

Fee type	Amount	Required of	Refunds
Enrollment	\$46 per unit (subject to California legislative change)	California residents	Full refunds for drops through 9-11-22 for a semester length class Varied dates for short-term classes.
Tuition for Non-Residents	\$290 per unit (in addition to enrollment fee)	All Non-California residents (in addition to enrollment fee)	Full refund for drops through 9-11-22 for a semester length class.
International students	\$290 per unit (in addition to enrollment fee)	Visa holders from another country (in addition to enrollment fee)	Full refund for drops through 9-11-22 for a semester length classes Varied dates for short-term classes.
International Student Application Fee	\$100	International students who submit an application to West Valley College (F-1 applicants only)	Non-refundable
International Student Health Fee	\$624	International F1 Students	Non-refundable
Course Material Fee	Variable	Certain Courses may indicate fee in course notes	Full refunds for drops through 9-11-22 Varied dates for short-term.
Campus Center Use Fee	\$15 for full and part-time students.	All students except online students who live outside Santa Clara County	Appeal for exemptions can be made through Admissions and Records Office through 9-11-22.
Health Services	\$21 Fall semester	All students including high school students	Full refund for drops through 9-11-22 exemptions may apply. For details, go to the web: <a href="http://westvalley.edu/services/studentdevelopment/health/healthfee.html">westvalley.edu/services/studentdevelopment/health/healthfee.html</a>
Web Reg. Web processing fee	\$3 for each term	All students using web for college transactions	Not eligible for exemption.
Representational Fee	\$2	All students except high school students	Not eligible for exemption.
Associated Student Government (ASG) fee	\$14		Appeal for exemptions can be made through Admissions and Records Office through 9-11-22.
Parking fee	\$50 for Fall semester \$25 for Summer term		Parking permits must be returned to the Admissions and Records Office by 9-11-22.
Transcripts	First 2 printed (non-rush) transcripts: free Must be ordered in person at the Admissions Office: (7 – 10 business days) Subsequent requests (7 – 10 business days): \$6.00 1 hour “rush”: \$20.00 24 hour “rush”: \$15.00 Additional copies ordered at the same time as the “rush” order: \$5.00		
Other charges	Duplicate degree \$10; degree/certificate cover \$10 (Free at Graduation). Nelnet Student Payment Plan (optional) \$20.00		

\* The following are considered Basic Fees: Campus Center Use, Health Services, Web Reg. Web processing fee and the Representational Fee are not eligible for exemption. \*\* All fees are subject to change.

# 14 Student Fee Information ♦ Fall 2022

## Payment Information

Fees are charged and due at the time of registration. Payments can be made:

1. On the web using Visa or Mastercard; or selecting a payment plan.
2. By mail with check, money order or Cashiers check

Please write student's College ID number on the front. DO NOT MAIL CASH. Please send one check per student. Send all payments to:

West Valley College — Admissions Office  
14000 Fruitvale Avenue  
Saratoga, CA 95070-5698

## Nelnet Payment Plans

WVMCCD has partnered with Nelnet Business Solutions to let you pay over time, making college more affordable.

- \$20 enrollment fee per semester
- \$30 returned payment fee if a payment is returned
- Payments are processed on the 5th of each month and will continue until the balance is paid in full

Simple steps to enroll:

- Log into your college portal
- Under WVCPortal select Registration
- Select Create a Payment Plan at the bottom of the menu

## Refund Policies

The first set of refunds occurs the week after the add drop period.

If you pay with a credit card, your card will be refunded. If you pay by cash or check, a check will be mailed to you.

Please be aware that new registration activity may create a new balance which is due and payable at the time of activity.

- If your class is cancelled, you will automatically receive a refund.
- Parking permits must be returned to Admissions by the last day to add a semester length class.
- Financial Aid students who withdraw from college prior to completing 60% or more of scheduled class meetings in a semester may owe money back to the federal government. Check with the Financial Aid Office immediately.

## Course Material Fees

Some courses require a mandatory instructional materials fee or an optional fee for purposes of materials needed to assist in learning or achieving the objectives of the course. Education Code section 76365 permits colleges to require students to provide various types of instructional materials and enables colleges to sell such materials.

## Returned Check Fee

The WVC fee for processing checks returned by a bank due to insufficient funds, stopped payment or closed accounts is \$15.00 per check in addition to the original amount and may go as high as \$25.00, depending upon the response time on the check clearance. In addition, a delinquency hold will be placed on the student's records and registration will not be allowed. Passing of N.S.F., stop payment, and account closed checks may be considered a criminal offense and may be referred to the District Attorney's Office for prosecution.

## Use of Social Security Number

Notification of Tax Identification Numbers (TIN) or Social Security Numbers (SSN) Required Collection & Usage. Federal legislation relating to the Hope Tax Credit and Internal Revenue Service (IRS) 1098T production mandates that all colleges report student SSN or TIN numbers to the IRS. This IRS mandate requires colleges to collect the SSN or TIN.

A student may refuse to disclose his or her SSN or TIN to the school but the IRS is then authorized to fine the student in the amount of \$50. West Valley

College assigns a unique student ID number to every student and does not use the SSN or TIN as a student identifier. All SSNs and TINs collected as mandated are protected by federal regulations under the Family Educational Rights and Privacy Act (FERPA).

## FEE WORKSHEET – Summer 2022

Use this worksheet to calculate your fees.

### 1. Enrollment Fees

$$\$46.00 \text{ per unit. } \underline{\hspace{1cm}} \text{ units} \times \$46.00 = \underline{\hspace{1cm}}$$

### 2. Tuition for Non-Residents

(in addition to enrollment fee)

Out of State

$$\$307.00 \text{ per unit. } \underline{\hspace{1cm}} \text{ units} \times \$307.00 = \underline{\hspace{1cm}}$$

### 3. Basic Fees for Winter:

WebReg (\$3.00);

Representation Fee (\$2.00) =           

### 4. TOTAL FEES

Add 1 or 2 and 3 and enter total here =           

## FEE WORKSHEET – Fall 2022

Use this worksheet to calculate your fees.

### 1. Enrollment Fees

$$\$46.00 \text{ per unit. } \underline{\hspace{1cm}} \text{ units} \times \$46.00 = \underline{\hspace{1cm}}$$

### 2. Tuition for Non-Residents

(in addition to enrollment fee)

Out of State

$$\$307.00 \text{ per unit. } \underline{\hspace{1cm}} \text{ units} \times \$307.00 = \underline{\hspace{1cm}}$$

F1 International \$624 - Health Fee =           

### 3. Campus Center Use Fee \$15.00 =

### 4. Basic Fees for Spring:

Health Services (\$21.00); WebReg (\$3.00);

Associated Student Services Fee (\$14.00);

Representation Fee (\$2.00) =           

### 5. TOTAL FEES

Add 1 or 2 plus 3 and 4, enter total here =           

## Legislation AB 2210

Education Code section 68075.6 grants an immediate nonresident tuition fee exemption to eligible Special Immigrant Visa (SIV) holders and refugee students who settled in California upon entering the United States. This exemption is granted for one year from the date the student settled in California upon entering the United States. For more information visit <https://www.westvalley.edu/admissions/fee-schedule.html>

## BANKMOBILE FINANCIAL AID REFUND SELECTION

West Valley Mission College District has partnered with BankMobile to deliver your financial aid refund. BankMobile is committed to provide students with clear choices and offer great customer service.

Your choices include:

- Deposit to an existing account
- Deposit to BankMobile Vibe checking account

BankMobile ATM is located in the Bookstore.