I. Call to Order

Betsy called the meeting to order at 2:38 pm

II. Order of the Agenda

Betsy requested to change the order of the agenda to move New Business: Reflection Template and all Old Business items to the beginning of the meeting to accommodate members who needed to leave early. All members approved the changes.

III. Approval of Meeting Minutes (5 minutes)

Patricia L. moved and Victor C. seconded to approve the December 6 and February 7 minutes. Motion passed with one abstention.

IV. *Oral Communication from the Public (3 Minutes/Person)

Note: This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda. No action will be taken.

There was no communication from the public

V. Information and Announcements (10 minutes)

A. Calendar
Student Learning and Program Effectiveness Committee
Agenda
Tuesday, March 21, 2017
2:30 PM – 4:00 PM
Fox 201

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 14, 2016</td>
<td>Launch 2016 – 2017 Program Review</td>
</tr>
<tr>
<td>October 31, 2016</td>
<td>Due date for Spring 2016 SLO Assessments</td>
</tr>
<tr>
<td>November 4, 2016</td>
<td>Due date for Program Review</td>
</tr>
<tr>
<td>December 6, 2016</td>
<td>Due date for Program Review Reader Feedback</td>
</tr>
<tr>
<td>February 28, 2017</td>
<td>Due date for Fall 2016 SLO Assessments</td>
</tr>
</tbody>
</table>

B. Academic Senate report
C. SLO Assessments Report
D. Program Review report
E. Integrated Planning Committee Report
F. BRAC Report
G. Other

VI. Old Business
A. mini-Program Review -- questions for Fall 2017
Gretchen and Betsy have been working on the mini-Program Review -- questions for Fall 2017. The intent is to use eLumen and possibly include: progress on previous goals and objectives, notable accomplishments or changes, equity comparisons to the colleges’ “mirror” and explanation of any differences and suggestions for college wide efforts to close the achievement gap. eLumen might be able to load data with the widget factor. The goal is to discuss questions with Integrate Planning Team (IPT). There might also be a way to set up resource requests in eLumen.

B. eLumen SLO pilots – status and next steps
Math has completed their pilot and used their old form to compile results across course sections. Math is piloting the course improvement action plan set up in eLumen. Programs that still owe SLOs can consider using eLumen or the old forms. Patricia is planning to have all the Kinesiology programs use eLumen at end of spring.

C. Program Review theme report
Members reviewed the existing draft. Some program reviews came in after the draft and some are still missing. Members agreed to only include those submitted program reviews already submitted and used for the report. There was lengthy discussion about the need to highlight very specific accomplishments that are not evidenced in the themes report. Members agreed to create a separate report: Program Review Successes that will document individual program accomplishments. Members will go back to their original
reviews to pull out highlights. Members will send their input to LeAnn by April 10 and she will create the second report. Betsy will present the themes report to IPT and inform them that a second report of highlights will follow.

VII. New Business
   A. eLumen pilot expansion and missing SLOs
      Betsy will resend out missing SLO spreadsheets to SLAPEC members.
   B. SLO reflection template in eLumen
      Faculty will enter their results and then be prompted to save and go to the default reflection template or to skip the reflection. Programs can also create their own reflection templates. The original template was revised last meeting based on input the SLAPEC members who were present. The revisions removed the question about group discussions and eliminated redundancies. Extended discussion made additional suggestions to further simplify the first set of questions to leave more open ended and to expand the second question to include individual courses changes and departmental suggestions. Another suggestion was to leave all questions more open ended. The committee will review two drafts at the next meeting for final decision.

VIII. Next Meeting
      Tuesday, April 4, 2017 from 2:30 PM – 4:00 PM

IX. Adjournment
      Betsy adjourned the meeting at 4:02pm.

Respectfully Submitted: LeAnn K. McGinley

* All SLAPEC meeting agendas are archived in the SLAPEC website at http://www.westvalley.edu/committees/student-learning-program-effectiveness/index.html.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact WVC SLAPEC Chair Betsy Sandford at (408) 741-2478 (betsy.sandford@wvm.edu) at least one week prior to the meeting date.