I. Call to Order
   Meeting was called to order at 2:39 pm by Mel

II. Order of the Agenda – no changes

III. Approval of Meeting Minutes (5 minutes)
   2/6/18 minutes were approved.

IV. *Oral Communication from the Public (3 Minutes/Person)*
   Note: This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda.

   Laura Hyatt, Dean of Science & Math was present. She was there to observe only.
V. Information and Announcements (10 minutes)

A. Calendar

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 30, 2017</td>
<td>Due date for Spring 2017 SLO Assessments</td>
</tr>
<tr>
<td>TBD</td>
<td>elumen Training for SLO Dept. coordinators.</td>
</tr>
<tr>
<td>TBD</td>
<td>elumen Training for Faculty inputting SLO results.</td>
</tr>
<tr>
<td>February 16, 2018</td>
<td>Due date for Program Review Reader Feedback</td>
</tr>
<tr>
<td>February 25, 2018</td>
<td>Due date for Fall 2017 SLO Assessments</td>
</tr>
</tbody>
</table>

A. Academic Senate report – no update
B. SLO Assessments Report – see Section VII details
C. Program Review Report - see Section VI details
D. Integrated Planning Committee Report – has not met yet.
E. BRAC Report – no updates.
F. Accreditation Report – this was added requested by Matais Pouncil, Interim Provost & VP Academic Affairs. Mel will ask Matais for clarification on this.
G. Other: no updates

VI. Old Business

A. Program Review Progress Report
   1. Alyson wanted to discuss how to handle Program Progress reports that are missing information without having to return. Several folks gave suggested language to include in reviews.
   2. Michelle discussed Student Success section. Cite examples how BRAC $ can be used. Also suggested to meet with BRAC to discuss – advocate.
   3. Other suggestion was to encourage faculty to attend a SLAPEC meeting to get different perspectives.
   4. Positive feedback on Elumen workshop included “short, easy, and it took less time than anticipated”.
   5. Theme Report Summary document – It was suggested to have a separate meeting to review the final summary for overview trends, issues and common themes. Could be included as an agenda item at College Council.

VII. New Business

A. SLO Submission and Report Discussion
   1. Betsy gave another update. New org charts in crosswalk in the test site. Need to confirm SLO’s are still there. Mel & Betsy will discuss with Robin (elumen). Once this is completed, section data will be in elumen live.
   2. Due to continued delays, Mel brought up a question “What is our fall back?”. What is a reasonable time to wait? Mel and Betsy will discuss with Matais (Provost) or Stephanie (Dean, Office of Instruction) to get final decision on this.
   3. Betsy suggested may need to push out deadline to March 2018.
4. PLO’s should continue to go through the “SLOsubmit” process.
5. Non-instructional areas should continue to use SLOsubmit process. Elumen may be delayed until next term.
6. Betsy brought up a concern that if SLO’s are not in elumen, the data will not be available for reporting purposes. Suggested to keep track of and save SLO’s. Once elumen is up and running, then can just quickly enter data in.
7. More discussion on encouraging SLO submissions. Dept Chairs, Deans can enter in data for faculty in SLO, but further discussion is needed on what happens if they choose not to enter data.

Next Meeting
Tuesday, March 6, 2018 from 2:30 PM – 4:00 PM in Fox 102

VII. Adjournment

* All SLAPEC meeting agendas are archived in the SLAPEC website on the West Valley College website at http://www.westvalley.edu/committees/student-learning-program-effectiveness/index.html.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact WVC SLAPEC Chair Betsy Sandford at (408) 741-2478 (betsy.sandford@wvm.edu) or WVC SLAPEC Chair Mel Vaughn at (408) 741-2483 (Melvin.vaughn@wvm.edu) at least one week prior to the meeting date.