oral Communication from the Public (3 Minutes/Person)*
   Note: This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda. No action will be taken.

V. Information and Announcements (10 minutes)
   A. Calendar
      | Date            | Event                          |
      |-----------------|-------------------------------|
      | September 14, 2016 | Launch 2016 – 2017 Program Review |
      | October 31, 2016   | Due date for Spring 2016 SLO Assessments |
      | November 4, 2016   | Due date for Program Review     |
December 6, 2016  Due date for Program Review Reader Feedback
February 28, 2017  Due date for Fall 2016 SLO Assessments

B.  Academic Senate report
   ➢ Betsy will report to the AS about the use of eLumen

C.  SLO Assessments Report
   ➢ There are many SLOs due for Fall 2016—please look at the Master Schedule (on the SLAPEC homepage under the SLO and Assessment tab) for the departments, divisions, and programs you represent and follow up with them about due dates

D.  Program Review report
   ➢ Committee members reported which PRs had been submitted and read

E.  Integrated Planning Committee Report
   ➢ Currently working on the accreditation document; Betsy submitted information from our committee

F.  BRAC Report
   ➢ Budget spreadsheet now due Wed. Feb. 22 (pushed back from the 15th).  If departments/programs need help they can call/email Elizabeth Maciel.  BRAC must submit their tentative budget by April 14 for the 17-18 school year.

G.  Other
   ➢ Curriculum committee – Transition to eLumen from Curricunet has begun.  They should be ready to start accepting new curriculum in Fall 2017.

VI.  Old Business
A.  Program Review – update
   ➢ If haven’t done so already, please finish reading assigned PRs and upload rubric to Canvas ASAP
   ➢ If PR isn’t done yet by a program, Betsy will contact the program head and division chair, then report list at next DCC meeting, and finally report to Senate if necessary

B.  eLumen SLO pilots – status and next steps
   ➢ Math and Fashion Design are entering their Fall 2016 SLO data into eLumen as part of the pilot
   ➢ TRIO is setting up eLumen currently to pilot its use for non-instructional programs
   ➢ For Sp17 SLOs, try to recruit instructional and non-instructional programs to volunteer to work with eLumen
   ➢ For Fa17 SLOs hope to get everyone else on board with eLumen
VII. New Business

A. Program Review – Report to College
   - Who, what and how?
     - Need to pull details from PR rubric and look for themes
     - Betsy and LeAnn will begin work on this

B. SLO reflection template in eLumen
   - Handout of template was reviewed
   - Each program can modify to their own questions if desired
   - Will vote on template at next SLAPEC meeting

C. Program Review – if every 3 years, then what does BRAC need in Fall?
   - Discussed what this “short form” would look like for those in-between years—needs to be somewhat like current budget request form but shorter in content (which was agreed to by Pat Fenton)
   - Discussed the idea of a “one-pager” portion that everyone would need to answer, even if really no budget requested for that program during those in-between years
     - Would reflect on successes and challenges that program faced in the last year
     - Intent would be to report but also help programs remember what happened over 3-year span
   - Betsy, Gretchen, and Pat F. will work on this, and have it ready by the end of the Sp17 semester

VIII. Next Meeting

Tuesday, February 21, 2017 from 2:30 PM – 4:00 PM (Fox 103)

IX. Adjournment

* All SLAPEC meeting agendas are archived in the SLAPEC website at http://www.westvalley.edu/committees/student-learning-program-effectiveness/index.html.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact WVC SLAPEC Chair Betsy Sandford at (408) 741-2478 (betsy.sandford@wvm.edu) at least one week prior to the meeting date.