(1) An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used the applicable amount of funds designated under the CRRSAA and ARP (a)(1) and (a)(4) programs to provide Emergency Financial Aid Grants to Students.

West Valley College signed and submitted the Certification and Agreement form on April 12, 2020

(2) The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to Students under the CRRSAA and ARP (a)(1) and (a)(4) programs.

On April 25, 2021 West Valley College has received $6,157,540.00 to be distributed as Emergency Financial Aid Grants to students

(3) The total amount of Emergency Financial Aid Grants distributed to students under the CRRSAA and ARP (a)(1) and (a)(4) programs as of the date of submission (i.e., as of the initial report and every calendar quarter thereafter).

As of December 30, 2021: $2,502,830 over three academic years, including:

- $913,000.00 in academic year 2021-2022
- $1,381,630.00 in academic year 2020-2021
- $ 674,950.00 in academic year 2019-2020

(4) The estimated total number of students at the institution that are eligible to receive Emergency Financial Aid Grants to Students under the CRRSAA and ARP (a)(1) and (a)(4) programs.

While HEERF student share dollars are not considered Title IV financial aid, the Department of Education’s April 21, 2020 guidance states that students must meet requirements in Section 484 of the Higher Education Act of 1965 in order to receive HEERF emergency grants. Based on the number of students we have awarded Title IV aid, the total number of students potentially eligible to receive Emergency Financial Aid Grants is approximately 8,974.
(5) The total number of students who have received an Emergency Financial Aid Grant to students under the CRRSAA and ARP (a)(1) and (a)(4) programs.

As of December 30, 2021: 3502 students over two academic years, including:

- 1110 students (unduplicated) in academic year 2021-2022
- 1653 students (unduplicated) in academic year 2020-2021
- 739 students (unduplicated) in academic year 2019-2020

(6) The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under the CRRSAA and ARP (a)(1) and (a)(4) programs.

West Valley College utilized the 2019-2020, 2020-2021 and 2021- 2022 Free Application for Federal Student Aid (FAFSA) data and a local Emergency Needs Grant Application to determine student eligibility. Based on student enrollment, the per-student award amount varied between $250 and $2000.

(7) Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

West Valley College took the following steps to ensure compliance in awarding and disbursing CARES Act Emergency Funds to students

- The college updated the Emergency Cash Grants application to be in line with CARES Act requirements. Students who are experiencing financial hardships due to the COVID-19 pandemic should contact the Student Needs department to apply for emergency funds. The application is posted on the college website and linked from other locations on the website.
- May 6, 2020: The college released its first disbursement to students, with additional disbursements following during the following terms.
- Students are notified by email when funds are disbursed or if an application is denied.