I. Call to Order
Meeting was called to order at 2:37 pm

II. Order of the Agenda – no change

III. Approval of Meeting Minutes (5 minutes)
2/16/21 meeting minutes – minor formatting change. Motion to approve – Rachel; seconded by Laurie; Approved by all.

IV. *Oral Communication from the Public (3 Minutes/Person)
Note: This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda. - NONE

V. Information and Announcements (10 minutes)
A. Calendar – discussed added deadlines in calendar.

<table>
<thead>
<tr>
<th>Date</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 16, 2021</td>
<td>2019-2020 PRPR Feedback Due.</td>
</tr>
<tr>
<td>April 2021</td>
<td>Division Goal Setting</td>
</tr>
<tr>
<td>May 2021</td>
<td>Department/Program Goal Setting</td>
</tr>
<tr>
<td>June 7, 2021</td>
<td>Spring 2021 SLO Results Due</td>
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</tbody>
</table>
VI. Old Business
   A. SLO Support and Training
      1. Betsy sent out emails to Divisions and copied to SLAPEC members offering to
         attend division/department meetings to review SLO spreadsheet and how to
         generate reports. SLAPEC members can assist with the tracking and follow up.
   B. PRPR Thematic Summary:
      1. Alyson reviewed the latest draft with committee who provided feedback and
         edits.
      2. Alyson and Betsy will finalize draft including adding samples of each section.

VII. New Business
   A. Vision for Success Goals
      1. Alyson met with Gretchen Ehlers regarding State Chancellor’s Vision for Success
         Goals including:
         a) Review the 6 goals on website. It was suggested to share these goals with
            program when setting goals. (website: https://www.cccco.edu/About-
            Us/Vision-for-Success/vision-goals)
   B. Division / Department Goal Setting on eLumen
      1. Divisions to set goals in early April; Departments to set goals in early May (per
         the Master Timeline)
      2. If departments enter goals into eLumen by end of Spring semester, then can
         align them to the college goals, likely in Fall when new college goals are set.
      3. Will need to ensure that program goals are measurable. (Deans training
         programs on writing goals:
         a) SMART = Specific, Measureable, Achievable, Realistic, Timely.
      4. In August/September 2021, programs should revisit goals set in May.

VIII. Reports (5 minutes)
   A. Academic Senate report - none
   B. SLO Assessments report: - Brad Weisberg spoke to Curriculum Committee about
      ‘soft skills’ or skills employers want and the impact on curriculum.
   C. Program Review report –see VI.B. for update.
   D. Strategic Planning Committee report - two upcoming Friday afternoon sessions
      on setting goals for college
   E. BRAC report - none.
   F. Accreditation and Institutional Effectiveness Committee report – meeting on
      Friday 3/5 – oversight body where components of accreditation are kept in mind
      over the whole year, so not scrambling for them at the last minute – keep
      committees like SLAPEC accountable and allow for self-evaluation.
   G. Other – SLO workshop gave big picture look at SLOs, great video at beginning,
      good pep-talk to get people excited about the process, discuss the approach and
      measurement of SLOs to see students’ growth, shared challenges across
      different program areas; need to continue to discuss this as part of Prof. Dev. to
      move beyond compliance
Next Meeting
The next meeting will be on Tuesday, March 16, 2021 at 2:30 PM – 4:00 PM via zoom SLAPEC zoom link

Adjournment - was called at 4:00 pm. Motion to adjourn Laurie, second Angelica. All in favor. No opposed.

* All SLAPEC meeting agendas are archived in the SLAPEC website on the West Valley College website at Meeting Agendas and minutes http://www.westvalley.edu/committees/student-learning-program-effectiveness/index.html.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact WVC SLAPEC Co-Chair Betsy Sandford at (408) 741-2478 (betsy.sandford@wvm.edu) or WVC SLAPEC Co-Chair Alyson Butcher at (408) 741-2590 (alyson.butcher@wvm.edu) at least one week prior to the meeting date.