I.  **Call to Order**
Meeting was called to order at 2:35 pm

II.  **Order of the Agenda**
No change to Order of Agenda.

III.  **Approval of Meeting Minutes (5 minutes)**
10/20/20 minutes were reviewed and approved.  (Angelica motioned to approve, Faraneh seconded).  All approved, no opposed or abstention.

IV.  **Oral Communication from the Public (3 Minutes/Person) - None**
Note: This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda.  Nicki Harrington, John Spevak and Dona Boatright, CBT, attended to discuss College’s Educational Master Plan.
V. Information and Announcements (10 minutes)
   A. Calendar

<table>
<thead>
<tr>
<th>Date:</th>
<th>Subject:</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 4, 2020</td>
<td>Programs Submit Program Review to Administrator</td>
</tr>
<tr>
<td>November 13, 2020</td>
<td>Administrator Publishes Program Review</td>
</tr>
<tr>
<td>November 20, 2021</td>
<td>SLO Training (tentative)</td>
</tr>
<tr>
<td>January 5, 2021</td>
<td>Fall 2020 SLO results due</td>
</tr>
</tbody>
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VI. New Business
   A. SLO Training
      1. Discuss training details:
         a) SLO training will be on 11/20 at 9 am. (time updated to 12:00 pm). Training will be recorded and available on website.
         b) Alyson reviewed with committee possible areas of SLO’s including importance of SLO’s. Alyson will email document for committee review/feedback.
   B. CBT – College Educational Master Plan
      1. The visitors from CBT discussed the Educational Master Plan process.
      2. Key questions were asked and the committee members offered feedback as it relates to programs, curriculum, etc.
   C. Timeline for 2019-2020 Program Review Report on elumen
      1. Nov. 6 – Email draft rubric will be sent to committee to prepare for Program Review Reports.
      2. Nov. 17 – Committee will approve Program Review rubric and assign program review reports to be read. Template emails will also be sent.
      3. Dec 1 – Discuss Program Reviews. Address any questions or concerns.
      5. January 2021 – Will need time to work on thematic summary.

VII. Old Business
   A. Master Timeline
      1. In the Program review row of timeline spreadsheet to December column, add “Program Review submissions read by SLAPEC members”. Betsy will email reviewed spreadsheet to committee.

VIII. Reports: No updates
   A. Academic Senate report
   B. SLO Assessments Report
   C. Program Review Report – See New Business VI.C
   D. Institutional Effectiveness Plan Committee Report
   E. Strategic Planning – See New Business VI.B.
   F. BRAC Report
   G. Accreditation Report
Next Meeting
The next meeting will be on Tuesday, November 17, 2020 at 2:30 PM – 4:00 PM via zoom SLAPEC zoom link

VIII. Adjournment - was called at 4:08 pm.

* All SLAPEC meeting agendas are archived in the SLAPEC website on the West Valley College website at Meeting Agendas and minutes http://www.westvalley.edu/committees/student-learning-program-effectiveness/index.html.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact WVC SLAPEC Co-Chair Betsy Sandford at (408) 741-2478 (betsy.sandford@wvm.edu) or WVC SLAPEC Co-Chair Alyson Butcher at (408) 741-2590 (alyson.butcher@wvm.edu) at least one week prior to the meeting date.