I. Call to Order
Meeting was called to order at 2:34 pm

II. Order of the Agenda – no change.

III. Approval of Meeting Minutes (5 minutes)
2/01/22 meeting minutes –Motion to approve –Faraneh; seconded by Tiina. Minutes are approved by all. No opposition or abstention.

IV. *Oral Communication from the Public (3 Minutes/Person)
Note: This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda.

V. Information and Announcements (10 minutes)
A. Calendar

<table>
<thead>
<tr>
<th>Date</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 7, 2021</td>
<td>Themes for assigned programs due (SLAPEC readers)</td>
</tr>
<tr>
<td>December 27, 2021</td>
<td>Fall 2021 SLO assessment results input due.</td>
</tr>
<tr>
<td>February 22, 2021</td>
<td>Formal feedback on PRPR for all programs due by readers</td>
</tr>
<tr>
<td>March 2022</td>
<td>Thematic Summary due. (before Spring break)</td>
</tr>
<tr>
<td>June 6, 2022</td>
<td>Spring 2022 SLO assessment results input due</td>
</tr>
</tbody>
</table>
VI.  Old Business
A. Program Review Reports
   1. There was a general discussion on various aspects of program review reports, the feedback rubric and themes and deadlines.
   2. Alyson will compile the themes and start to create a Theme Summary Report draft.
B. 2022-23 SLAPEC Leadership – Alyson reminded everyone about opening for a co-chair effective in Fall 2022. Betsy is stepping down but will be available for questions and training. (Release time is 0.15).

VII. New Business
A. AB 361 provides that, if the state of emergency remains active for more than 30 days, a local agency must make the following findings by majority vote every 30 days to continue using the law’s exemption to the Brown Act teleconferencing rules:
   1. The legislative body has reconsidered the circumstances of the emergency; and
   2. Either of the following circumstances exist:
      a) The state of emergency continues to directly impact the ability of members to meet safely in person, or
      b) State or local officials continue to impose or recommend social distancing measures.
B. A motion to continue zoom meetings was made by Laurie. Seconded by Tiina. Motion is approved by all. No opposition or abstention.

VIII. Reports (5 minutes)
A. Academic Senate report – none
B. SLO Assessments report – none
C. Program Review report – see VI. Old Business for update.
D. Strategic Planning Committee report – none
E. BRAC report - none
F. Accreditation and Institutional Effectiveness Committee report – Betsy discussed why this committee was created and its role:
   1. To keep on top of accreditation in the intervening period. Each are responsible to keep specific areas to update as needed. Once a year, update the accreditation document. Ensure measurements and goals are moving forward or completed.
   2. Managing and evaluating the operational structures of the college committees. Identify committees and its members, what are their goals, how are the goals being met. What is the effectiveness of the committee?
G. Guided Pathways report – none
H. Other – EMP 4.4 Goal committee report:
   1. The Educational Master Plan Goal 4.4. is to: Develop a program viability model for decisions on program redesign, discontinuance, and new programming.
   2. As part of SLAPEC committee, Alyson and Betsy are tasked with researching how other colleges are handling program reviews. Do we ask the right questions in the Program Reviews Reports?
   3. Revitalize programs: There are key performance indicators: labor market data, completers list, salary or live in the local area, etc.

Next Meeting
The next meeting will be on Tuesday March 1, 2021, at 2:30 PM – 4:00 PM via zoom.

Adjournment - was called at 3:22 pm. Motion to adjourn was made by Leo, seconded by Laurie. Adjournment was approved by all.

* All SLAPEC meeting agendas are archived in the SLAPEC website on the West Valley College website at Meeting Agendas and minutes http://www.westvalley.edu/committees/student-learning-program-effectiveness/index.html.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact WVC SLAPEC Co-Chair Betsy Sandford at (408) 741-2478 (betsy.sandford@wvm.edu) or WVC SLAPEC Co-Chair Alyson Butcher at (408) 741-2590 (alyson.butcher@wvm.edu) at least one week prior to the meeting date.