I. Call to Order  
Meeting was called to order at 3:00 pm

II. Order of the Agenda  
VI.B. Thematic Summary report will be discussed when Alyson is available to join meeting.

III. Approval of Meeting Minutes (5 minutes)  
2/02/21 meeting minutes – minor spelling changes. Motion to approve – Rachel; seconded by Laurie; Approved by all.

IV. *Oral Communication from the Public (3 Minutes/Person)  
Note: This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda. - NONE

V. Information and Announcements (10 minutes)  
A. Calendar

<table>
<thead>
<tr>
<th>Date</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 5, 2021</td>
<td>Fall 2020 SLO results due</td>
</tr>
<tr>
<td>February 16, 2021</td>
<td>2019-2020 PRPR Feedback Due.</td>
</tr>
</tbody>
</table>
II. Old Business

A. Update on providing PRPR feedback
   1. Betsy asked if there were any questions on the process. There was none. She reminded everyone to be sure to copy emails to depts. to their administrators (i.e.: Deans).

B. Thematic Summary:
   1. Alyson was unable to attend meeting. This topic will be discussed at next SLAPEC meeting.

III. New Business

A. Master Timeline
   1. Alyson and Betsy shared the timeline document to Deans.
      a) Divisions/Departments should be discussing their goals in Spring so by the Fall they will have implemented these goals. This will make it easier to do their Program Review reports in the Fall.
      b) Currently WVC is updating the college goals.
      c) Discussion include how it relates to Completers; Guided Pathways; and Visions in Success.

B. SLO Process Training and Support
   1. Master SLO spreadsheet.
      a) Betsy has updated the master SLO spreadsheet. The latest version will be posted to SLAPEC webpage. (dated Feb. 1, 2021)
      b) SLO process training video link was provided via email in Nov. 2020.
      c) SLO State List – Betsy asked if anyone was interested in being on email list to receive SLO information by the State.
      d) Betsy offered to the committee to have meetings with individual departments to update the spreadsheet.

C. Discussed the definition of Completers (CTE). Considerations include:
   (1) How many certificates/programs are at a low rate?
   (2) How many completers are there?
   (3) What’s the impact of people who have same reasons? How do you measure this? Review labor reports, curriculum.

IV. Reports (5 minutes)

A. Academic Senate report - none
B. SLO Assessments report: - See above.
C. Program Review report –see VI.A-B. for updates.
D. Strategic Planning Committee report - none
E. BRAC report - none.
F. Accreditation and Institutional Effectiveness Committee report – summaries of listening sessions are posted on webpage. The 2 big goal-setting sessions are almost completed.
G. Other - none
Next Meeting
The next meeting will be on Tuesday, March 2, 2021 at 2:30 PM – 4:00 PM via zoom SLAPEC zoom link

Adjournment - was called at 3:35 pm. Motion was made by Angelica; Laurie seconded motion. All in favor. No opposed.

* All SLAPEC meeting agendas are archived in the SLAPEC website on the West Valley College website at Meeting Agendas and minutes http://www.westvalley.edu/committees/student-learning-program-effectiveness/index.html.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact WVC SLAPEC Co-Chair Betsy Sandford at (408) 741-2478 (betsy.sandford@wvm.edu) or WVC SLAPEC Co-Chair Alyson Butcher at (408) 741-2590 (alyson.butcher@wvm.edu) at least one week prior to the meeting date.