I. **Call to Order**
Meeting was called to order at 2:55 pm

II. **Order of the Agenda** - No changes

III. **Approval of Meeting Minutes (5 minutes)**
9/17/19 minutes were approved with no changes.

IV. **Oral Communication from the Public (3 Minutes/Person)**
Note: This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda.

A. Kate Disney, new WVMFT President, introduced herself to the committee. She noted she will be at both Mission and WVC different days. You can contact her by email. She will have an office in the Arts Lab portable.

V. **Information and Announcements (10 minutes)**

A. **Calendar**

<table>
<thead>
<tr>
<th>Date</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 30, 2019</td>
<td>Due date for Spring 2019 SLO Assessments</td>
</tr>
<tr>
<td>Sept. 30, 2019</td>
<td>Program Review Launch</td>
</tr>
<tr>
<td>October 2019</td>
<td>Program Review Training (two dates TBD)</td>
</tr>
<tr>
<td>Nov. 1, 2019</td>
<td>Program Review Due</td>
</tr>
<tr>
<td>Nov. 27, 2019</td>
<td>Program Review Reader Feedback Due</td>
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</tbody>
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V. New Business
A. Reviewed Program Review – Access/rights in Elumen was discussed to clarify Dept. Chair access.
B. Reviewed final draft of the Full Program Review document. Minor changes were suggested.
C. Also reviewed draft of Full Program Review for Non-instructional / Administrative Self-Study. It was preferred to combine the non-instructional and administrative versions as many of the questions were similar.
D. Next steps:
   1. Will forward the final drafts to Interim President, Charlie Bullock, for approval
   2. It was suggested to send out “DRAFT” versions out to all faculty to prepare them what to expect in Elumen. A “draft watermark” was suggested to include on the document.
E. Alyson and Betsy will update the spreadsheet indicating programs and responsible person/administrators and send out for final review. Alyson and Betsy will also build out the Program Review in Elumen.
F. Program Review Training will be scheduled Oct 15, Oct 23 and Oct 25th. It was suggested one of the training sessions include on Data interpretation (from Miqueas). This will include CTE data results from Brad Weisberg.

VI. Reports
A. Academic Senate report
B. SLO Assessments Report
D. Institutional Effectiveness Plan Committee Report–no updates
E. BRAC Report–no updates
F. Accreditation Report–no updates
G. Other: None

Next Meeting
Tuesday, November 5 at 2:30 PM – 4:00 PM
The Oct. 15th Elumen training will be in place of regularly scheduled SLAPEC meeting.

VIII. Adjournment - was called at 4:00 pm.

* All SLAPEC meeting agendas are archived in the SLAPEC website on the West Valley College website at Meeting Agendas and minutes http://www.westvalley.edu/committees/student-learning-program-effectiveness/index.html.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact WVC SLAPEC Co-Chair Betsy Sandford at (408) 741-2478
(betsy.sandford@wvm.edu) or WVC SLAPEC Co-Chair Alyson Butcher at (408) 741-2590 (alyson.butcher@wvm.edu) at least one week prior to the meeting date.