I. Call to Order
Meeting was called to order at 2:45 pm

II. Order of the Agenda – no change

III. Approval of Meeting Minutes (5 minutes)
3/02/21 meeting minutes – add a website link to minutes. Motion to approve – Laurie; seconded by Angelica; Approved by all.

IV. *Oral Communication from the Public (3 Minutes/Person)
Note: This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda. - NONE

V. Information and Announcements (10 minutes)
A. Calendar – discussed added deadlines in calendar.

<table>
<thead>
<tr>
<th>Date</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 16, 2021</td>
<td>2019-2020 PRPR Feedback Due.</td>
</tr>
<tr>
<td>April 2021</td>
<td>Division Goal Setting</td>
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<tr>
<td>May 2021</td>
<td>Department/Program Goal Setting</td>
</tr>
<tr>
<td>June 7, 2021</td>
<td>Spring 2021 SLO Results Due</td>
</tr>
</tbody>
</table>
VI. Old Business
   A. Status of PRPR feedback.
      1. It was determined that feedback emails were sent to all the departments, as needed.
   B. Update on Program Review Progress Report Thematic Summary:
      1. Alyson will work on the thematic summary draft and bring it to the next SLAPEC meeting for review. Tentative approval in April.

VII. New Business
   A. Election for Co-Chairs for 2021-2022 academic year.
      1. A motion to reelect Betsy and Alyson as co-chairs for SLAPEC was made by Laurie; seconded by Elizabeth. All approved.

VIII. Reports (5 minutes)
   A. Academic Senate report - none
   B. SLO Assessments report: - Betsy meet with 2 divisions (SOAD/PS) recently. Included showing reports.
      1. Division Meetings update
         a) May need to have 1:1 meetings with dept. chairs.
         b) Social Science – Jennifer & Ray will set up meeting.
         c) Diane passed along the request from Leslie Hotta from Professional Studies division with Betsy to update the SLO training video by adding a timeline with the minutes. This will help make it easier to watch specific topics. A table will be created to show topics by minutes.
         d) Diane requested a group training sessions with Betsy. Betsy recommended the group see the training video for basic questions. Then can schedule a meeting for more specific topics.
      2. Service Area Outcomes Training on 3/12. Betsy and Angelica unable to attend. Betsy will see if it was recorded.
   C. Program Review report – see VI.B. for update.
   D. Strategic Planning Committee report – College goals discussed last week. Objectives will be created to achieve goals. An updated report will be presented to all college. Division/Depts. will be able to link to these goals.
   E. BRAC report – will be meeting this week. Discussion will include 2nd quarter budget report, progress of 21-22 preliminary budget, and ERRR flow chart form.
   F. Accreditation and Institutional Effectiveness Committee report – Alyson & Betsy met with committee. Discussed process that each committee on campus will report out to the AIE group on accountability (i.e.: mission statement and goals, etc.) A standardized questionnaire will be used.
   G. Other – None.

Next Meeting
The next meeting will be on Tuesday, April 6, 2021 at 2:30 PM – 4:00 PM via zoom SLAPEC zoom link
Adjournment - was called at 3:27 pm. Motion to adjourn by Diane, seconded by Faraneh. All in favor. No opposed.

* All SLAPEC meeting agendas are archived in the SLAPEC website on the West Valley College website at Meeting Agendas and minutes http://www.westvalley.edu/committees/student-learning-program-effectiveness/index.html.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact WVC SLAPEC Co-Chair Betsy Sandford at (408) 741-2478 (betsy.sandford@wvm.edu) or WVC SLAPEC Co-Chair Alyson Butcher at (408) 741-2590 (alyson.butcher@wvm.edu) at least one week prior to the meeting date.