I. **Call to Order**
Meeting was called to order at 2:38 pm

II. **Order of the Agenda** – New Business will be discussed at beginning of meeting. A motion to change order of agenda was made by Angelica, seconded by Alyson. All approved, no opposition or abstention.

III. **Oral Communication from the Public (3 Minutes/Person)**
Note: This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda.

IV. **Information and Announcements (10 minutes)**
A. Calendar

<table>
<thead>
<tr>
<th>Date</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 27, 2021</td>
<td>Fall 2021 SLO assessment results input due.</td>
</tr>
<tr>
<td>February 22, 2021</td>
<td>Formal feedback on PRPR for all programs due by readers</td>
</tr>
<tr>
<td>March 2022</td>
<td>Thematic Summary due. (before Spring break)</td>
</tr>
<tr>
<td>June 6, 2022</td>
<td>Spring 2022 SLO assessment results input due</td>
</tr>
</tbody>
</table>
Student Learning and Program Effectiveness Committee
Meeting Minutes 03/15/22

V. New Business
   A. Program Review Theme Report Draft
      1. A rough draft of the Theme Summary Report was presented. Committee discussed
         the sections providing feedback/comments.
      2. Alyson and Betsy will incorporate new subheading and other feedback/suggestions. Alyson will send
         out to committee members an updated draft.

VI. Approval of Meeting Minutes (5 minutes)
   3/01/22 meeting minutes – Motion to approve – Angelica; seconded by Faraneh.
   Minutes are approved by all. No opposition or abstention.

VII. Old Business
   A. SLO update
      1. Division SLO reports were sent out to divisions. Any discrepancies, please let Betsy know.
      2. Betsy will hold off updating the master SLO spreadsheet until Dept. Chairs have reviewed.
      3. Betsy reminded everyone to submit their SLO updates to the SLO email address. SLOsubmit@westvalley.edu

VII. Reports (5 minutes)
   A. Academic Senate report – Chris discussed updates to Board Policy Admin Procedures 4100. This is regarding
      certificates/degrees changes. Once it goes through Academic Senate, will advance to College Council.
   B. SLO Assessments report – see VII.A Old Business for update.
   C. Program Review report – see V. New Business for update.
   D. Strategic Planning Committee report – none
   E. BRAC report - none
   F. Accreditation and Institutional Effectiveness Committee report – per Betsy at last meeting, discussed ownership
      of processes (standards). Beginning of Fall 22, create template forms for mission statement, leadership, committees, etc.
   G. Guided Pathways report – Angelica discussed the Careers event.
   H. Other – None

IX. SLAPEC Co-Chair search – no co-chair has been found yet.

Next Meeting
The next meeting will be on Tuesday April 5, 2022, at 2:30 PM – 4:00 PM via zoom.

Adjournment - was called at 3:40 pm. Motion to adjourn was made by Faraneh, seconded by Rachel. Adjournment was approved by all.
* All SLAPEC meeting agendas are archived in the SLAPEC website on the West Valley College website at Meeting Agendas and minutes http://www.westvalley.edu/committees/student-learning-program-effectiveness/index.html.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact WVC SLAPEC Co-Chair Betsy Sandford at (408) 741-2478 (betsy.sandford@wvm.edu) or WVC SLAPEC Co-Chair Alyson Butcher at (408) 741-2590 (alyson.butcher@wvm.edu) at least one week prior to the meeting date.